

DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY,



Ordinances

(Under the Marathwada University Act, 1974)

MAY 1989

Rs. 25/-

MARATHWADA UNIVERSITY

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MARATHWADA UNIVERSITY

ORDINANCES

Prepared under the Marathwada University Act, 1974.

FEES TO BE CHARGED TO THE STUDENTS

(Under Section 24 (i) (xxvii) and 39 (ii) of the Act.)

- O.1 The admission fee, tuition fee, library fee, laboratory fee, medical examination fee, gymkhana fee, sports fee and Students' Welfare fee for the students attending courses of study at the University and Colleges shall be charged as prescribed in Appendix O.1.
- O.2 Fees for admission to the examinations leading to the Degrees, Diplomas and Certificates, the number of times the examinations are held, dates of commencement of examinations and dates of applications shall be as prescribed in Appendix O.2

Notwithstanding any thing contained in this Ordinance the Vice-Chancellor shall have the power to earlier the dates of commencement of examinations if the exigencies of the situation so demands.

- O.3 All examinations admission to which is dependent on candidates' applying by the appointed time with the prescribed certificates and paying to the Registrar the prescribed fee through the Head of the Institution or otherwise as the Executive Council may direct, shall be held at such times, in such places and commencing on such dates as the Executive Council may appoint from time to time in accordance with O.2 and as specified below, provided, however, that-
- (i) a candidate applying for admission to appear at any of the University examinations for the first time shall pay the full prescribed examination fee.
 - (ii) A candidate applying for admission to re-appear at any of the University examinations shall pay a minimum fee of Rs. 40/- for two or less number of papers and further pay a fee of Rs. 5/- for every additional paper subject to the maximum laid down in Ordinance 2. For purposes of calculations of fee, University Examination at the end of each year of the three year Degree Course and at the end of Semester in the faculties of Engineering, Medicine, Commerce and other Faculties shall be treated as a separate examination. Each practical at any examination shall be treated as paper on par with theory papers for payment of examination fee.

Notwithstanding any thing stated above, the Examination fees for certificate course in Store-Keeping and Diploma in Entrepreneurial technique shall be the maximum as laid down in O. 2.

- (iii) In no case a candidate shall have the option of withdrawing from appearing at any of the papers for purposes of refund of examination fees, once the Examination form has been submitted to the University.

O. 4 The fee for registration of graduates shall be as prescribed by Statute 398.

O. 5 Every person who passes an examination for degree, diploma or certificate of University Examination shall be eligible for conferment of the same in person or in absentia at his option, on payment of fees as mentioned below and in testimony thereof degree, diploma or a certificate, as the case may be, shall be awarded to him :—

For First Degree Holders

	Degree certificate fees	Registration fees	Total
For taking degree certificate In person.	Rs. 10/-	Rs. 15/-	Rs. 25/-
For taking degree certificate In absentia.	Rs. 35/-	Rs. 15/-	Rs. 50/-

For Second Degree Holders or Thereafter

In person	Rs. 10/-	Rs. 15/-*	Rs. 25/-
In absentia	Rs. 35/-	Rs. 15/-*	Rs. 50/-

*Note : The fee of Rs. 15/- shall be paid by those who have passed the first degree examination of this University in 1972, 1973 and 1974 or first degree examination passed from other Universities. In case a candidate has passed the first degree examination of this University prior to 1972, 1973 and 1974 an attested copy of Degree should be submitted alongwith the convocation form and a clarification be made in the concerned column of the convocation form.

Those who apply for certificate of Diploma examination or Certificate examination shall have to pay a fee of Rs. 10/- for taking the same in person and Rs. 50/- in absentia.

The candidates who apply for conferment of degree / diploma / certificate in person, should collect the same on the day of Convocation and also should be present in the procession failing which their application will be treated as in absentia and fee will be charged to them accordingly. Provided that, if a degree/diploma/certificate is prepared on application and it is not demanded at a given address or not collected by the candidate in person within a period of one year from the date of respective convocation, an additional amount of Rs. 5/- per annum will be charged.

Provided further, that the fees for those who have passed the first Degree Examination of this University prior to the examination conducted in October/November, 1980 or First Degree Examination passed from other University shall be as under :-

For First Degree Holders

	Degree Certificate fees	Registration fees	Total
For taking degree certificate In person,	Rs. 10/-	Rs. 15/-	Rs. 25/-
For taking degree certificate In absentia.	Rs. 35/-	Rs. 15/-	Rs. 50/-

For Second Degree Holders or Thereafter

In person	Rs. 10/-	Rs. 15/-*	Rs. 25/-
In absentia.	Rs. 35/-	Rs. 15/-*	Rs. 50/-

*Note : The fee of Rs. 15/- shall be paid by those who have passed the first degree examination of this University in 1972 and thereafter or first degree examination passed from other University. In case, a candidate has passed the first degree examination of this University prior to 1972, an attested copy of marks memo should be submitted alongwith the convocation form and a clarification be made in the concerned column of the Convocation form.

COMMITTEES OF THE EXECUTIVE COUNCIL

(Under Section 24 (5) of the Act)

(1) The University Publication Board

- O. 6 The University Publication Board shall consist of -
- (i) The Vice-Chancellor, *Ex-Officio* Chairman,
 - (ii) The Deans of Faculties,
 - (iii) Two persons nominated by the Executive Council.
 - (iv) Chief Editor of the University Journal to be nominated by the Vice-Chancellor.
- O. 7 Members of the Board shall hold office for three years. Any casual vacancy caused by death, resignation or the member's ceasing to hold a particular office or to answer a particular designation by virtue of which he became a member, shall be filled up by the Executive Council by nomination. A member so nominated shall hold office for the unexpired residue of the term of office of the original member whose place he occupies.
- O. 8 The Board shall meet annually in September or whenever convened by the Vice-Chancellor *Suo Motu* or the requisition of not less than three members of the Board. Five members shall form the quorum for a meeting of the Board. No quorum shall be necessary for an adjourned meeting.

- O.9 The Vice-Chancellor shall, if present, preside at meeting of the Board, and in his absence, the Dean in order of precedence, present shall preside.
- O.10 All questions shall be decided by a majority of votes of the members present. The Chairman shall have a vote and in the case of an equality of votes he shall have a second or casting vote.
- O.11 The function of the Board shall be -
- (i) to undertake, with the sanction of the Executive Council, within the budget provided, the publication of -
 - (a) University Journals,
 - (b) text books,
 - (c) translation of books
 - (d) University extension lectures
 - (e) any other work, literary or scientific, considered suitable by the Board.
 - (ii) to recommend to the Executive Council the sanction of grants for publication of research work including the thesis approved for research Degree and creative writing.
 - (iii) to appoint editorial boards for the University Journals and other publications as and when required.
- (2) The University Board of Physical Education and Sports.
- O.12 The University Board of Physical Education and Sports shall consist of -
- (i) Six Principals of colleges, two from each zone as shown below, by rotation by drawing lots, by Vice-Chancellor :
 - (1) A Zone - Aurangabad District,
 - (2) B Zone - Parbhani and Nanded District.
 - (3) C Zone - Bhir and Osmanabad District.
 - (ii) two members nominated by the Executive Council from amongst themselves;
 - (iii) the N.C.C. Group Commandar, Aurangabad Ex-Officio Member;
 - (iv) the Deputy Inspector General of Police, Aurangabad, or his nominee not below the rank of a Superintendent of Police.
 - (v) Director of Students' Welfare;
 - (vi) (a) Three Physical Instructors, one from each Zone A, B and C as detailed above to be coopted by the Board.
 - (b) Three experts from the field of sports and games of whom atleast one shall be a woman to be nominated by the Vice-Chancellor.
- O.13 The Director of Physical Education and Sports shall be the *Ex-officio* Secretary of the Board.

- O.14 The Vice-Chancellor shall act as *ex-officio* Chairman.
- O.15 The members shall cease to be the members of the Board if and when they cease to represent the category to which they belong.
- O.16 The objects of the Board are to organise, control, manage and supervise, either themselves or through various committees or sub-committees, inter collegiate sports and such other activities and to undertake and conduct inter-University competition.
- O.17 The Board shall meet at least once every term or, whenever necessary, on such days as may be fixed by the Chairman.
- O.18 Five members of the Board shall form the quorum for the meeting. No quorum shall be necessary for an adjourned meeting.
- O.19 The term of office of members of the Board shall be two years.
- O.20 The powers and functions of the Board shall be -
- (i) to frame rules for the conduct of inter-collegiate sports and inter-university tournaments;
 - (ii) to prepare its budget for submission to the Executive Council;
 - (iii) to allot funds to Local Committees towards the expenses of Inter-Collegiate sports and Inter-University tournaments;
 - (iv) to recommend to the Executive Council whether the University should participate in the several inter-university competitions and to prepare budget estimates for meeting the expenses involved in such participation;
 - (v) to appoint committees to select University teams and to conduct Inter-University tournaments whenever the University is asked to do so by the Inter-University Sports Board of India;
 - (vi) to fix, if necessary, the number of events and the methods of conducting the tournaments;
 - (vii) to adjudicate on appeals that may be referred to it against the decisions of the Local Committees and
 - (viii) generally to take such other steps as may be found necessary for the due discharge of its responsibilities.
- O.21 The Board may appoint committees wherever necessary and may delegate to them such powers as may be necessary for discharging the duties entrusted to them by the Board.

(3) The University Buildings and Works Committee

- O. 22 1. The University Buildings and Works Committee shall consist of -
- (i) The Vice-Chancellor Ex-officio Chairman,
 - (ii) The Chief Engineer of the State Government, Public Works and Housing Department, in charge of the Marathwada region,
 - (iii) the Superintending Engineer of the State Government, Public Works and Housing Department, in charge of the territorial circle in which the University is located.
 - (iv) one Principal or the Head of the Department, Professor of Civil Engineering of an Engineering College in the territory in which the University is located, to be nominated by the Chancellor.
 - (v) one eminent Engineer from the private sector to be nominated by Chancellor.
 - (vi) two members of the Executive Council, one of whom will be the Chancellor's nominee on the Executive Council, and the other to be nominated by the Executive Council.
2. The Registrar shall be the Secretary of the Building and Works Committee.
3. Tenure :
- (i) The term of the office of the members, other than Ex-officio members, shall be three years. If any vacancy occurs in the office of a member of the Committee at Sr. No. (iv), (v) or (vi) of (1) above, it shall be filled by the Chancellor or the Executive Council, as the case may be, by nomination. The term of such a nominated member will be for the unexpired portion of the term of the office of the original member, in whose place the new member has been nominated.
 - (ii) No person, excepting those who are members of the Committee by virtue of the office they hold, shall be nominated as member for more than two consecutive terms of three years each.
4. Procedure for meetings :
- (i) The Committee shall meet as often as necessary under direction of the Vice-Chancellor.
 - (ii) The quorum to constitute the meeting of the Committee shall be 4, one of whom at least will be out of Sr. No. (i) and (vi) i.e. the Vice-Chancellor or the Chancellor's nominee on the Executive Council, one person out of Sr. No. (ii) and (iii) (i.e. the Chief Engineer or the Superintending Engineer) and one person out of Sr. No. (iv) and (v) (i.e. the Principal or the Head of the Department/Professor of Civil Engineering of an Engineering College or one eminent Engineer nominated by the Chancellor) of (1) above.

Provided that if the Committee's meeting cannot be held for want of quorum, the Chairman shall adjourn the meeting for half an hour. The adjourned meeting shall be held thereafter and at the adjourned meeting no quorum shall be necessary.

- (iii) The Vice-Chancellor, when present will preside at the meeting of the committee, and, in his absence, the Chancellor's nominee on the Executive Council will preside over the meeting.
- (iv) The date of the meeting of the Committee shall be so fixed as to allow notice thereof being given at least 15 days before to each member, and alongwith notice will be forwarded to each member, the agenda and the agenda notes of the meeting. Provided that an emergency meeting of the Committee may be called at shorter notice if it is found necessary by the Vice-Chancellor.
- (v) The agenda of each meeting will be subject to the approval of the Vice-Chancellor.
- (vi) The minutes of each meeting of the Committee will be prepared which will be confirmed at its following.
- (vii) A copy of the minutes of every meeting of the Committee shall be submitted to the Executive Council.

5. Classification of Works.

The University's works will be classified as follows :

(i) Maintenance Works :

These will include annual works involving routine annual maintenance and repairs, regardless of the total cost incurred.

(ii) Minor Works :

These will include original works, special repairs works and works involving additions and alterations with an estimated cost upto and including rupees 15 lakhs.

(iii) Major works :

These will include original works, special repairs, works involving additions and alterations with an estimated cost exceeding rupees 15 lakhs to be designated as 'Major works'.

6. Procedure and Agency for Execution of Works :

- (i) Maintenance works : The Resident Engineer will be responsible for preparation of plans and estimates for maintenance works and also for their execution under the guidance and supervision of the Building and works Committee.

(ii) **Minor works :**

- (a) In respect of works falling under this category, the Resident Engineer shall get prepared, under the direction of the Buildings and Works Committee, plans and estimates of such works either through his staff or where necessary with the help of a consulting Architect chosen from the panel of Architects, which has been approved by the Chancellor.
- (b) Selection of a Contractor for a specific job will be made by the Buildings and Works Committee.

(iii) **Major works costing more than rupees 15 lakhs .**

- (a) Works falling under this category would be entrusted to the State Public Works and Housing Department for execution or payment of an agency charges as may be fixed between the Government and the University.

- (b) The plans and estimates for a work falling under this category will be got prepared through an Architect from a panel of consulting Architects approved by the Chancellor. Provided that if a project is estimated to cost less than Rs. 25 lakhs, the final selection of the consulting Architect shall be made by the Buildings and Works Committee.

Provided further that if a project is estimated to cost more than Rs. 25 lakhs, the final selection of the consulting Architect shall be made by the Chancellor, who in case of a project costing more than Rs. 25 lakhs, and having regard to its magnitude, complexity and importance may nominate an eminent Architect not borne on the approved panel of Consulting Architects.

- (c) The consulting Architect nominated for any project shall be called upon to prepare layout, plans, designs, etc. which will be scrutinised and approved by the Committee.
- (d) After the plans and estimates are approved by the Buildings and Works Committee, the works will be entrusted to the State Public Works and Housing Department for execution. The structural designs shall be finalised by the Public Works and Housing Department and the Works will also be put to tender and executed by the Public Works and Housing Department on the basis of the approved plans and estimates in accordance with its own procedures.

7. **Functions and Responsibilities :**

The Committee will perform the functions and shoulder responsibilities as follows :-

- (i) The Committee, under direction and overall superintendence of the Executive Council, shall be responsible for the execution of all types of works, including major works to be executed through the agency of Public Works and Housing Department.
- (ii) The Committee shall recommend and obtain the Executive Council's administrative approval and expenditure sanctioned in respect of all minor and major works.
- (iii) The Committee shall recommend to the Executive Council through the Finance Committee appointed under Section 66 of the Marathwada University Act, a 'Programme of Works' to be executed in the ensuing Year. This programme will separately specify (a) maintenance works, (b) minor works and (c) major works. On the basis of the Committee's recommendations in this regard, and subject to their final approval by the Executive Council and the Senate, a lump sum provision will be made in the annual budget of the ensuing year for maintenance work. In respect of minor and major works, however, separate provision would be made for each work in the budget.
- (iv) The Committee shall prepare a panel of 5 to 7 Architects of proven experience and merit for the University works. Such panel will be subject to approval by the Executive Council and the Chancellor who may make such modifications in it as deemed fit.
- (v) On getting administrative approval of the Executive Council to minor and major works, it shall cause to be prepared from the University Resident Engineer or the Architect for the selected projects borne on the panel of approved Architects of the University, plans and estimates of such works. These plans and estimates, as far as possible, will be based on the schedule of rates of the Public Works Division.
- (vi) The Committee shall maintain a list of approved contractors on the basis of their technical experience and financial capability for execution of maintenance Works and minor works.
- (vii) The Committee shall be responsible for making technical scrutiny as may be considered necessary by it.
- (viii) The Committee shall be responsible, after careful scrutiny, for the acceptance of tenders received for maintenance works and minor works, and in cases when it proposes to award a work to a contractor whose tender is not the lowest, it will record its reasons in writing for its decisions.
- (ix) The Committee shall exercise general supervision over the work of engineering staff of the University, and in particular ensure that essential records and data, like the Register of University's properties, and the works Register, etc., are maintained up-to-date. Likewise it shall ensure that the rejected tenders are retained for a reasonable period

and that the University Resident Engineer certifies the completion of work in accordance with the final designs by the Architect, if appointed in respect of maintenance works and minor works.

- (x) The Committee may associate the Consulting Architects, when appointed for a minor work or a major work, with its deliberation if it considers that necessary. The Consulting Architects will not, however issue any direction or orders directly either to the Resident Engineer in case of maintenance works and minor works or to the Public Works and Housing Department engineer in case of major works.

8) Powers of the Buildings and Works Committee :

- (i) The Committee shall have the power to accord necessary administrative approval and financial sanction for maintenance work, subject to availability of funds in the budget for such works.
- (ii) The Committee shall have the power to settle rates not covered by tender and settle claims and disputes with Contractors in respect of maintenance works and minor works.

Provided that such rates or claims and disputes will be settled by the Public Works and Housing Department in respect of major works entrusted to that Department subject to the condition that if the decision in respect of any such claims, disputes etc. is likely to cause excess over the approved estimated cost of the project, prior sanction of the Executive Council shall invariably be obtained by the Public Works and Housing Department to such an excess.

- (iii) The Chairman of the Committee will, in respect of maintenance and minor works have the power to sanction the payment of monthly Running Account Bills of work, subject to such a bill having been examined by the Architect, when appointed and certified as 'fit for payment' by the Resident Engineer. The Bills so paid will be put up for approval of the Committee at its meeting.
- (iv) In emergent cases, the Chairman of the Committee may exercise the power of the Committee. Such cases shall be reported by the chairman at the next meeting of the Committee.

9. The Registrar shall invite sealed quotations, tenders or enquiries for the construction of the buildings and for executing other construction work for the University. He/She shall open such tenders, quotations and enquiries on the date and time previously announced and accept the lowest tenders, quotations, enquiry unless there is a sufficient reason for rejecting the same and provided that such amount does not exceed the sum of Rs. 25,000/-. If the lowest tender is rejected in favour of one of the higher denominations, the Registrar shall record in writing his/her reasons for doing the same and place the same before the Vice-Chancellor for his approval.

If the value of the lowest tenders, quotations or enquiries is above Rs. 25,000/- and if it does not exceed Rs. 1,00,000/- the Vice-Chancellor shall decide whether the tender of the lowest denomination should be accepted and if for any reason he/she decides to reject the lowest tender, he/she shall record the reason for the same in writing for not accepting it.

In case (of all tenders, quotations, enquiries exceeding the value of Rs. 1,00,000/- they shall be placed before the University Buildings and Works Committee for its consideration.

The recommendations of the University Buildings and Works Committee shall be placed before the Executive Council for due consideration.

(4) The Research Grants Committee

- O.23 The Research Grants Committee shall consist of the Vice-Chancellor and six other members appointed by the Executive Council of whom three shall be the Deans of the Faculties and three shall be the Heads of the University Departments. The term of office of the members shall be three years.
- O.24 The Committee shall meet at least once in six months and at other times when convened by the Chairman.
- O.25 The Vice-Chancellor shall preside at all meetings of the Committee and, in his absence, the members will elect the Chairman. Three members of the Committee shall form the quorum for a meeting of the Committee.
- O.26 The Committee shall consider applications for research grants and research project and make its recommendations to the Executive Council.

(5) The Establishment Committee.

- O.27 DELETED.
- O.28 DELETED.
- O.29 DELETED

(6) The University Employment Information and Guidance Bureau.

Advisory Committee :

- O.30 The Advisory Committee of the Bureau shall consist of the Vice-Chancellor who shall be its ex-officio Chairman, the Director of Employment, Maharashtra State, the Chairman of the Marathwada Development Corporation and six other members appointed by the Executive Council of whom at-least two shall be persons connected with Industries in Marathwada and two shall be the Deans of Faculties.

- O.31 There shall be a Professor-in-Charge of the University Employment Information and Guidance Bureau appointed by the Executive Council, according to the terms and conditions laid down by the Executive Council and he shall be the Secretary of the Advisory Committee of the Bureau.
- O.32 The term of office of the members of the Advisory Committee shall be three years.
- O.33 The Advisory Committee shall meet at least once in every six months and at other times when convened by the Vice-Chancellor.
- O.34 The Vice-Chancellor shall preside over all meetings of the Advisory Committee of the Bureau and in his absence, the members shall elect the Chairman. Four members shall form the quorum for a meeting of the Advisory Committee.
- O.35 The functions of the Bureau shall be :-
- (1) to select and recommend apprentice for practical training both technical and non-technical in firms, corporations, public and private undertakings and enterprises and industrial concerns;
 - (2) to collect and furnish up-to-date information in regard to the courses of study, scholarships, fellowships, stipends and other facilities available in India and in foreign Universities, Indian Institutes of Technology, other educational and Research Institutions and Training Centres or Industrial works and all such other information which is useful for the career and advancement of the students;
 - (3) to collect and furnish information with regard to competitive examination held by the Governments;
 - (4) to collect job information for various levels of University education both within and outside the country;
 - (5) to advise students and give them such other help as may be possible with regard to travel abroad for education and formalities connected therewith;
 - (6) to keep in touch with the Colleges, University Departments and Institutions and provide them with such information as may be useful to the teachers and the students;
 - (7) to recommend to firms, corporations, public and private undertakings and enterprises, the names of suitable candidates for appointments whenever requested to do so;
 - (8) to remain generally in touch with employers for placements in their establishments;

- O.36 The Bureau shall have the power to correspond directly with the Universities, institutions and individuals. In the case of Universities, Institutions and individuals in foreign countries the Bureau may correspond with them through Indian Embassies in those countries and the actual charges for such correspondence shall be recovered from the party concerned.
- O.37 The Bureau shall have the power to conduct and manage on behalf of Universities and Institutions, examinations which may facilitate the admission of students of this University to those Universities and Institutions or may aid Indian students in obtaining qualifications in such Universities and Institutions.
- (7) The University Printing Press Advisory Committee.
- O.38 (A) The University Printing Press Advisory Committee shall consist of—
- (i) The Vice-Chancellor, *ex-officio* Chairman,
 - (ii) One member of the Executive Council nominated by the Executive Council.
 - (iii) Three persons having special knowledge of printing techniques and press management, one of whom shall be a Manager of a University Printing Press in the State; nominated by the Executive Council;
 - (iv) The Manager / Superintendent, Government Press Aurangabad,
 - (v) The Registrar.
- (B) The term of office of the members of the Committee shall be three years. Three members of the Committee shall form the quorum for meeting of the Committee.
- (C) The Vice-Chancellor shall preside over all meetings of the Committee and, in his absence, the member of the Executive Council on the Committee shall preside over the meeting. In the absence of both, the members present at the meeting shall elect a person to preside over the meeting.
- O.39 The Press Manager shall be the *ex-officio* Secretary of the Committee.
- O.40 The functions of the Committee shall be :-
- (i) to prepare the annual budget of the Press;
 - (ii) to advise the Executive Council on all matters connected with the Press;
 - (iii) to inspect the premises, machinery and stock of the Press at least once in six months and submit its report to the Executive Council on its working.

(8) The University Examination Advisory Committee.

O.41 DELETED.

O.42 The Vice-Chancellor shall exercise the powers of selecting the colleges as Examination Centres and appoint the Chief Superintendents. at the Colleges/Centres, to conduct the University Examinations.

THE RESIDENCE AND HEALTH OF STUDENTS

(Under Section 39 (iii) of the Act.)

O.43 The Hostels or Halls of residence maintained by the University, Colleges or Institutes recognised by the University shall be such as would provide accommodation as laid down in O.45 with messing arrangement, proper sanitary arrangements and healthy environment in conformity with the norms prescribed in O.45.

O.44 The University/College/Institution/Recognised Institution shall make arrangements for supervision over the resident students by making appointment of a Warden or a Rector from amongst its teaching staff.

O.45 The University/College/Institution or recognised Institution shall provide Halls of residence or Hostel facilities for at least 10% of the students enrolled in the institution. The area per student in the Hostel shall be at least 8.0 square meters for single seater room 7.0 to 7.4 square meters per student for a two seater room and 6.5 to 7.0 square meters per student for a three seater room for an undergraduate hostel.

O.46 As soon as possible, after the re-opening of a College after the long vacation, the Principal shall submit to the Executive Council the following information.

- (i) the number of hostels and the number of Warden;
- (ii) the number of resident students in each Hostel;
- (iii) the number of non-resident students living with their parents;
- (iv) the number of non-resident students living with their guardians.

O.47 All Colleges shall provide facilities of Physical Training and Gymnasium for their students.

CONDITIONS GOVERNING THE APPOINTMENT AND DUTIES
OF EXAMINERS AND CONDUCT OF EXAMINATIONS.

(Under Section 39 (ii) (v) and (vi) of the Act.)

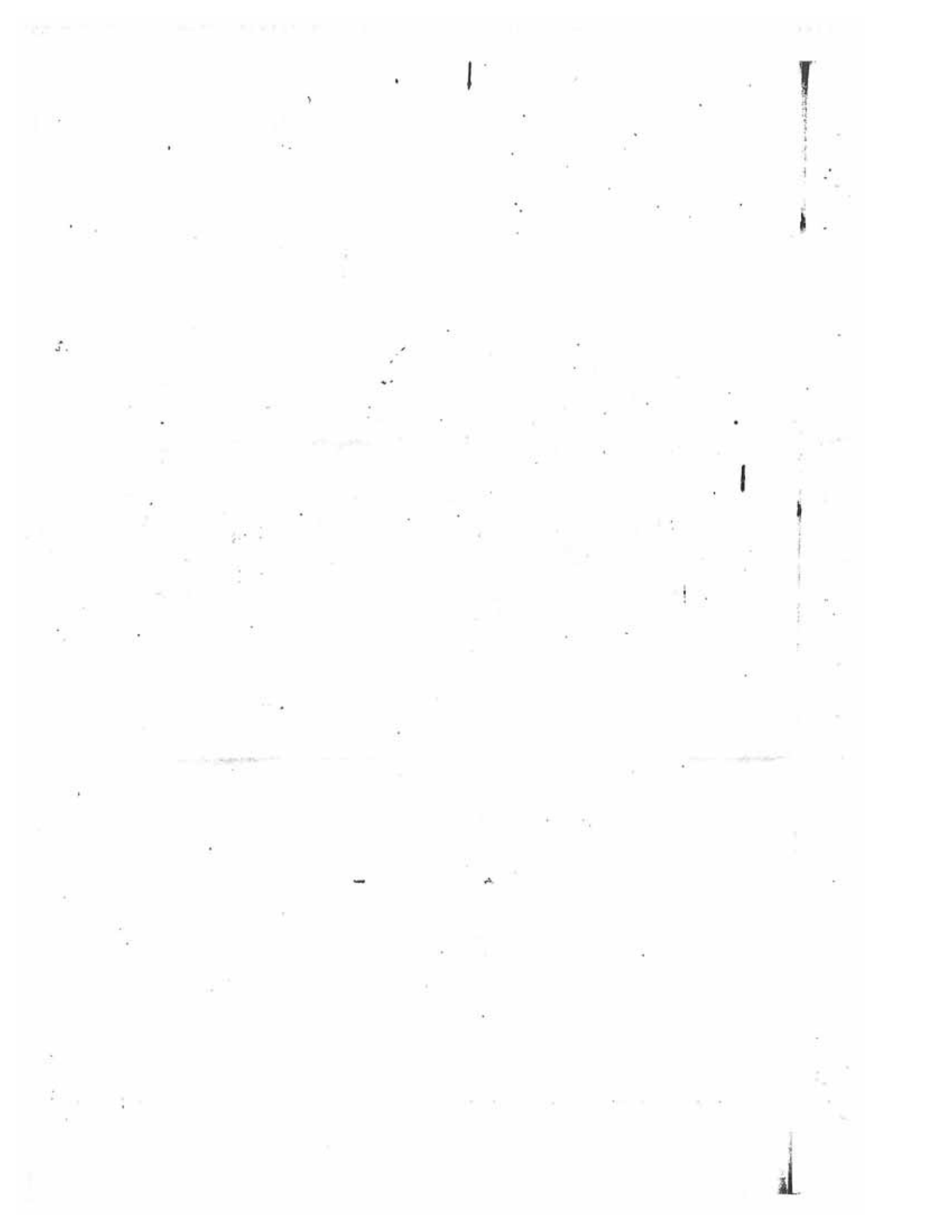
O.48 The University shall conduct the Examinations leading to the Degrees, Diplomas and Certificates as prescribed in Statute 228 according to the manner prescribed.

The Registrar shall send a complete list of names received for examiner-ship in each subject to the Board of Studies concerned which will prepare panels, once in three years for submission to the Committee appointed under Section 64 of the Act.

Provided that the Vice-Chancellor may revise the Panels by effecting any changes brought to his notice and about which he is satisfied and which occur during the intervening period.

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- (9) to hold career conferences, seminars and symposia, group guidance programmes such as guidance clinics, career exhibitions and filmshows;
- (10) to organise entrepreneurial development programmes for self-employment;
- (11) to develop part-time and vocational employment opportunities for the students of the University Departments / Colleges;
- (12) to collect employment information from Government and non-Governmental sources and press bureau and disseminate the latest information to the students through posters, exhibitions, meetings at different places within the territorial jurisdiction of the University;
- (13) to advise the Executive Council generally on all matters connected with employment, vocational guidance and job oriented courses;
- (14) the Bureau shall issue monthly bulletin of career information and employment opportunities for various levels of students of this University and distribute them to the University Department and Colleges and display them prominently at the Career Information Cell;
- (15) the Bureau shall not be arrange orientation programmes for the fresh students entering the University Departments/Colleges and arrange for programmes and career planning courses for them.



- G.49 No person can claim appointment as Paper-setter, Examiner or Moderator as a matter of right. Appointments of persons as paper-setters, examiners, moderators shall be made for each examination season. The Executive Council reserves the right to associate a new person or dissociate a person so appointed at any stage.
- O.50 Paper setters, Examiners and Moderators shall treat the instructions and work given to them from time to time as confidential;
- O.51 The examinations of the University shall be conducted mainly by means of question paper. In certain subjects practical and oral examinations shall also be conducted as prescribed in succeeding ordinances.
- O.52 Excepting the language subject such as Marathi, Foreign Languages and Hindi, the question papers shall be set in English, Marathi version of the question papers shall be given at the P.U.C. Arts, Social Sciences and Commerce, B.A., B.Com., B.Ed., B.P.Ed. Bachelor of Journalism and Bachelor of Drama certificate examinations.

WRITTEN EXAMINATIONS

- O.53 A person who is appointed as a Paper-setter and/or Examiner or Moderator at an examination shall immediately communicate his acceptance or otherwise of the invitation to the Deputy Registrar (Examinations) and to the Chairman/Moderator. The address for the correspondence and despatch of answer-scripts in respect of the examination work shall invariably be stated in the acceptance and the address once given by him shall not ordinarily be changed. In the event of there being a change in the address, the paper-setter/examiner shall have to arrange for getting the correspondence redirected to his address.
- O.54 If the acceptance of the invitation is not received within fifteen days from the date of despatch the offer is liable to be withdrawn and the same shall be communicated to the Vice-Chancellor.
- O.55 The Board of paper-setters or Senior Examiner shall ensure-
- (i) that the number of questions to be set by the paper-setters is decided upon by making a reference to the question papers of the previous years;
 - (ii) that the questions set by the paper-setters cover the entire syllabus;
 - (iii) that the paper set is not beyond the scope of the syllabus and not ambiguous;
 - (iv) that the questions set at the examination shall call for the declaration of religious faith of a candidate;
 - (v) that subject, paper number, sections, time allotted, marks for each of the questions and the paper as a whole and instructions to be given to the candidates, if any, shall be clearly mentioned in the question paper;
 - (vi) that each manuscript of question paper shall be initialled by the Chairman/Senior Paper-setters.

- O.56 The Paper-setters, examiners and moderators shall observe strict secrecy in regard to their appointments and contents of the question papers set by them and all other work pertaining to the examination.
- O.57 Examiners will receive their answer-scripts and blank marks sheets at the address given by them in the letter of acceptance directly from the examination centre or the University, as the case may be. They shall make their own arrangements for taking delivery of answer-scripts if they subsequently change their address. If answer-scripts are returned to the University for want of proper address, all incidental expenses shall be borne by the examiner concerned. Unless specially permitted by the Vice-Chancellor, answer scripts will not be sent to any address outside the Indian Union.
- O.58 The Deputy Registrar (Examinations) will separately supply information regarding the answer books to be received by the examiner from different examination centres.
- O.59 The examiners shall acknowledge receipt of the parcels of answerscripts the very day. The bundles shall be immediately checked and discrepancies, if any, reported to the Deputy Registrar (Examinations), endorsing a copy thereof to the Centre concerned. If answer-scripts from any Centre are not received by him within ten days of the date of examination, the examiner shall report the fact to the Deputy Registrar (Examinations), and the Chief Superintendent of the Centre from where he was expecting them.
- O.60 If the answer-scripts are missent to an examiner he shall send them without delay to the Deputy Registrar (Examinations) or to the concerned examiner if intimated by the Chief Superintendent in time through Insured Post Parcel, and the postal charges will be reimbursed to him by the University.
- O.61 The answer-scripts of candidates bearing no seat number shall be valued by the examiner and, in the meanwhile, correct seat numbers of the candidates are ascertained from the Chief Superintendent, Deputy Registrar (Examinations). If correct seat numbers are not known till the despatch of the marks lists and answer-scripts, the answer-script(s) shall be separately sent to the Deputy Registrar (Examinations) and the marks shall be entered in the mark-list with a specific note thereof.
- O.62 The examiner shall immediately return to the Deputy Registrar (Examinations) the answer-scripts which are eligible or written in a language which the examiner does not know.
- O.63 The assessment of answer-scripts shall be started immediately after their receipt. On the completion of assessment work, the answer-scripts duly arranged in order of seat numbers shall be despatched to the Deputy Registrar (Examinations) and marks list to the Chairman, unless instructions to the contrary are issued, so as to reach them on or before the appointed date.

- O.64 An answer of a full question shall not be allotted fractional marks. However, fractional marks, if allotted to the bits of an answer, the total figure either of its own or the sum of the bits shall be rounded up to the next higher figure in case the fraction is one half or more such totals shall be encircled. If the fraction is less than one half, it shall be ignored in the total while calculating the total marks.
- O.65 The examiners shall not award additional or grace marks to any candidate.
- O.66 If a candidate has attempted more questions than the number asked for in the note, all the answers carrying lowest marks in order shall be deleted by encircling the same while calculating the total marks obtained by the candidate and a note to that effect shall be made at the bottom of the mark-list.
- O.67 The examiner shall enter the marks in legible hand in red ink or red pencil at the end of each answer. He shall enter the marks and the total on the front page of the answer book and shall initial the total. The examiner shall see while assessing the answer-scripts that the candidates have numbered all the questions attempted by them. If it is otherwise, he shall write under his initials the appropriate question number(s) in the answer-script.
- O.68 Where a system of double assessment of answer-scripts is introduced marks shall not be indicated anywhere on the answer-scripts.
- O.69 When a question is not attempted by candidate the examiner shall enter a dash (—) in the relevant column on the front page of the answer-script and when the question is attempted but does not deserve any marks, the entry shall be 'zero' in words.
- O.70 If an examiner has any reason to suspect that the candidate has had recourse to copying or any other malpractice, the marks awarded to the candidate shall be entered in the red ink in the mark-list with a note in the margin to the effect that 'malpractice is suspected'. The answer-script relating to such malpractice shall be separately forwarded to the Deputy Registrar (Examinations) under a separate Insured Cover.
- O.71 It shall be the duty of the examiner to enter the marks in the mark list with the greatest care. The mark-list shall be accompanied by the following certificates :
- (i) A certificate in the prescribed proforma to the effect that he has verified the entries of marks on the mark-list transferred from the relevant answer-scripts (Form No. 19).
 - (ii) A short report in the prescribed proforma on the performance of candidates and the defects, if any, shall be submitted by the examiners to the Chairman/Moderator/Senior Examiner alongwith the mark-list who, in turn, shall submit the same with a consolidated report to the Deputy Registrar (Examinations.) (Form No. 32).
- O.72 The corrections, over-writings or erasures relating to the marks in the mark-lists or in the answer-scripts shall be initialled by the examiner. The entries on the top of the mark-list shall be made by the examiner and the mark-list shall be signed by the examiner.

- O.73 ~~The assessed answer-scripts and marks-lists shall be sent by the examiner to the~~ Chairman or the Deputy Registrar (Examinations), as the case may be, through insured post parcel, railway or ST parcel. The expenses incurred shall be reimbursed by the University. Local examiners shall hand over the assessed answer-scripts and mark-lists to the Chairman or the Deputy Registrar (Examinations) as the case may be and such examiners shall be entitled to claim local conveyance allowance.

PRACTICAL EXAMINATIONS

- O.74 There shall be no advance setting of question papers for different subjects at the P.U.C., B.Sc. and such other examinations where practicals are prescribed. Each examiner shall be supplied with a copy of the syllabus and proforma for the question paper set to each batch of examinees at the Centre on the day of examination.
- O.75 Each batch shall be examined by two co-examiners. Each examiner shall report a day prior to the commencement of the examination to the Principal of the College which is the centre for practical examination. In case of absence of either or both the examiners, on the appointed day, the Principal of the concerned college will appoint an examiner for conducting the practical examination for that particular day and inform the Deputy Registrar (Examinations) forthwith.
- O.76 No candidate shall be allowed to appear for the practical examination out of turn at an Examination Centre without prior permission of the principal of the concerned College. If there is to be a change of Centre, prior permission of the University shall be essential.
- O.77 The programme for practical examinations for P.U.C., B.Sc. First and Second Year shall be framed jointly by the Chairman of Board of Examiners in Chemistry Physics, Botany, Zoology, Statistics and Micro-biology. The Chairman of the Board of Examiners in Chemistry shall convene a meeting for finalising the programme on the basis of the information furnished by the Deputy Registrar (Examinations.)
- O.78 Marks in theory and practical examinations in a subject will be jointly consolidated by the Chairman of the Board of Examiners in Theory and the Chairman of the Board of Examiners in Practicals.
- O.79 The paper-setters/examiners shall also follow the instructions issued from time to time by the Chairman/Moderator/Senior Examiner relating to their work consistent with the Act, Statutes, Ordinances, Regulations and Rules.
- O.80 The Chairman of the Board of paper-setters or the Senior Examiners, as the case may be, shall convene meeting(s) of the Board of Paper-setters/Examiners for finalisation of the question paper in the University Office. Provided, however, that there shall be no meeting if the number of Paper-setters/Examiners is two or less than two and in such cases the question paper will be set through correspondence.
- O.81 The distribution of work of setting the paper will be done by the Chairman/Senior Examiner. The Chairman having received from the University office a list of

the papers to be set at an examination will allot the work of setting papers to the paper setters with due regard to their respective specialisation, without writing for acceptance or otherwise of the co-setters.

- O.82 Absence of the paper-setters who are required to attend the meeting may be excused only with the prior permission of the Vice-Chancellor. The next examiner in order of seniority will be invited to attend the meeting in case the paper setter is granted leave of absence.
- O.83 Paper-setters attending this meeting shall be paid travelling allowance at a single first class fare each way and halting allowance as fixed by the Executive Council. In case of a person residing at the place of meeting he shall be paid local conveyance allowance at the rates prescribed by the Executive Council. With the permission of the Vice-Chancellor the Examiners can hold meeting at the affiliated colleges outside Aurangabad, provided that it is economical to the University.
- O.84 Where there is difference of opinion regarding the venue of meeting, the matter shall be referred to the Vice-Chancellor whose decision shall be final.
- O.85 (i) The Examiners who are required to attend meetings for finalisation of the mark-lists or for settling the results in a group of subjects according to the provisions of Ordinances will be paid allowances as prescribed in O.83.
(ii) Examiners who are not called upon to attend such meetings shall in writing authorise the rest of their colleagues to settle the marks finally at the meeting. Such written authorisation shall be handed over to Deputy Registrar (Examinations) alongwith the final marks list.
- O.86 No other document except the question paper shall be enclosed in the packet or of question paper. The sketches and other relevant data if any, connected with the question paper, shall be supplied in an accompanying sealed cover.
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- O.87 The Chairman shall give to the Deputy Registrar (Examinations) two manuscripts of each paper in two different sets as Set I and Set II, each in a separate sealed envelop.
- O.88 The Chairman and Paper Setters shall ensure-
- (i) that the manuscripts of questions papers and/or part thereof are initialed by him;
 - (ii) that all extraneous papers used at the time of paper setting are destroyed;
 - (iii) that he has used his own seal for sealing the packets containing the manuscripts;
 - (iv) that he has forwarded all relevant certificates, such as the copyright certificate, declaration certificate, duly signed, to the Deputy Registrar (Examinations);
 - (v) that the name of the University has not been mentioned at the top of the manuscripts.

- O.89 The Chairman of the Board of Examiners in Theory, except in the case of Science subjects shall consolidate the mark list and submit it to the University. Where there is a practical examination, the Chairman of the Boards of Examiners in Theory and Practicals shall consolidate the mark list at the University office. The mark-list required for consolidation wherever necessary shall be supplied to them by the University Office.
- O.90 Following certificates shall be submitted alongwith the mark-list by the Chairman:
 (a) Form No. 19 received from different examiners.
 (b) Reports of examiners alongwith a consolidated report on the performance of the candidates in Form No. 32.
- The Deputy Registrar (Examinations) shall not accept any mark-list in respect of which these certificates are not given.
- O.91 Examiners shall be responsible for careful checking of answers, to see that no answer is left unassessed and that proper marks are assigned to all answers and parts thereof and shall take care in summing up the marks of each candidate.
- O.92 Examiners shall particularly ensure except where the instructions are to the contrary that —
 (i) the marks have been awarded for every answer or a part thereof;
 (ii) the marks have been entered in answer-scripts at the end of each answer and the same are correctly carried over on the front page of the answer-script;
 (iii) the entries of marks in the mark list against each seat number are correct.
- O.93 The University shall have the right to withhold or reduce the remuneration earned by paper-setters or examiners for neglect or omission on any kind on their part in carrying out the entrusted work.
- O.94 Besides the above Ordinances, the University may issue instructions consistent with the Ordinances to the Paper-setters. Examiners and Moderators and other persons engaged in the conduct of examinations with regard to the manner in which candidates may be assessed or examined by the Examiners.
- O.95 (A) A candidate whose total falls short of the requisite total for a first division with distinction, First Division or Second Division by 1, 2 or 3 marks shall be given the necessary marks by which his total falls short and declared to have passed in First Division with distinction; First Division or Second Division as the case may be.
- (B) A candidate whose total falls short of the requisite total for a First Division or Second Division by marks upto 1% of the aggregate marks prescribed for the Examination on the basis of which the Division is awarded, shall be given the necessary marks for award of Division.

O.96 : The failure of a candidate at the Examination shall be condoned in their heads of passing by awarding grace marks upto 3% of the aggregate marks prescribed at the Examination subject to 15 per cent of the maximum marks prescribed in the individual head of passing. In the case of aggregate head of passing not more than 15 marks will be given. The grace marks as per the aforesaid provision may be awarded in the following manners :-

- (a) In the case of failure in not more than two heads of passing where the number of heads of passing is upto 5.
- (b) In the case of failure in not more than 3 heads of passing where the number of heads of passing is from 6 to 10.
- (c) In the case of failure in not more than 4 heads of passing where the number of heads of passing is from 11 to 15.
- (d) In the case of failure not more than 5 heads of passing when the number of heads of passing is more than 15.
- (e) In the faculty of Engineering, the theory should be taken as one head and the term work and practical/oral of the same subject should be treated as one head for the purpose of gracing.
- (f) Such students in whose cases gracing has been done will not be eligible for ranks.
- (g) For purpose of application of O.96, a Head of Passing should be construed to mean Theory and Practical in the concerned subject where separate passing required and in a case where a higher percentage of passing is prescribed for the total of papers (Theory and Practical) the total shall be construed as a separate Head of Passing.
- (h) When a candidate appears in both the parts (Part-I and II) at the one sitting at any Postgraduate Examination the grace marks be given in any one part if the candidate is eligible to get the benefit in one part only and the record of grace marks given to such candidate be maintained and the balance if any be taken into account while considering their results in other part at the next sitting. In such cases the candidates would be eligible to get a maximum grace marks of 3% of the maximum aggregate marks prescribed for this part. This provision be made applicable only to the candidates appearing for Post-graduate Examination under old courses as long as the same are continued.
- (i) Such gracing shall be done by the Committee appointed by the Executive Council.
- (j) The cases of failed candidates will be considered for giving benefit of A.T.K.T. and the following norms will be made applicable in such cases:-

In the case of a failed candidate for giving the benefit of A.T.K.T. minimum necessary grace marks alone be given and a record of the total grace marks awarded in such cases will be maintained and be taken into account at the time of gracing, if any, to be done at the same examination repeated by the candidate.

- (k) If gracing involves change in the marks memo already issued, the candidate should be required to surrender the memo previously issued to him before the revised marks memo is issued to him.

O.96(A) Notwithstanding anything contained in Ordinance 95, 96 and 97, so far as the M.B.B.S. course in the Faculty of Medicine is concerned, grace marks upto the maximum of 1% of the aggregate marks prescribed for the concerned examination, be awarded in case of failure of a candidate upto two heads of passing, subject to the maximum of 10% in a head of passing.

Such gracing shall be done by the Ad-hoc Committee appointed under the Faculty of Medicine by the Executive Council.

O.96(B) The failure of a candidate at an examination under the Faculty of Engineering shall be condoned in not more than ten heads of passing by awarding grace marks upto 3% of the aggregate marks prescribed at the examination in the following manner :-

- (i) In any head of passing (including aggregate) grace marks upto 15 percent of the maximum marks prescribed for that heads of passing or 15 marks whichever is less, be awarded.
- (ii) Such gracing shall be done for the candidate only once for the particular examination.
- (iii) A candidate whose failure is condoned on account of such gracing shall not be eligible for rank.
- (iv) Such gracing shall be done for the candidate for the purpose of his passing the examination or if this is not possible then for the purpose of his obtaining the benefit of A.T.K.T.
- (v) Such gracing shall be done by a Committee appointed under the Faculty of Engineering by the Executive Council.

O.96(C) Notwithstanding anything contained in Ordinance 95, 96, and 97 so far as the examination in the Faculty of Ayurveda is concerned, grace marks upto the maximum of 1% of the aggregate marks prescribed for the concerned examination, be awarded in case of failure of a candidate upto two heads of passing, subject to the maximum of 10 per cent in a head of passing.

Such gracing shall be done by the Ad-hoc Committee appointed under the Faculty of Ayurveda by the Vice-Chancellor, consisting of the Vice-Chancellor, as the Chairman and Dean of the Faculty and one member of the Faculty as members.

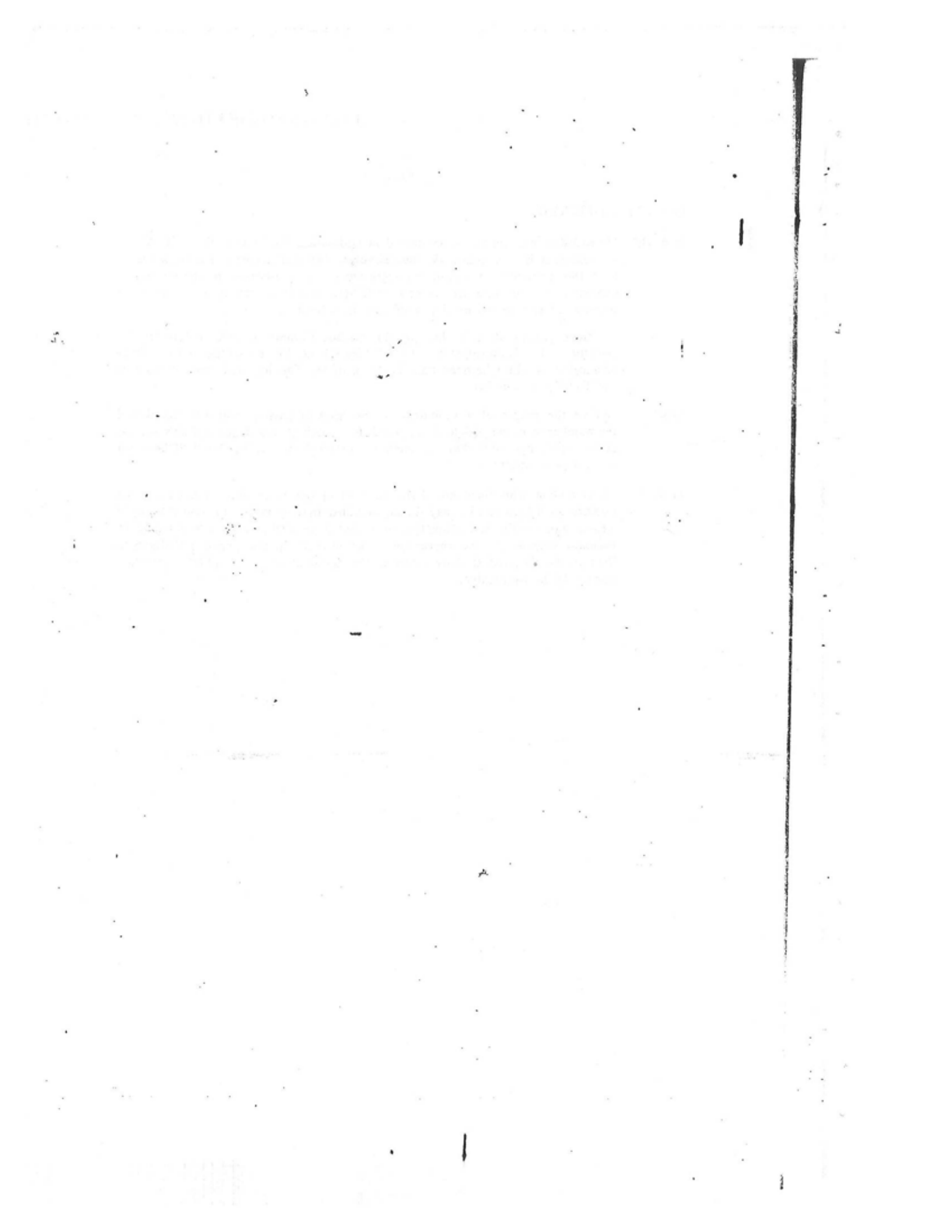
O.96 (D) : DELETED

O.96 (E) Notwithstanding anything contained in Ordinances 95, 96 and 97 so far as the ~~examinations in the faculty of Homoeopathic Medicine~~ is concerned, grace marks upto the maximum of 1% of the aggregate marks prescribed for the concerned examinations, be awarded, in case of failure of a candidate upto two heads of passing subjects to the maximum of 10% in a head of passing.

Such gracing shall be done by the Ad-hoc Committee appointed under the Faculty of Homoeopathy by the Vice-Chancellor, consisting of the Vice-Chancellor, as the Chairman and the Dean of the Faculty and one member of the Faculty as members.

O.97 Where the failure of a candidate in one head of passing does not exceed half the number of marks which is required for passing and the candidate's total is at least 10% aggregate than the minimum required for passing, he shall be given the necessary marks.

O.97-A A candidate who does not desire to avail of the concession provided for by Ordinances 95, 96 and 97 may do so, provided that he gives an undertaking in writing along with the examination form that if an eventuality arises whereby he becomes eligible for the concessions provided for in the aforesaid Ordinances then he be declared to have failed in the examination. The option once exercised shall be irrevocable.



- O.98 Failure to pass an examination will not disqualify a candidate from presenting himself on a subsequent occasion on a new application being forwarded and a fresh fee paid.
- O.99 Students who have appeared once at any examination of this University need not put in fresh attendance if they want to re-appear at the same examination, notwithstanding the fact that new subject may have been introduced or group of subjects changed by the University. They will, however, have to appear at the examination according to the scheme of examination and the syllabus in force.
- O.100 A certificate will be given to those who pass an examination on payment of a fee of Rs. 10/.
- O.101 In any case where it is found that the result of an examination has been affected by error, malpractice, fraud, improper conduct or other omission of whatsoever nature, the Executive Council shall have the power to amend the result in such manner as shall be in accordance with the true position as revealed on the basis of the records and to make such declaration as the Executive Council may consider necessary in that behalf, Provided that subject to O.102, no result shall be amended after the expiry of six months period from the date of its publication. Notwithstanding the above, the Executive Council shall have power to amend the result in the case in which the result has been affected by official error or errors on the part of the candidate or the Examiner and where sufficient justification is given for not rectifying the result within six months, even after the expiry of six months from the declaration of result on the established merit of each case as shall be in accordance with the true position as revealed on the basis of the records, and to make such declaration as the Executive Council may consider necessary in that behalf.
- O. 102 In any case where the result of an examination has been ascertained and published and it is found that such result has been affected by any malpractice, fraud or any improper conduct whereby an examinee has benefitted and that such examinee has in the opinion of the Executive Council, been party or privy to, or connived at, such malpractice, fraud or improper conduct or the examinee has suffered therefrom, the Executive Council shall have power at any time, notwithstanding the issue of a certificate or the award of a prize or scholarship, to amend the result of such examinee and to make such declaration as the Executive Council shall consider necessary in that behalf.
- O. 103 A statement in a printed form showing the marks obtained by a candidate in each head of passing will be supplied to him on payment of a fee of Rs. 5/- per examination which shall be paid alongwith the examination fees. Marks obtained by a candidate in individual paper will also be supplied on payment of a fee of Rs. 5/- per examination, provided that an application is made within six months after the date of the declaration of the results. Marks obtained by a candidate in individual question or in section of paper will not be supplied.

Provided that no statement of mark shall be supplied to a candidate whose result has been withheld and whose performance has been cancelled.

Information about the marks obtained by candidates in the various heads of passing shall be communicated, free of charge, to the Principals of colleges and Heads of recognised Institutions from which candidates appear for the examination, irrespective of whether candidates are successful or not, except in cases of candidates whose result has been withheld or whose performance has been cancelled.

The marks of candidates are supplied to the respective institutions for their own information and save for the purpose of supplying information to institutions or persons in connection with the award of scholarships or prizes or help from charitable institutions they have no authority to issue certified statements of such marks under their signature.

The statement of marks shall be issued only under the signature of the Deputy Registrar (Examinations) on payment of the prescribed fee.

- O. 104 Information as to whether a candidate's answers in any particular head or heads of a University examination have been examined and marks will be supplied to the candidate on his forwarding an application in the prescribed proforma enclosed, accompanied by a fee of Rs. 10/- for each head through the Principal or a Head of the recognised Institution within 15 days of the declaration of the said examination result. If the examinee desires to have the verification of marks done in the presence of parent/guardian, the fee shall be Rs. 15/-. The fee is only for verifying whether a candidate's answers in any particular head have been examined and that the marks obtained have been correctly calculated and not for the reexamination of answers. The rule that marks obtained by candidates in individual questions or in section of a paper cannot in any circumstances be supplied-holds good also in the case of applications for the verification of marks. If as a result of verification made under this clause it is discovered that there has been either an omission to examine or mark any answer or answers or a mistake in the totalling of the marks, the fee for verification of marks shall be refunded to the applicant and the result will be suitably amended.

- O. 105 Revaluation of answer-scripts of candidates at examinations conducted by the University will be carried out under the following provisions :-

- (i) A candidate who has passed Examination or has failed in not more than two subjects where the subject comprising one or more papers and having consolidation for settlement of the result of the subject shall have the right to ask for revaluation of answer-scripts at Examinations conducted by the University. However, such requests shall be limited to two subjects at any single examination.
- (ii) The application for revaluation must be made by the candidate through the Principal of the college he attended, within ~~five~~ ⁷ days of the declaration of the result of the examination.

7 1 days

However, if there are reasonable grounds for the Vice-Chancellor to believe that the candidate could not apply for revaluation within 21 days of the declaration of the result of the examination, the Vice-Chancellor shall have the power to accept the application for revaluation, to the extent of ten days, after the stipulated period as prescribed herein is over provided the Principal of the College, the candidate attended, recommends such application with full justification for late submission of application for the revaluation by the candidate.

The result of the revaluation will be communicated to the candidate by the University within a period of six weeks after the date of receipt of the application.

(iii) An aggrieved candidate applying for revaluation shall have to deposit the revaluation fee of Rs. 50/- per paper. The process of the revaluation includes the scrutiny of answer-scripts for verification of marks and, therefore, it will not be necessary for a candidate requesting for revaluation of answer-scripts to apply for the scrutiny of answer-scripts prior to revaluation he may apply for revaluation directly or after scrutiny as the case may be, in accordance with the provisions of this Ordinance.

(iv) Alongwith the application for revaluation, the candidate shall have to give an undertaking in writing that whatever the result of revaluation favourable or otherwise, the same shall be binding on him.

If as a result of the revaluation, the marks differ from the original marks obtained by the candidate before gracing by 10% or more of the maximum marks prescribed for the paper then only the result of the revaluation will be accepted.

(v) The revaluation of answer-scripts shall not be permitted at the following Examination :-

- (i) All examinations where there is a double valuation i.e. where each paper is valid independently by two examiners; and
- (ii) Practical examinations, sessional marks, dissertation, thesis and viva-voce.

(vi) The answer books of the concerned paper shall be sent by the Vice-Chancellor to an examiner of his choice. A separate list of external examiners from outside Marathwada for revaluation shall be prepared by the Committee appointed under Section-64 of the Marathwada University Act, 1974.

(vii) The examiner shall be supplied alongwith the paper the model answer and scheme of marking, if any.

(viii) The examiner so chosen shall be paid Rs. 5.00 per paper for revaluation.

- O.107 A student who desires to register his name for the first time, as an external student of this University for appearing at an examination after having passed the qualifying examination from the statutory Board/University/Examining Body situated within the Maharashtra State shall apply in the prescribed form to the Registrar for the issue of Eligibility Certificate producing therewith the requisite documents with attested true copies and shall at the same time pay the Eligibility Certificate fee of Rs.20/-. Such fee shall not be refunded if an Eligibility Certificate is issued to the applicant but if no such Certificate can be issued for any reason one half of the said fee, if claimed during the said financial year only, shall be refunded to the applicant.
- O.108 A student who desires to register his name for the first time, as an external student of this University for appearing at an examination after having passed the qualifying examination from the statutory Board/University/Examining Body situated outside Maharashtra State shall apply in the prescribed form to the Registrar for the issue of Eligibility Certificate, producing therewith the requisite original documents with attested true copies and shall at the same time pay the Eligibility Certificate fee of Rs.50/-. Such fee shall not be refunded if an Eligibility Certificate is issued, but if no such Certificate can be issued for any reason, one half of the said fee, if claimed during the said financial year only, shall be refunded to the applicant.
- O.109 (i) On completion of the procedure laid down in the afore-said Ordinances the Eligibility Certificate signed by Registrar or by an officer duly empowered shall be issued to the applicant in the following form :-

CERTIFICATE OF ELIGIBILITY

"It is certified that

having passed the ... Examination from the
 (Name of the Board/University) in the year
 19....., is eligible for admission to
 Course/ examination.

Eligibility Fee

paid Rs.

Date.....

Registrar.

- (ii) Registrar may issue a provisional Eligibility Certificate to the applicant if the applicant is found *prima facie* eligible according to the norms laid down by the Marathwada University for registering the name as an external candidate for the University Examination at the applicant's entire risk and on the condition that he shall obtain final Eligibility Certificate before the end of the first term in accordance with the provisions of the Marathwada University in vogue.
- (iii) The case of such a student who fails to obtain the final Eligibility Certificate till the end of the first term shall be closed and he shall not be allowed to appear for the respective examination of this University.

- O.110 (a) A candidate who is not on the regular roll of any affiliated college or a Department of the University and registers to appear for an examination of the University directly subject to other conditions laid down for the purpose deems to be termed as an 'external' candidate.
- (b) A candidate gainfully employed any where in India may be permitted to appear as an external candidate for the B.A., B.Com., M.A. and M.Sc. (Mathematics) Course. A lady candidate whether gainfully employed or not shall, however, be allowed to appear as an external candidate at the said examinations. The sequence of examination and the period intervening between any two examinations from the First Year onwards shall be the same as prescribed for regular students.

Provided further that -

- (c) No candidate shall be admitted to the First Year of the B.A., B.Com. three years degree course examination unless he has passed the P.U.C./P.D./the Higher Secondary Multipurpose Examination with Commerce as Elective or optional subject conducted by the S.S.C. Board or the Examination at the end of Second Year of the Junior College conducted by the Government of Maharashtra or Higher Secondary (Multipurpose) Examination conducted by the S.S.C. Board, Aurangabad with English as one of the passing subjects, Second Language as a Compulsory subject, the optional or Elective subjects as prescribed thereat or any examination recognised as equivalent thereto or D.Ed. with English or three Year Diploma Course in Engineering conducted by the Board of Technical Examinations, Maharashtra State.
- (d) (i) A candidate who has passed the Intermediate (Arts, Science and Commerce) Examination of a Statutory University or Board or an Examination recognised as equivalent thereto under the pattern that existed before the introduction of 10+2+3, shall be admitted to the Second Year of the B.A./B.Com. Course.
- (ii) A candidate who has failed in the Intermediate Arts, Science or Commerce Examination of any Statutory University or Board in India under the pattern that existed before introduction of 10+2+3 but has secured not less than 25% of marks in the aggregate shall be admitted to the first year of the B.A./B.Com.
- (iii) A candidate migrating from any of the Statutory Universities situated in India after successfully completing the Intermediate (Arts, Commerce) Examination or the 1st Year of B.A., B.Com. or B.A./B.Com. Part-I examination or B.A./B.Com. (I & II) Semester Examination or an examination recognised as equivalent thereto shall be admitted to the II Year. His performance in the First Year (I & II Semester) Examination, Intermediate (Arts, Commerce) at the previous University/Board shall be taken into consideration and shall

be added to the marks he obtains in the Second and Third Year Examinations in order to declare his final results.

- (e) A candidate directly admitted to the Second Year of the three Year degree course of this University after passing Intermediate or B.A./B.Com. First Year of B.A./B.Com. Part-I or examination recognised as equivalent thereto shall be required to appear at and pass the B.A./B.Com. First Year examination of this University.
- (f) A student migrating from any Statutory University after successfully completing Second Year B.A. (iii & iv-Semester) Examination or an examination recognised as equivalent thereto shall be given admission to the Third Year. His/Her performance in the Second Year (iii & iv Semester) examination at the previous University shall be taken into consideration and shall be added to the marks he/she obtains in the Third Year Examination in order to declare his/her final results, provided that such students shall not be entitled for prizes or awards.
- (g) All applications for registration as an external candidate shall be made to the University directly in the prescribed form which shall bear an endorsement by (i) a member of the Senate of this University, or (ii) Principal of an affiliated College or Head of the University Department or Head Master of an recognised High School or (iii) a Gazetted Officer. The application shall further be accompanied by the prescribed registration and examination fees.
- (h) An external candidate shall be eligible for an admission to appear at the examination of this University only in the subject(s), in the faculties of Arts, Social Sciences, Commerce and Science where no practical tests are prescribed and in the subject(s) which are taught in a Department of this University and/or any affiliated college.
- (i) The degree awarded to external candidates shall be denoted as "External" degree and the word "External" shall be written on the degree Certificate.
- O.111 Notwithstanding anything contained in O.110, a candidate belonging to the University area and who has joined the Armed Forces will be permitted to appear as an external candidate for the B. A., B.Com., or M.A. Examinations as the case may be subject, to the conditions of eligibility, during the period of National Emergency and three years thereafter.
- O.112 Examinations open to external candidates shall be held at such times and such places and on such dates as laid down in Ordinance 2. The fee laid down in Ordinance shall be payable by the external candidates.
- O.113 Registration for any examination is valid only for the examination for which the external candidate a registered his name before the appointed date and the candidate shall register himself a fresh if he desires to appear for any examination after that date.

- O.114 The fees for registration as an external candidate for any examination shall be Rs. 25/- and for renewal of registration Rs. 10/-. The registration fee together with the examination fee shall be payable along with the registration-cum-examination form between 1st June and 25th July, in case of an examination to be held in October as well as March-April in the academic year. In case of external candidates who fail in the examination held in October-November the registration fee along with the examination fee shall be payable within a period of thirty days from the date of declaration of result of the said examination, if he desires to appear for the following annual examinations.
The Registration fee shall not be refunded or reserved.

Conduct and discipline of Examinees

- O.115 A candidate appearing at any examination conducted by the University shall observe the following instructions :
- (i) He shall enter on the cover page of each of the answer-books the seat Number allotted to him, the name of the examination, year of the examination, Centre of the examination, the subject of question-paper the number of paper and/or the Section and the language in which the answers are written when they are written in a language other than English.
 - (ii) He shall not write his name in any part of the answer-book.
 - (iii) He shall not tear of any sheet from the answer-books.
 - (iv) He shall return all the answer-books and supplements supplied to him by the invigilators-whether blank or otherwise.
 - (v) He shall not write anything on the question paper or on the blank paper if any.
 - (vi) He shall not exchange any writing material, stencils, mathematical instruments, logarithmic tables and such other material with any other candidates appearing for the examination or a person not connected with the examination.
 - (vii) He shall not bring to the Examination Hall a writing pad.
 - (viii) He shall not make any kind of appeal to the examiner in any part of the answer book.
 - (ix) He shall not leave the Examination Hall until half an hour after the question-paper is given to him. He shall also not leave the Examination Hall during the last ten minutes of the time allotted for answering the question paper.
 - (x) In case he needs a supplement, or a glass of water, etc. he shall draw the attention of invigilator, but in no case he shall leave his seat for that purpose.

- (xi) In case he brings to the Examination Hall any book, notes, scribbling paper or similar other material or if he speaks or communicates in any way with another candidate during the course of examination or takes with him any answer-books-blank or otherwise while leaving the Examination Hall, he shall be instantly expelled and his name shall be reported to the University. Such a candidate shall submit an explanation in writing before leaving the Hall, to the Chief Superintendent of the Examination Centre for being forwarded to the University.
- (xii) He shall not leave his Seat in the Examination Hall until all his answer books are collected by the Invigilator.
- (xiii) He shall not smoke in the Examination Hall or enter the Examination Hall under the influence of liquor or any drug.
- (xiv) He shall not bring with him in the Examination Hall any lethal weapon.
- (xv) A candidate who is not in his seat by the notified time for the examination will not, as a rule, be admitted to the examination. The Chief Superintendent may however, at his discretion admit such a candidate if he furnishes a satisfactory reason for the delay arriving at the Examination Centre.
- (xvi) He shall not commit any act of misconduct or breach of rules or instructions or resort to any unfair means. In such case he shall be liable to punishment prescribed by the University.
- (xvii) A candidate who disobeys the instructions issued by the Chief Superintendent or the Invigilator or any officer of the University in connection with the Examination or who is found rude or disobedient in behaviour shall liable to be instantly expelled by the Chief Superintendent of the Examination Centre and his name reported to the University.

O.116] A candidate who commits any act of misconduct or reports to unfair means or commit breach of any of the rules or instructions issued by the University for the proper conduct of examinations shall be liable to be instantly expelled from the Examination Hall and debarred from appearing at the subsequent part of the examination. This may also involve cancellation of the candidate's performance at the said examination, rustication for a specified period, exclusion from any University and college examination, from any convocation for the purpose of conferring degrees, deprivation of any University scholarship, fellowship and stipend or cancellation of the award of any University prize or medal.

O.117 The Chief Superintendent of the Examination Centre shall immediately make a report to the University with regard to the act of misconduct or breach of rules and instructions committed or unfair means used by any candidates at the University examination centre. He shall seize relevant answer-book and all the objectionable articles and material found with the candidate and shall send the same in a sealed cover to the University. He shall record the statement of the examinee and of other responsible persons who are witnesses to the incident and send them alongwith the report. In a serious case, he shall not allow the candidate to appear at the remaining part of the examination under intimation to the University.

- O. 118 On receipt of the report of the Chief Superintendent of the Examination Centre, ~~the case of the candidate shall be placed before a Committee of Enquiry~~ consisting of the following persons :-
- (i) The Vice-Chancellor *ex-officio* Chairman,
 - (ii) One Dean of the Faculty to be nominated by the Executive Council,
 - (iii) One member of the Executive Council,
 - (iv) Two members of the Academic Council to be nominated by the Executive Council,
 - (v) The Registrar,
 - (vi) The Deputy Registrar (Examinations) shall act as Secretary.

The term of the office of the members shall be two years. Three members of the Committee shall form the quorum for the meeting of the Committee.

- O. 119 The committee shall make an enquiry in the matter and shall give reasonable opportunity to the candidate of showing cause as to why action should not be taken against him under O. 116.

On considering the record of the case and the explanation given by the candidate and making further enquiry if any the committee shall make recommendation to the Executive Council with regard to the proposed action.

The committee shall also advise to the Executive Council in the matter of conduct of Examinations and as and when referred to it.

- O. 120 The recommendation of the Committee of Enquiry shall be placed before the Executive Council, which shall take decision and the decision of the Executive Council shall be final.

FEE FOR A CERTIFICATE

- O. 121 For each duplicate copy of a certificate a fee equal to the original fee shall be charged. However, in the case of duplicate copy of an eligibility certificate a fee Rs. 5/- shall be charged.
- O. 122 The fee paid by a person for obtaining a certificate shall not be refunded.
- O. 123 The fee for any certificate not provided for in any of the Ordinances shall be Rs. 5/-.
- O. 124 No candidate shall be eligible for any Fellowship, prize, Medal or any other award if he appears for the examination to which the award relates not later than two years after the expiry of the minimum period prescribed by the Regulations governing that examination. The computation of the period for the purposes of this ordinance shall begin from the date of passing of the preceding lower examination which qualifies the candidate to join the course for the said examination.

- O. 125 No candidates shall be eligible for any of the scholarships, medals or prizes if he has a deficiency of marks in any of the heads of the examination con-
 doned under the Ordinance laid down in that behalf.

DISCIPLINE AMONG THE STUDENTS

(Under Section 39 (ii) and 87 (8) of the Act.)

- O. 126 In the case of breach of discipline or misconduct including use of unfair means at the examination the Vice-Chancellor in the case of University students and the Principal or the Head of the Institution in the case of colleges or institution as the case may be, shall take action as provided in Section 87 of the Act and according to the rules framed by the Vice-Chancellor or a Principal of a College or the Head of the Institution therefore respectively.
- O. 127 Under the provisions of Section 87 (8) of the Act, all powers relating to the disciplinary action against a student in a college or an institution not maintained by the University, shall vest in the Principal of the College or the Head of the Institution, which shall be regulated as provided in the following Ordinances.
- O. 128 In case of a misbehaviour of a student involving moral turpitude, gross indisciplin-
 orderly or otherwise objectionable conduct, whether with or outside the Univer-
 sity, malpractice in seeking admission to any College or at any examination of
 the University or of tampering with any official document regarding the particulars
 of examination age, name or any other relevant particulars in the document or
 giving false information for obtaining admission to a class or seeking any other
 privileges or refusal to appear or give evidence in any authorised enquiry by an
 officer in charge of an examination or by any officer or authority of the Univer-
 sity or for any other act or conduct likely to interfere with the discipline of the
 College or institution or the teaching department of the University, the matter
 should be reported to the University by the competent authority. The Executive
 Council may, after further enquiry into the matter, debar such a student or any of
 the acts of indisciplin for a certain period or permanently from admission to any
 Department of the University, College or Institution affiliated or recognised by the
 University or from appearance at any University examination.
- O. 129 Under the provisions of Section 87 (8) of the Act, all powers relating to the
 disciplinary action against a student in a college or an institution not maintained
 by the University, shall vest in the Principal of a College or the Head of an
 Institution in accordance with the rules framed by the Principal of the College
 or the Head of the Institution and approved by the Executive Council.

ALTERATION OF DATES OF EXAMINATIONS

- O. 130 Whenever any of the days on which any examination has to be held according
 to the Ordinances for the time being in force, happens to be a holiday declared
 as such by the University, or when in the opinion of the Executive Council, there

is sufficient reason for altering the day for holding any examination as fixed by the Ordinance, it shall be competent to the Executive Council to fix any days as they may consider proper, other than the days fixed by the ordinances, for holding such examinations provided that notice shall be given by a notification in newspapers of repute of any such alteration of dates as the Executive Council may direct, at least 15 days before the day fixed by the Ordinances for the commencement of such examinations.

MEDIUM OF INSTRUCTION AND EXAMINATION

- O. 131 As an alternative medium of instruction and examination, Marathi may be used at the Pre-University Course in the Faculties of Arts, Social Sciences and Commerce and at the B.A., B.Com, B.P Ed and B.Ed. examinations, except in the subjects of Foreign Languages, Hindi, Urdu and Kannada.

DISCIPLINE IN COLLEGE

- O. 132 Every College shall frame rules of discipline and conduct which shall not be inconsistent with the University Act, Statutes Ordinances, Regulations and Rules and shall submit the same to the University for approval of the Executive Council.
- O. 133 (i) Every college shall have Committee of Discipline consisting of not less than three or not more than five members.
- (ii) The Principal of the College shall be the Chairman of the Committee. One representative shall be appointed by the Management of the college or by the Director of the respective Department, if the college is run by the State Government. The remaining members of the Committee shall be appointed by the Principal from amongst the Teaching staff of the College.
- (iii) In case of contravention of rules of discipline by any student the Principal in consultation with the Committee shall take suitable action under the aforesaid provision and shall report to the University, if the punishment is of a major nature.
- O. 134 A candidate appearing at any examination conducted by the University shall observe the instructions given in Ordinances. A candidate violating the instructions shall be liable to necessary disciplinary action.

RECOGNITION OF HOSTELS AND HALLS

- O. 135 Every hostel maintained or managed by the University or by a College affiliated to the University or an institution recognised by it shall, *ipso facto*, be a recognised hostel.
- O. 136 Any person or body of persons managing or maintaining a hostel desirous of having it recognised by the University shall apply to the University for recognition with the following particulars :-
- (i) The locality of the hostel and its surroundings:

- (ii) the capacity of the hostel and the approximate floor space provided for each inmate;
 - (iii) the number of students expected to be put in each room;
 - (iv) arrangements made for water supply, lighting, sanitation, medical help and such other facilities in the hostel;
 - (v) arrangements made for boarding and for outdoor and indoor games;
 - (vi) arrangements made for the inspection of the kitchen for superintendence over the inmates and the management of the hostel;
 - (vii) the financial statement relating to the hostel.
- O. 137 On receipt of the application the Executive Council, after any further inquiry which it may deem necessary, shall decide whether or not recognition should be granted. Provisional recognition may, however, be granted by the Executive Council on such conditions as may be deemed fit.
- O. 138 The Executive Council may suspend or withdraw the recognition granted to a hostel managed by a person or body of persons which is not conducted according to the conditions of recognition. Provided that no action shall be taken without giving the management of the hostel concerned an opportunity of making such representation in the matter as it may desire to make.
- O. 139 The Executive Council may hold periodical inspection of all hostels by persons appointed for the purpose.
- O. 140 The management of every hostel shall submit to the Executive Council at the end of every term, a report on the working of the hostel for the term.

REPORTS AND INSPECTION OF COLLEGES AND INSTITUTIONS

(Under Section 39 (viii) & Section 47 of the Act.)

- O. 141 An inspection of every affiliated College and recognised institution shall be held under Section 47 of the Act, by a Committee of not more than three persons from amongst the members of the Academic Council, to be appointed by the Executive Council, at least once in two years and other times when, in the judgement of the Executive Council, special reasons exist, in case of any College or institution for such inspection.
- O. 142 The inspection will be directed primarily to the purpose of ascertaining if the main conditions of affiliation or recognition are fulfilled or not and of seeing that adequate measures are taken to ensure efficiency.

RETURNS

- O. 143 As soon as possible, after the re-opening of a College after the vacations, the Principal shall submit to the Executive Council, the following information :-
- (i) A report of teaching and non-teaching employees of the College;

- (ii) a report of finances giving the accounts of the preceding financial year;
- (iii) ~~an estimate of income and expenditure~~ for the current financial year;
- (iv) a return of number of students attending the college of institution;
- (v) a return of complete timetable of lectures, tutorials, practicals, demonstrations and clinics;
- (vi) a return of accommodation available for teaching, laboratory, library, common room and office;
- (vii) Sport facilities available;
- (viii) total number of books and journals in the Library;
- (ix) the number of hostels and the number of Wardens;
- (x) the number of resident students in each hostel and approved lodging;
- (xi) the number of non-resident students living with their parents;
- (xii) the number of non-resident students living with guardians;
- (xiii) reports regarding the activities of the Students, Council or Students' Association in the college for the preceding year.

MIGRATION AND TRANSFERENCE CERTIFICATES
(Under Section 39 (xi) of the Act)

- O.144 A student migrating from this University to any other University shall apply to The Registrar of this University, through the Principal of the College last attended by him, for a migration certificate and shall at the same time pay a fee of Rs.10/-. The migration certificate shall be issued to a candidate on the production of a transference certificate from the college last attended by the candidate.

On the declaration of a candidate that he has either lost the migration certificate or has not received the same from the University, a duplicate migration certificate shall be issued to him and a fee of Rs. 10/- shall be charged for the same.

- O.145 No student shall at any time be admitted to another college or the University unless he produces from the College or University he leaves-

A certificate called the Transference Certificate showing-

- (a) the number of days of attendance kept by the student at the college which he has left in all the terms during which he attended the college after appearance at his last University examination;
- (b) the number of college examinations he did and did not appear at with the result of each examination, since the last University examination that he passed;
- (c) that he has performed the class work to the satisfaction of his teacher;
- (d) that he has no books and equipment in his possession belonging to the College/University Department/Institution he has left;

- (e) that he owes no dues to the college/University;
- (f) that he bears a good moral character;
- (g) his date of birth as entered in the College/University register;
- (h) the voluntary subject or group of subjects in which he has attended course of instruction at the College/University;

- O.146 In no case a Transference Certificate shall be refused
- O.147 The Principal or the Registrar, as the case may be shall be entitled to charge a fee of Re. 1/- for issuing a Transference Certificate. When a Principal/Registrar receive an application for a Transference Certificate more than one month after the opening of the term, he may levy an additional fee of Re.1/- before issuing the Certificate.
- O.148 When a student applies for a Transference Certificate after the lapse of more than one vacation since he last attended a College or the University, the Principal/Registrar who issues the Transference Certificate shall levy a fee of Re. 1/- for each term that has elapsed since the applicant last attended the College/University.
- O.149 Applications for Transference Certificate shall be made by the students through the Principal or the Registrar of the University as the case may be, of the College or the University where they wish to be transferred.
- O.150 Every affiliated College shall pay Rs. 1,500/- per annum to the University as affiliation fee and every recognised Institution shall pay Rs. 600/- per annum to the University as annual recognition fee on or before 31st July of every year.
- O.151 A new college seeking fresh affiliation shall pay a fee of Rs. 5,000/- along with the application for affiliation.

A new college on getting affiliation from Government shall raise reserve fund as follows :-

(a) For the affiliation in the Faculties other than Medicine, Engineering, Ayurveda and Homoeopathy :-	Rs.
1) For Affiliation in one faculty	30,000
2) For affiliation in two faculties	40,000
3) For affiliation in three faculties	50,000
4) For affiliation in four faculties	60,000
b) For affiliation in faculties of Medicine Engineering ... Ayurveda and Homoeopathy.	1,00,000
(c) For affiliation in the faculties of Law and Education.	30,000

In case the proposal for opening of new college is not recommended by the University. 50% of affiliation fee paid along with the application shall be refunded to the Management.

O. 152 The College seeking continuation and extension of affiliation shall pay in addition to the annual affiliation fee of Rs. 1,500/- a fee of Rs. 1,000/- for continuation and a fee of Rs. 300/- for every subject in extension subject to the minimum of Rs. 60/- and maximum of Rs. 1,800/-.

Note :

1. The fees for affiliation/annual affiliation/continuation of affiliation/extension of affiliation under Ordinances 150, 151 and 152 shall be charged separately for Post-graduate and Under-graduate courses.
2. The above fee shall be charged subjectwise for giving affiliation from June, 1989 in respect of Engineering Colleges,

O 153 An application for the affiliation of new Colleges or for continuation and or extension of affiliation of old Colleges shall be made to the University alongwith the prescribed fee on or before 31st July of every year.

O 154 An application for affiliation/recognition may be withdrawn any time before an order has been issued by the State Government, but in no case the affiliation / recognition fee shall be refunded.

O. 155 The College shall have its own permanent building. The building of a College shall be available for its exclusive use and no other institution or school shall be housed in the same building. Accommodation provided for the College, the hostel and the residential quarters for the Principal, members of the teaching staff and Warden of the hostel shall be separate, as per rules of Government in force. The College building shall provide accommodation for classrooms with a floor area calculated at the rate of one square meter per student. If the college has no permanent building of its own the affiliation to be granted to such a college shall be temporary. The College building shall have the following accommodation in addition to requisite number of classrooms :-

1. A Teacher's Common Room;
2. A Library Hall with book-shelves and reading tables and adequate space for readers;
3. Office rooms for the Principal and his Office Staff;
4. A Ladies' Common room, where necessary, with a separate sanitary block;
5. Sanitary blocks;
6. A common room for boys;
7. Cymkhana Rooms;
8. Science laboratories providing floor space of two sq. meters per student.

O. 156 Each college shall provide Hostel facilities as provided in Ordinance 45.

- O. 157 The Library shall be adequately equipped with books and academic journals to meet the requirements of the courses of instructions taught in the college. For a college having only the First and/or Second Year of the degree course shall spend a minimum initial sum of Rs. 10,000/- on the library and a minimum annual amount of Rs. 2,000/- per subject shall be provided for in the budget to augment the library. When such a college applies for affiliation for the Third Year of the Degree course examination, it shall provide for a minimum additional outlay of Rs. 5,000/- over the library and make provision for a minimum annual grant of Rs. 3,000/- per subject for additions to the library. A qualified Librarian as prescribed shall be appointed.
- O. 158 The College shall make additional provision for its recurring expenditure on staff, library, laboratories, award of scholarships and stipends, maintenance of hostels and welfare activities of students, playgrounds and games facilities for indoor and outdoor games.
- O. 159 The college shall maintain a Reserve Fund of Rs. 1,00,000/- to be built up in annual instalment of Rs. 25,000/-. The amount of the Reserve Fund in the form of Bank Deposits/Fixed Deposits or approved securities shall be held jointly by the Secretary of the Management and the Registrar.
- O. 160 If the college has no building of its own, the college authorities shall create a Building Fund of Rs. 25,000/- to start with.
- O. 161 This fund shall be increased to Rs. 2,00,000/- by annual instalment of Rs. 25,000/- The amount of building fund in the form of Fixed Deposit Receipt or approved security shall be jointly held in the name of the Secretary of the Management and the Registrar.
- O. 162 The Provident Fund of the teachers and other employees of the college or Institution shall be managed as prescribed by the University.

OTHER ORDINANCES

(Under Section 39 (xiv) of the Act)

Heads of University Departments

- O. 163 A University Professor, or in his absence, the Reader in a University Department shall be the Head of the Department. In case there are more Professors than one in a University Department, the Vice-Chancellor shall appoint one of them as the Head. Similarly if there is no Professor in a University Department, but there are more Readers than one, the Vice-Chancellor shall appoint one of the Readers as the Head of the Department. In the absence of either a Professor or a Reader the Vice-Chancellor shall appoint one of the lecturers in the Department, as the Head of the Department.

ACADEMIC COSTUMES

O.164 Members of the Executive Council and graduates of the Marathwada University shall wear academic costumes of the following description at the Convocation of the University for conferring degrees :-

1. The Chancellor
Gown : Navy blue Khadi Silk with bands of gold thread (of Paithan make).
Cap : Navy blue Khadi Silk.
2. The Vice-Chancellor
Gown : Navy blue Khadi Silk with bands of silver thread (of Paithan make).
Cap : Navy blue Khadi Silk.
3. The Deans ;
Gowns : Of the colour of the respective faculty.
4. Members of the Senate : Gown Blue Khadi Silk (For special Convocation)
5. The Registrar
Gown : Navy blue Khadi Silk with silver lace,
6. The members of the Executive Council
Gown : Navy blue Khadi Silk.
7. Graduates :
Gown : Of the following colours :

Arts and Social Sciences	:	Navy blue
Science	:	Orange
Law	:	Green
Medicine	:	Scarlet Red.
Commerce	:	Violet
Education	:	Yellow
Engineering	:	Pink
Ayurveda	:	Chocolate

MODE OF EXECUTION OF CONTRACTS OF AGREEMENTS

(Under Section 39 (x) of the Act)

O.165 All contracts and agreements on behalf of the University which have been approved by the Executive Council shall be executed in the name of the University and shall be signed by the Registrar for and on behalf of the University with the seal of the University thereon.

O.165-A For the purposes of deciding whether persons appointed on the Selection Committee for the selection of teachers of the University under Section 57 (2) (b) (v) of the Act, the term 'not connected with the University' shall mean -

- (i) persons who are not employees of the University or any institution affiliated to or recognized by the University in accordance with the definition given in Section 2 (1) (2), (3), (4), (5), (6), (7), (8) and (12) of the Act.
- (ii) persons who are not the trustees of the Management under Section 2 (20) of the Act.
- (iii) persons who are not members of the authorities of the University constituted under Section 19 of the Act.
- (iv) persons who are not members of the Committees/bodies appointed under various Sections of the Act, Ordinances and Statutes framed thereunder.

RECOGNITION OF TEACHERS OF THE UNIVERSITY
(Under Section 39 (ix) and 59 (2) of the Act)

- O.166 On receipt of an application form a teacher for recognition as a teacher of the University, the Chairman of the Recognition Committee shall scrutinise the said application and satisfy himself that the minimum conditions laid down for recognition are fulfilled. If the Chairman, is satisfied the application shall be circulated amongst the members of the Recognition Committee. A meeting of the Committee may also be held if necessary. The recommendations, when received shall be placed before the Executive Council, whose decision shall be final.

Norms for recognition of Post-graduate Teachers in the Faculties of Arts, Social Sciences, Commerce and Science

- O.167 A A Doctorate in the subject and Master's Degree and Bachelor's Degree atleast in Second Class.

OR

A Doctorate in the subject and Master's Degree in Second Class and Bachelor's Degree in Pass class with 3 years' teaching experience in the subject class concerned to the Degree Classes.

OR

A Doctorate in the subject and Master's Degree in Pass Class and Bachelor's Degree in Second Class with five years' teaching experience in the subject concerned to the Degree Classes.

OR

A Master's and Bachelor's Degree by papers in First Class with three year's teaching experience in the subject concerned to the Degree Classes.

OR

A Master's Degree by papers in First Class with a Bachelor's Degree in Second Class and five years' teaching experience in the subject concerned to the Degree Classes.

OR

A Master's Degree by papers in First Class with Bachelor's Degree in pass class and 7 years Teaching experience in the subject to the Degree Classes.

OR

A Master's Degree by papers in Second Class with a Bachelor's Degree in Second Class and seven years teaching experience in the subject concerned to the Degree Classes.

OR

A Master's Degree by papers in Second Class with a Bachelor's Degree in Pass Class and ten years experience in the subject concerned to the Degree Classes.

OR

A Master's Degree by papers in Pass Class and a Bachelor's Degree either in First Class or Second Class and ten years teaching experience in the subject concerned to the Degree Classes.

OR

A Master's Degree by research where no class is awarded and a Bachelor's Degree either in First or Second Class and five years teaching experience in the subject concerned to the Degree Classes;

OR

A Master's Degree either by research or by papers in Second Class and having research publications of acclaimed merit in subject concerned with five years teaching experience to the Degree Class in the subject:

OR

A Master's Degree partially by research and partially by papers with research and partially by papers with research publications of acclaimed merit in the subject concerned with five year's teaching experience to the Degree Classes;

OR

Any other equivalent degree or degrees of an Indian or a foreign University with opportunities of teaching and research experience as indicated above.

Norms for the Teacher for the Degree in Dramatics under the Faculty of Arts

Master's Degree in Literature in First Class and Degree in Dramatics in First Class from any recognised Institution;

OR

Master's Degree in Literature in Second Class and Degree in Dramatics in Second Class from any recognised Institution.

OR

Master's Degree of any Faculty in Second Class and degree in Dramatics in Second Class from any recognised Institution.

OR

Master's Degree in Literature with First Class and Diploma in Dramatics in First Class from any recognised Institution with 5 years' teaching experience in any recognised Institution with 5 years experience in Theatre.

OR

Master's Degree in any Faculty with First Class and Diploma in Dramatics in First Class from any recognised Institution with 6 years teaching experience in any recognised Institution with 6 years experience in Theatre.

OR

Master's Degree in Literature in any Faculty in Second Class with Diploma in Dramatics in Second Class with 8 years' field experience in Theatre.

OR

Bachelor's Degree in any Faculty in First Class with degree in Dramatics in First Class with recognised Institution.

OR

Bachelor's Degree in any Faculty in Second Class with Degree in Dramatics in Second Class with recognised Institution and 5 years Field experience.

OR

Master's Degree in Literature with Second Class with 5 years' teaching experience at College level and publication of papers related to theatre in Journals/Magazines and papers of repute.

OR

Bachelor's Degree in any Faculty with 10 years experience in Theatre as an actor, director, designer.

OR

Diploma in Fine Art/M.A. with Music or Alaukar in Music, Training in classical dance from recognised institution, training in Yoga with five years' experience in respective fields.

OR

Notwithstanding anything contained in the above cited norms :-

1. Teachers already accorded recognition in the subjects shall be continued to be recognised teachers in subjects:
2. Teachers with M.A. Economics qualification be accorded recognition to teach the papers in Production Management, Organisation of Industries, Statistics, Cooperation, Economics of Planning, Public

Enterprises and Banking at the M.Com Degree, subject to the other condition as stated above.

3. A person holding the M.B.A. Degree with 7 years' teaching at collegiate level (degree or diploma) be accorded recognition for teaching the papers in (1) Managerial Economics, (2) Management Techniques and practice, (3) Organisation of Industry, (4) Financial Management I, & II, (5) Marketing Management I & II, (6) Production Management I & II, (7) Personnel Management I & II.

Provided that the condition regarding experience of teaching shall be waived in case of candidates having 7 years' professional experience.

Norms for Recognition of a Teacher as Research Guide for Ph.D. Degree in the Faculties of Arts, Science, Social Sciences and Commerce.

- (a) A Master's Degree by papers in the First Class with a Bachelor's Degree in at least Second Class and three years' experience of teaching in the subject concerned to Degree Classes.

OR

- (b) A Master's Degree by papers in the Second Class, with a Bachelor's Degree in at least Second Class and five years' experience of teaching in the subject concerned to Degree Classes.

OR

- (c) A Master's Degree by research where no classes are awarded and Bachelor's Degree at least in Second Class and publications of acknowledged merit other than the thesis submitted for research degree and five years' experience of teaching in the subject concerned to Degree Classes.

OR

- (d) A Master's Degree by papers in pass class and Bachelor's Degree at least in Second Class, with publications of acknowledged merit and seven years' experience of teaching in the subject concerned to Degree Classes.

OR

- (e) A Master's Degree in First Class and Bachelor's Degree in pass class with seven years' teaching experience to Degree Classes in the subject concerned.

OR

- (f) A Master's Degree in Second Class and Bachelor's Degree in pass class, with ten years' teaching experience to the degree classes in the subject concerned.

OR

- (g) A Master's Degree in pass class with Bachelor's Degree in Second Class and twelve years' teaching experience to Degree Classes in the subject concerned.

OR

- (h) A Doctorate in the subject and Master's Degree in First Class with two years' teaching experience to Degree Classes in the subject concerned.

OR

- (i) A Doctorate in the subject and Master's Degree in First Class and Bachelor's Degree in First Class with one year's teaching experience to Degree Classes in the subject concerned.

OR

- (j) A Doctorate in the subject with five years' teaching experience to Degree Classes in the subject concerned.

AND

Post-doctoral research experience of at least three years' as evidence by research publications of recognised merit (excluding publications from Doctoral dissertation).

**Norms for Recognition of a Teacher as a Research Guide for Ph. D. Degree
in Dramatics**

- (A) Doctorate in Arts with Degree in Dramatics in First Class from any recognised institution with five years' teaching experience in Theatre.

OR

- (B) Doctorate in Arts with Degree in Dramatics in Second Class from any recognised institution with five years' teaching experience in Theatre.

OR

- (C) Doctorate in any Faculty with Degree in Dramatics in First Class from any recognised institution with five years' teaching experience in Theatre.

OR

- (D) Doctorate in any Faculty with Degree in Dramatics in Second Class from any Recognised institution with five years' teaching experience in Theatre.

OR

- (E) Master's Degree in First Class in any Faculty with degree in First Class in Dramatics from any recognised institution with five years' teaching experience in Theatre.

OR

- (F) Master's Degree in Second Class in any Faculty with Degree in Dramatics in Second Class from any recognised institution and 8 years' teaching experience in the field of Theatre.

OR

- (G) Doctorate in any Faculty with Diploma in Dramatics with ten years' teaching experience in the field of Theatre.

OR

- (H) Master's Degree in Literature in Second Class with ten years' teaching experience in recognised institution and publication of paper related to Theatre in journals/magazines and papers of repute.

OR

- (I) Bachelor's Degree in Second Class with Degree in Dramatics in Second Class and ten years' teaching experience in the field of Theatre

OR

- (J) Bachelor's Degree in any Faculty and twenty years' contribution work of repute in the field of Theatre as director - actor - designer - writer - critic.

Norms for recognition as Post-graduate Teacher in the Faculty of Medicine

Teachers in a Medical College having at least 7 years undergraduate teaching experience of which not less than 4 years should be after obtaining the requisite recognised Post-graduate qualification shall be recognised as Post-graduate Teachers.

Qualifications laid down by The University for Recognition of Teachers as Post graduate Teachers in Engineering. M.E. Degree

1. A Professor or an Assistant Professor or a Lecturer teaching M.Sc. Classes should have any one of the following qualifications :
 - (a) A Doctor's Degree and
 - (b) Five years' Professional experience of which at least three years must be in a responsible position.
2. (a) A Master's Degree with at least a Second Class Bachelor's Degree, and
 - (b) Seven years' professional experience of which at least four years must be in a responsible position.
3. (a) A First Class Bachelor's Degree, and
 - (b) Ten years' professional experience of which at least four years must be in a responsible position.
4. (a) A Second Class Bachelor's Degree and
 - (b) Twelve years' professional experience of which at least four years must be in a responsible position.

- Note :- (i) Teaching experience of degree classes may be considered in lieu of **professional experience**.
- (ii) Experience of teaching degree classes in the capacity of a Professor or an Assistant Professor or a Lecturer may be regarded as experience in a responsible position.

Qualifications of Teachers for Post-Graduate Courses in Law.

- (1) A first class Master's Degree in Law of any Statutory University of India with Three years standing.

OR

A Master's Degree in Law with a first class Bachelor's Degree in Law, with 5 years standing, of any Statutory University of India. In exceptional cases, eminent scholars who have experience and high quality Research Publications to their credit may be recognised as Post-graduate Teachers.

Norms for recognition of Post-graduate teachers in the Faculty of Education.

A Doctorate degree in Education and M.Ed. in First Class with two years teaching experience in the College of Education.

OR

A Doctorate degree in Education, M.Ed. in First Class and B.Ed. in First Class with one year's teaching experience in the college of Education.

OR

A Doctorate Degree in Education with three years' teaching experience in the College of Education.

OR

M.Ed. and B.Ed. in First Class with two years teaching experience in the College of Education.

OR

M.Ed. in First Class and B.Ed. in Second Class with three years teaching experience in the College of Education.

OR

M.Ed. Second and B.Ed. in Second Class with five years teaching experience in the College of Education.

OR

M.Ed. in First Class B.Ed. in Third Class with five years teaching experience in the College of Education.

OR

M.Ed. in Second Class with seven years teaching experience in the College of Education.

O.168. Teachers appointed by the University shall be deemed to be recognised as teachers of the University for purposes of imparting instruction to Post-graduate students by papers. Professors and other Heads of University Department not below the rank of Reader shall be deemed to be recognised as teachers of the University for purposes of guiding students for a research degree.

O.168 (A): The minimum qualifications mentioned below shall be applicable for appointment of University Teachers :-

- (f) Lecturers: (Except Foreign Languages, Dramatics, Journalism, Library Science and English)
- (a) A Doctorate's Degree or research work of an equally high standard; and
- (b) Good academic record with atleast Second class (C in the seven point scale) Master's Degree in a relevant subject from an Indian University or an equivalent degree from a Foreign University.

Having regard to the need for developing interdisciplinary programmes, the degrees in (a) and (b) above may be in relevant subjects.

Provided that if the Selection Committee is of the view that the research work of a candidate as evident either from his thesis or from his published work is of very high standard, it may relax any of qualifications prescribed in (b) above. Provided further that if a candidate possessing a Doctor's Degree or equivalent research work is not available or is not considered suitable, a person possessing a good academic record, (weightage being given to M. Phil or equivalent degree or research work of quality) may be appointed provided he has done research work for atleast two years or has practical experience in a research laboratory/organisation on the condition that he will have to obtain a Doctor's Degree or give evidence of research of high standard within eight years of his appointment, failing which he will not be able to earn future increments until he fulfils these requirements.

Explanation :

For determining "good academic record" the following criteria shall be adopted :

- (i) A candidate holding a Ph.D. degree should possess atleast a Second Class Master's Degree; or
- (ii) A candidate without a Ph.D. degree should possess a high Second Class Master's degree and Second Class in the Bachelor's degree; or
- (iii) A candidate not possessing Ph.D. degree but possessing second Class Master's Degree should have obtained First Class in the Bachelor's Degree.

2. Persons having secured marks more than the mid point of the prescribed ~~minimum marks for passing an examination in the second division and the prescribed~~ minimum marks for passing an examination in the First Division by a University shall be deemed to have passed that examination in the high Second Class.

Notwithstanding anything contained above :-

- (i) The minimum qualifications prescribed for appointment to the posts of Lecturers in Foreign Languages shall be as under :-
- (a) A Doctor's Degree or research work of an equally high standard; and
 - (b) Good academic record with at least second class (C in the seven point scale) Master's Degree from an Indian University or an equivalent Degree from a Foreign University.

Having regard to the need for developing interdisciplinary programmes, the degrees in (a) and (b) above may be in relevant subjects.

Provided that if the Selection Committee is of the view that the research work of a candidate as evident either from his thesis or from his published work is of very high standard, it may relax any of qualifications prescribed in (b) above.

Provided further that if a candidate possessing a Doctor's Degree or equivalent research work is not available or is not considered suitable a person possessing a good academic record may be appointed provided he has done one year post M.A. Diploma Course in the teaching of Foreign Language concerned from a University on the condition that he will have to obtain a Doctor's Degree or give evidence of research work of equivalent high standard within eight years of his appointment failing which he will not be able to earn future increments until he fulfils these requirements.

EXPLANATION :

For determining "good academic record" the following criteria shall be adopted.

- (i) A candidate holding a Ph.D. degree should possess atleast a Second Class Master's Degree; or
- (ii) A candidate without a Ph.D. degree should possess a high Second Class Master's Degree and Second Class in the Bachelor's Degree; or
- (iii) A candidate not possessing Ph.D. degree but possessing Second Class Master's Degree should have obtained First Class in the Bachelor's Degree.

2. Persons having secured marks more than the mid point of the prescribed ~~minimum marks for passing~~ an examination in the Second Division and the prescribed minimum marks for passing an examination in the First Division by a University shall be deemed to have passed that examination in the High Second Class.

- (ii) The minimum qualifications prescribed for appointment to the posts of Lecturers in Journalism and Mass Communication shall be as under :-

Lecturer :

ESSENTIAL : (i) Good academic record with atleast Second Class Master's Degree in the subject (communication/Mass Communication/Journalism, etc.) from an Indian University or an equivalent degree from a Foreign University.*

OR

Atleast Second Class (C in the seven point scale) Master's Degree in Social Sciences/Sciences / Humanities with at least a Second Class Bachelor's Degree or Diploma in Journalism from a recognised Indian University/Postgraduate Diploma from a recognised National Institute.

DESIRABLE

- (i) Teaching experience at College or University level.
 (ii) Work experience in any area of Mass Communication (Newspaper/Magazine, News Agency, Public Relation, Advertising, Radio or T.V. Journalism etc.)

EXPLANATION.

For determining "good academic record" the following criteria shall be adopted.

- (i) A candidate holding a Ph.D. degree should possess atleast a Second Class Master's Degree; or
 (ii) A candidate without a Ph.D. degree should possess a High Second Class Master's degree and Second Class in the Bachelor's Degree; or
 (iii) A candidate not possessing Ph.D. degree but possessing Second Class Master's Degree should have obtained First Class in the Bachelor's Degree

* Where specialists are to be recruited, Master's Degree in Agricultural Journalism, Creative Writing, Extension, Family Planning Communication, Public Health Communication, Public Relations, Speech Communications and the like (but not straight Anthropology, Psychology, Sociology etc.) may be entertained.

(iii) The minimum qualifications for the post of Lecturers in Dramatics shall be as under :

- (A) A Master's Degree in Second Class in Dramatics or a Post-graduate Diploma in Dramatics from a recognised Institution equivalent to Master's Degree in Dramatics.

OR

A Post-graduate degree in Second Class in any Faculty with a Degree/ Diploma in Dramatics from a recognised Institution.

OR

A Postgraduate degree in Second Class in any Faculty, and experience of field work in Professional or amateur theatre of repute and of acknowledged merit as actor, director or theatre technician of at least three years.

OR

A Bachelor's Degree in Second Class in any Faculty, with an experience of atleast seven years in the theatre as teacher, actor, Director or theatre technician with work of acknowledged merit to his credit.

- (B) Two years' experience of work in the theatre as teacher actor, director or technician.

(iv) The minimum qualifications for the posts of Lecturer in Library Science shall be as under :

- (a) Master's Degree of Library Science at least in Second Class (C in the seven point scale) and consistently good academic record; and
- (b) Three years' practical or teaching experience in a responsible position in a University, or College Library or any other Library of equal status. (The condition (b) may be relaxed in the case of suitable candidates).

EXPLANATION :

For determining "good academic record" the following criteria shall be adopted.

- (i) A candidate holding a Ph.D. degree should possess atleast a Second Class Master's Degree; or
- (ii) A candidate without a Ph.D. degree should possess a High Second Class Master's degree and Second Class in the Bachelor's Degree; or
- (iii) A candidate not possessing Ph.D. degree but possessing Second Class Master's Degree should have obtained First Class in the Bachelor's Degree.

(v) The Minimum qualifications for the posts of Lecturers in English, shall be as under :

- (a) A Doctorate's degree or research of an equally high standard; and
- (b) Good academic record with atleast second class (C in the seven point scale) Master's degree in a relevant subject from an Indian University or an equivalent degree from a foreign University.

Having regard to the need for developing interdisciplinary programmes, the degrees in (a) and (b) above may be in relevant subjects.

DESIRABLE :

Post-Graduate Diploma in teaching of English / English Studies awarded by the Central Institute of English and Foreign Languages, Hyderabad,

Provided that if the Selection Committee is of the view that the research work of a candidate as evident either from his thesis or from his published work is of very high standard, it may relax any of qualifications prescribed in (b) above;

Provided further that if a candidate possessing Doctor's Degree or equivalent research work is not available or is not considered suitable a person possessing a good academic record, (weightage being given to M.Phil or equivalent degree or research work of quality) may be appointed provided he has done research work for atleast two years, on the condition that he will have to obtain a Doctor's degree or give evidence of research of high standard within eight years of his appointment, failing which he will not be able to earn future increment until he fulfils these requirements.

EXPLANATION:

For determining "good academic record" the following criteria shall be adopted :-

University Lecturers

- (i) A candidate holding a Ph.D. degree should possess at least a second class Master's degree; or
- (ii) A candidate without a Ph.D. degree should possess a high second class Master's degree and second class in the Bachelor's degree; or
- (iii) A candidate not possessing Ph.D. degree but possessing second class Master's degree should have obtained first class in the Bachelor's degree.

2. ~~Persons having secured marks more than the mid point of the prescribed minimum marks for passing an examination in the second division and the prescribed minimum marks for passing an examination in the first division by University shall be deemed to have passed that examination in the high second class.~~
- (vi) The minimum qualifications prescribed for appointment to the posts of Lecturers in Physical Education shall be as under.
- (a) An M.Phil. degree or a recognised degree beyond Master's level or published work indicating the capacity of the candidate for independent/research work, and
 - (b) Good academic record with at least Second Class (C in the seven point scale) Master's Degree in Physical Education from an Indian University or an equivalent Degree from a Foreign University.

DESIRABLE

- (i) A Doctor's Degree in a relevant subject or research work of an equally high standard
- (ii) One year Degree/Diploma in Yoga/Game/Sports from a recognised Institution.
- (iii) University/State Level participation in Yoga/Game/Sports.

Note :- Persons competent to teach Vacation Oriented Course should be entrusted with this responsibility.

Provided that if the Selection Committee is of the view that the research work of a candidate as evident either from his thesis or from his published work is of very high standard, it may relax any of qualifications prescribed in (b) above.

Provided further that if a Lecturer in a discipline other than Physical Education is required to be appointed in the Faculty of Physical Education, the qualifications prescribed for recruitment to the post of Lecturer in the parent discipline may be insisted upon.

Provided that for a Lecturer teaching Yoga - Degree or Diploma from recognised institution will be essential.

Provided further that if a candidate possessing an M.Phil. degree or equivalent research work is not available or is not considered suitable, a person possessing a good academic record may be appointed provided he has done research work for at least one year or has practical experience in a Research Laboratory/Organisation on the condition that he will have to obtain M.Phil. degree or recognised degree beyond Master's Degree or give evidence of research work of equivalent high standard within eight years of his appointment failing which he will not be able to earn future increments until he fulfils these requirements.

Explanation

For determining "good academic record" the following criteria shall be adopted:-

- (i) A candidate holding a Ph.D. degree should possess at least a Second Class Master's Degree; or
 - (ii) A candidate without a Ph.D. degree should possess a High Second Class Master's Degree and Second Class in the Bachelor's Degree; or
 - (iii) A candidate not possessing Ph.D. degree but possessing Second Class Master's Degree should have obtained First Class in the Bachelor's Degree.
2. Persons having secured marks more than the mid point of the prescribed minimum marks for passing an examination in the Second Division and the prescribed minimum marks for passing an examination in the First Division by a University shall be deemed to have passed that examination in the High Second Class.

The minimum qualifications for appointment to the posts of Readers shall be as under :

(II) Reader. (except in Dramatics and Journalism)

Good academic record with a Doctoral Degree or equivalent published work. Evidence of being actively engaged in (i) Research or (ii) innovation in teaching methods or (iii) production of teaching materials.

About five years' experience of teaching and/or research provided that at least three of these years were as Lecturer or in an equivalent position.

This condition may be relaxed in the case of candidates with outstanding record of teaching/research.

EXPLANATION.

For determining "good academic record" the following criteria shall be adopted :-

- (i) A candidate holding a Ph.D. degree should possess at least a Second Class Master's Degree; or
- (ii) A candidate without a Ph.D. degree should possess a High Second Class Master's Degree and Second Class in the Bachelor's Degree; or
- (iii) A candidate not possessing Ph.D. degree but possessing Second Class Master's Degree should have obtained First Class in the Bachelor's Degree.

Notwithstanding anything contained above -

(i) The minimum qualification for the posts of Readers in Dramatics shall be as under :-

(a) A Master's Degree in Second Class in Dramatics or a Postgraduate Diploma in Dramatics from a recognised Institution equivalent to Master's Degree in Dramatics.

OR

A Postgraduate Degree in Second Class in any Faculty with a Degree/Diploma in Dramatics from a recognised Institution.

OR

A Postgraduate Degree in Second Class in any Faculty, and experience of field work in professional or amateur theatre of repute and of acknowledged merit, as actor, director or theatre technician of at least three years.

(b) Five years' experience of work in the theatre as teacher, actor, director or technician, or a research degree or publication of acknowledged merit in any area related to the theatre

(ii) The minimum qualifications for the post of Reader in Journalism shall be as follows :

(1) Good academic record with a Master's Degree in the Faculty of Arts or Social Sciences.

(2) Three years' professional experience in mass media (newspaper/magazine/radio/television/film/advertising/ public relations etc.)

(3) About three years' experience of teaching Journalism course and/or research.

Note :- The condition of experience of teaching Journalism course/research/ professional experience may be relaxed in case of candidates of outstanding merit having published work to their credit.

EXPLANATION :

For determining "good academic record" the following criteria shall be adopted.

(i) A candidate holding a Ph.D. degree should possess atleast a Second Class Master's Degree; or

(ii) A candidate without a Ph.D. degree should possess a High Second Class Master's degree and Second Class in the Bachelor's Degree; or

(iii) A candidate not possessing Ph.D. degree, but possessing Second Class Master's Degree should have obtained First Class in the Bachelor' Degree

Minimum qualifications for appointment to the posts of Professors.

(iII) Professor..

An eminent scholar with published work of high quality actively engaged in research. About ten years' experience of teaching and/or research. Experience of guiding research at doctoral level.

OR

An outstanding scholars with established reputation who has made significant contribution to knowledge.

- O. 168 (B) Qualifications for the selection / appointments of teachers in the colleges under revised University Grants Commission pay scales.

FACULTIES OF ARTS, SOCIAL SCIENCES & COMMERCE :

College Lecturers :

- (a) An M. Phil, degree or a recognised degree beyond the Master's level or published work indicating the capacity of a candidate for independent research work and,
- (b) Good academic record with atleast second class (C in the seven point scale) Master's degree in the relevant subject from an Indian University or equivalent degree from a foreign University.

Provided that if the Selection Committee is of the view that the research work of a candidate as evident either from his thesis or from his published work is of a very high standard, It may relax any of the qualifications prescribed in (b) above.

Provided further that if a candidate possessing the qualifications as at (a) above is not available or not considered suitable, the college on the recommendations of Selection Committee may appoint a person possessing a good academic record on the condition that he will have to obtain an M. Phil, degree or a recognised degree beyond the Master's level within eight years of his appointment failing which he will not be able to earn future increments till he obtains that degree or gives evidence of equivalent published work of high standard.

Notwithstanding anything contained in the preceding paras (i) Candidates who are M. Sc. degree holders in the subject of Botany or Chemistry (Organic/Inorganic or Physical or Agriculture) shall be eligible to teach the subject of Agrochemicals and Fertilizers at

undergraduate level in the concerned topic, (ii) Candidates who are B. Sc. (Agriculture) and M. Sc. (Dairy Science and Animal Husbandary).

OR

Bachelor of Veterinary Science and Animal Husbandary and Master of Veterinary Science (Dairy).

OR

Bachelor of Veterinary Science and Animal Husbandry, and Master of Veterinary Science (Live Stock production and Management), shall be eligible to teach the subject 'Dairy Science' under the Faculty of Science at undergraduate level.

Qualifications mentioned above shall also be applicable to the Lecturers who are recruited on or after 4th October 1975. However the Lecturers recruited during the period commencing from 4th October, 1975 to 25th October, 1977 who do not possess the revised qualifications should acquire the same within a period of eight years from the date of Government Resolution dated 25th October 1977, failing which they shall not be able to earn future increments.

The Lecturers recruited on or before 3rd October 1975 in Colleges who did not possess at the time of their initial recruitment the minimum qualifications as prescribed then by the University shall be required to attain the said qualification within a period of eight years from the date of the Government Resolution dated 25th October 1977. If they are unable to do so during this period they shall not be allowed to earn any future increments till they have satisfied this condition.

Principal :

- (i) The Principals in the Junior scale of Rs. 1200-50-1300-60-1900 shall possess the qualifications laid down for the post of Lecturers and in addition, shall possess experience of teaching degree classes as Lecturer for at least seven years in a degree college.
- (ii) The Principal in the senior scale of Rs. 1500-60-1800-100-2000-125/2-2500 shall possess the qualifications laid down for the post of Principals in Junior Scale and in addition have worked as a Principal of a degree college for a period of atleast three years.

OR

The Principal in the senior scale shall possess the qualification laid down for the post of Lecturer and in addition, shall possess experience of teaching to degree classes for at least ten years in a degree college.

The following shall be the criteria for determining "good academic record" wherever it is applicable under this Ordinance :

1. A candidate holding an M. Phil degree or Ph.D. degree or a recognised degree beyond the Master's level should possess at least a second class Master's degree, or
2. A candidate not holding an M.Phil/Ph. D. degree or a recognised degree beyond the Master's level should possess a high second class Master's degree and a second class in first degree examination; or
3. A candidate not holding an M.Phil/Ph. D. degree or a recognised degree beyond the Master's level but possessing a second class Master's degree should have obtained a first class in the first degree examination.

High Second class may be determined as the mid-point of the starting of the second class and starting of the first class of the University from where he has obtained the degree.

FACULTY OF LAW :

Lecturers ;

A candidate should possess minimum second class post-graduate degree in Law however, these qualifications may not be insisted upon; where a college appoints practicing advocate as contributory teacher in Law.

Principals :

A candidate for the post of Principal in Law colleges should possess the qualifications as prescribed for the post of Lecturer in Law with minimum seven years teaching experience.

FACULTY OF ENGINEERING :

Lecturers ;

- (a) Master's Degree in appropriate field of Engineering/Technology.
- (b) Consistently good academic record with a Bachelor's Degree in Engineering /Technology. First Class at Bachelor's degree and or Master's degree level.
- (c) One year's relevant professional experience outside academic/ research Institutions. Having regard to the requirements of emerging fields of Engineering and of Developing interdisciplinary programmes the requirements of Engineering/ Technology degree may be waived in cases of otherwise well qualified candidates.

Provided further that if candidate does not possess professional experience or a person possessing such experience is not found suitable, the person appointed will be required to obtain desired professional experience within a period of eight years of his appointment, failing which he will not be allowed to earn future increments until he fulfils this requirements.

Provided further that if a candidate with M. Tech / M.E. qualification is not available or a person possessing such qualification is not found suitable, the essential qualifications may be relaxed and a person with First Class Bachelor's Degree in Engineering/ Technology may be appointed as lecturer. However, such a first class Engineering graduate will be required to obtain M.E. / M. Tech. degree within a period of five years of his appointment, failing which he will not be allowed to earn future increments until he obtains M. E. / M. Tech. degree,

Readers/Assistant Professors :

Good academic record with a Doctor's degree in the relevant field. About 5 years experience of teaching and / or research and development

Provided further that candidates not possessing Ph. D. degree may be considered if they have to their credit equivalent research/published work or design/development work of a high order either in the institution or in an industry.

OR

In the case of persons to be recruited from industry or professional field, candidate should possess good academic record with recognised professional work of about 7 years which should include innovation and/or research development

Professor :

An eminent scholar with published work of high quality actively engaged in research. Ten years of experience in teaching and/or research experience of guiding research at Doctoral level.

OR

An outstanding Engineer/Technologist with established reputation who has made significant contribution to knowledge.

Principal:

The candidate shall possess the qualifications as prescribed for the post of Professor with minimum seven years teaching experience as Professor.

FACULTY OF EDUCATION

College Lecturer in Education:

- (a) An M.Phil. degree or a recognised degree beyond the Master's level or published work indicating the capacity of a candidate for independent research work and
- (b) Good academic record with at least second class (C in the seven point scale) Master's degree in Education and also Master's degree in relevant subject (10+2 level) from an Indian University or an equivalent degree from a foreign University.

Provided that if the Selection Committee is of the view that the research work of a candidate as evident either from his thesis or from his published work is of a very high standard, it may relax any of the qualifications prescribed in (b) above.

Provided further that if a candidate possessing the qualifications as at (a) above is not available or not considered suitable, the college on the recommendation of the Selection Committee may appoint a person possessing a good academic record on the condition that he will have to obtain an M.Phil. degree or a recognised degree beyond the Master's level within eight years of his appointment, failing which he will not be able to earn future increments till he obtains that degree or gives evidence of equivalent published work of high standard.

College Lecturers in Physical Education:

- (a) An M.Phil. degree or recognised degree beyond Master's level or published work indicating the capacity of the candidate for independent/research work, and
- (b) Good academic record with at least second class (C in the seven point scale) Master's degree in Physical Education from an Indian University or an equivalent degree from a foreign University.

Provided that if the Selection Committee is of the view that the research work of a candidate as evident either from his thesis or from his published work is of very high standard, it may relax any of the qualifications prescribed in (b) above.

Provided further that if a Lecturer in discipline other than physical Education is required to be appointed in the Faculty of Education for the subject Physical Education the qualifications prescribed for recruitment to the post of Lecturer in the parent discipline may be insisted upon.

Provided further that if a candidate possessing qualifications as at (a) above is not available or is not considered suitable, the college on the recommendations of the Selection Committee may appoint a person possessing a good academic record on the condition that he will have to obtain an M.Phil. degree or recognised degree beyond the Master's degree within eight years of his appointment, failing which he will not be able to earn future increments till he obtains that degree or gives evidence of equivalent published work of high standard.

FACULTY OF MANAGEMENT STUDIES/SCIENCE :

Lecturer :

A Master's degree in Business Administration or M. Tech. in Engineering with first class with the proviso that the incumbent would acquire a doctorate degree within a period of eight years.

In the case of allied subjects like Industrial Psychology, Personnel Management, Business Statistics, Cost Accountancy etc. where Lecturer could be recruited with qualifications other than M.B.A. and M. Tech., the minimum qualifications would be the same as prescribed by the Commission for the Faculties of Arts, Social Sciences including Commerce and Science.

FACULTY OF FINE ART :

Dean :

Unless already in the service the person must possess a Diploma in Drawing and Painting/Applied Art/Teacher's Training awarded by the Government of Maharashtra atleast in Second Class or Master's degree/degree in Fine Art awarded by the Statutory University at least in second class and must have an experience of teaching as Professor in Fine Art in recognised Art institute or combined professional and teaching experience for a period of at least ten years.

2. Professor :

Unless already in the service the person must possess Diploma in Drawing and Painting/Applied Art/Teachers' Training awarded by the Government of Maharashtra atleast in second class or Master's degree in Fine Art awarded by the Statutory University atleast in second division and must have an experience of teaching in Fine Art in recognised Art Institute or combined professional and teaching experience for a period of at least seven years.

3. Assistant Professor/Lecturer :

Unless already in the service, the person must possess a Diploma in Drawing and Painting/Applied Art/Teachers' Training awarded by the Government of Maharashtra atleast in second class or Master's degree or degree in Fine Art at least in second class awarded by the Statutory University and have an experience of teaching in recognised Art Institution or combined professional and teaching experience for period of at least three years.

PHARMACY :

1. Principal / Professor :

A good academic record with a Doctorate degree in relevant field (Pharmaceutics, Pharmaceutical Chemistry, Pharmacognosy or Pharmacology) and published work of high quality. Candidate should have ten years experience of teaching and/or research experience of guiding research at doctorate level.

2. Reader/Assistant Professor :

A good academic record with a Doctorate degree in the relevant field (Pharmaceutics, Pharm. Chemistry, Pharmacognosy & Pharmacology). About 5 years experience of teaching and/or research and development.

OR

Candidate possessing Master's degree in First Class with research publication of high standard. (The work may have been done in Institute or Industry) with 5 years experience of teaching and/or research and development.

3. Lecturers in Pharmaceutics, Pharmaceutical Chemistry, Pharmacology, Pharm. Chemistry, APH & Pharmacology :

- (a) Masters degree in appropriate field.
- (b) Consistently good academic record at the B. Pharm. First Class at Bachelor's degree and / or at Master's Degree Level
- (c) One year's relevant professional experience in teaching or in Industry.

4. Lecturer in Pharm Engineering :

- (i) M. Pharm. (Pharm. Engg.) or Bachelor of Chem. Engg. with First Class (candidates having M. Chem. & Ph.D. may be preferred.)
- (ii) Experience of one year in teaching or in industry

5. Lecturer in Forensic Pharmacy :

M. Pharm. (Pharmaceutics) with a degree in Law Or M.Pharm. (Pharmaceutics) Or B.Pharm. with a degree in law

The candidate must have First Class at B.Pharm. and / or M.Pharm. and one year's experience in teaching or in Drugs Control administration as Drugs Inspector / Asstt. Commissioner of F.D.A.

6. Lecturer in Biology :

(i) M.Pharm. (Pharmacognosy or Pharmacology) with First Class.
OR

M.Sc. (Botany or Zoology or Life Sciences) with First Class.
(ii) Teaching experience of one year in biology.

7. Lecturer in Pharm / Business management :

(i) M. Pharm. with Degree or Diploma in business management.
OR

B.Pharm. with Degree or Diploma in bussiness management
OR

M.A. with degree in management.

(ii) Experience of not less than one year in Marketing of Pharmaceutical or in an executive position in Pharm. Industry.
OR

Minimum one year teaching experience in relevant subject.

8. Lecturer in Physical Pharmacy :

(i) M. Pharm. Pharmaceutics (Physical)
OR

(ii) M.Sc. (Physical Chemistry) with First Class

(iii) Teaching experience of one year.

FACULTY OF HOMOEOPATHY

1. Principal :

Essential Qualifications :

A (i) A recognised diploma after 4 years' study or a degree in Homoeopathy.

OR

(ii) Qualification included in the III Schedule of the Homoeopathy Central Act, 1973.

- B Ten years' teaching experience with 5 years administrative experience in a recognised homoeopathic college/hospital.

Preferential Qualification :

- A Having both a recognised diploma after 4 years' study or a degree in homoeopathy and any qualification included in the III Schedule of the Homoeopathy Central Council Act
- B Research experience in Homoeopathy in an institution recognised by Central Council for Research in Indian Medicine and Homoeopathy or Central Council for Research in Homoeopathy of the Central Government or a State Government.

Age : Not more than 50 years as on the last date of receipt of application for the post. Age relaxable for an exceptionally qualified person.

2. Professor in Homoeopathic subjects :

Essential Qualifications :

- A (i) A recognised diploma after 4 years' study or a degree in Homoeopathy.

OR

- (ii) A qualification included in the III Schedule of the Homoeopathy Central Council Act, 1973.

- B ~~Three years of teaching experience as Reader or Asst. Professor or ten years teaching experience.~~

Preferential Qualifications :

- A Having both a recognised diploma or a degree in Homoeopathy and the qualification included in the III Schedule of Homoeopathy Central Council Act, 1973.
- B Administrative experience or Research experience in an institution or unit recognised by the Central Council of Homoeopathy or Central Council for Research in Indian Medicine and Homoeopathy or Central Council for Research in Homoeopathy or Central Government or a State Government in a responsible position.

Age : Not more than 45 years as on the date of receipt of application for the post. Age relaxable in the case of an exceptionally qualified person.

3 PROFESSORS IN ALLIED MEDICAL SUBJECTS

Essential Qualifications :

A (i) A recognised diploma after 4 years study or a degree in Homoeopathy.

OR

(ii) A degree recognised by the Medical Council of India preferably with qualifications included in the III Schedule of the Homoeopathy Central Council Act, 1973.

B Three years teaching experience as Reader or Asstt. Professor or Ten years teaching experience in the subject concerned in Homoeopathic or Allopathic College

Preferential Qualifications :

A Any qualification in Homoeopathy as per Second and Third Schedules for those possessing qualifications recognised by the Medical Council of India.

B Administrative or Research experience in an Institution recognised by Central Council of Homoeopathy or Central Council of Research in Indian Medicine and Homoeopathy or Central Council for Research in Homoeopathy or Central Government or a State Government in a responsible position.

Age : Not more than 45 years as on the last date of receipt of application for the post. Age relaxable in the case of an exceptionally qualified person.

4 READER / ASSTT. PROFESSOR IN HOMOEOPATHIC SUBJECTS

Essential Qualifications :

A (i) A recognised diploma after 4 years study or a degree in Homoeopathy.

(ii) A qualification included in the III Schedule of the Homoeopathy Central Council Act, 1973.

B Four years of teaching experience as Lecturer or seven years of teaching experience.

Preferential Qualifications :

A Having both a recognised diploma or a degree in Homoeopathy and the qualification included in the III Schedule of the Homoeopathy Central Council Act, 1973.

- B Administrative experience or Research experience in an Institution recognised by Central Council of Homoeopathy or Central Council for Research in Indian Medicine and Homoeopathy or Central Council for Research in Homoeopathy or Central Government or a State Government in a responsible position.

Age: Not more than 40 years on the last date of receipt of application for the post. Age relaxable in the case of an exceptionally qualified person.

5 **READER / ASST. PROFESSOR IN ALLIED MEDICAL SUBJECTS**

Essential Qualification :

- A (i) A recognised diploma after 4 years study or a degree in Homoeopathy.

OR

- (ii) A degree recognised by the Medical Council of India preferably with qualifications included in the III Schedule of the Homoeopathy Central Council Act, 1973.

- B Four years of teaching experience as a lecturer or Seven years of teaching experience in a recognised Allopathic or Homoeopathic medical College.

Preferential Qualifications.

- A A qualification in Homoeopathy included in the Second and Third Schedules for those possessing Allopathic qualifications.

- B Administrative or Research experience in an Institution recognised by the Central Council of Indian Medicine and Homoeopathy or Central Council for Research in Homoeopathy or Central Government or a State Government in a responsible position.

Age : Not more than 40 years as on the last date of receipt of application for the post. Age relaxable in case of an exceptionally qualified person.

6. **LECTURER IN HOMOEOPATHIC SUBJECTS**

Essential Qualifications :

- A (i) A recognised diploma after 4 years' study or a degree in Homoeopathy.

OR

- (ii) A qualification included in the III Schedule of Homoeopathy Central Council Act, 1973.

- B Three years of teaching experience as a demonstrator.

Preferential Qualification :

Having both a recognised diploma or a degree in Homoeopathy and qualification included in III Schedule of the Homoeopathy Central Council Act, 1973.

Age : Not more than 35 years as on the last date of receipt of application for the post. Age relaxable in the case of an exceptionally qualified person.

7. LECTURERS IN ALLIED MEDICAL SUBJECTS**Essential Qualifications :**

A (i) A recognised Diploma after 4 years' study or a degree in Homoeopathy.

OR

(ii) A degree recognised by the Medical Council of India preferably with qualifications included in the III Schedule of Homoeopathy Central Council Act, 1973.

B Three years experience in a recognised Homoeopathic or Allopathic Medical College.

Preferential Qualifications :

M. D. or M. S. or an Allopathic Post Graduate diploma or degree in the subject concerned and/or qualification in Homoeopathy included in the III Schedule of the Homoeopathy Central Council Act, 1973.

Age : Not more than 35 years on the last date of receipt of application for the post. Age relaxable for an exceptionally qualified person.

8. DEMONSTRATORS (in all subjects)**Essential Qualifications :**

A (i) A recognised diploma after 4 years study or a degree in Homoeopathy.

OR

(ii) A degree in modern medicine.

Preferential Qualifications :

A Having both a recognised diploma or degree in Homoeopathy and qualification included in the III Schedule of Homoeopathy Central Council Act, 1973.

OR

M. D. or M. S. or Post Graduate diploma or degree in the subject concerned.

- B Experience of working at any State Homoeopathic Dispensary; Government Homoeopathic Dispensary or at any recognised Homoeopathic or Allopathic college and hospital.

Age Must be between 22 years and 30 years on the last date of receipt of application. Age relaxable in the case of an exceptionally qualified and experienced person.

Provided that in case of non-availability of Principal / Professor/ Reader/Asstt. Professor in Homoeopathic subjects satisfying qualifications as laid down above, these may be relaxed for the first five years from the date of sanction of these regulations as under :

1. PRINCIPAL AND PROFESSOR :

Essential Qualifications :

- A (i) A recognised diploma after 4 year's study or a degree in Homoeopathy.

OR

- (ii) Qualification included in the III Schedule of Homoeopathy Central Council Act, 1973.

- B Professional experience of not less than 12 years.

Preferential Qualification :

Five years teaching or research or administrative experience in a recognised homoeopathic institution.

2. READER / ASSISTANT PROFESSOR

Essential Qualifications :

- A (i) A recognised diploma after 4 year's study or a degree in Homoeopathy.

OR

- (ii) Qualification included in III Schedule of the Homoeopathy Central Council Act, 1973.

- B 8 years professional experience

Preferential Qualifications :

Four years teaching or research or administrative experience in a recognised institution in homoeopathy.

TERMS AND VACATIONS

O. 169 The University year for the Faculties of Arts, Social Science, Science, Commerce, Medicine, Engineering, Law, Education and Ayurveda shall be divided in two terms. Ordinarily the following shall be the arrangement of terms :

(a) in the faculties of Arts, Social Sciences, Science, Commerce, Law and Education,

First Term 15 th June to
15 th October (Both days inclusive)

Second Term 15 th November to
15 th March (Both days inclusive)

(b) in the Faculties of Medicine and Ayurveda :

For under graduate students

First Term 15 th June to
15 th October (Both days inclusive)

Second Term 15 th December to
15 th April (Both days inclusive)

For Post graduate students

First Term 1st July to
14 th November (Both days inclusive)

Second Term 1st January to
15 th May (Both days inclusive)

(c) in the Faculty of Engineering :

First Term 15 th June to
14 th October (Both days inclusive)

Second Term 1st December to
31 st March (Both days inclusive).

The winter vacation shall be adjusted every year, if necessary, to cover both the Dassera and Diwali Holidays with the prior permission of the Executive Council.

O. 170 Notwithstanding anything contained in the immediately preceding Ordinance. The Executive Council shall have the power in an emergency, to shift the college vacation and also extend or reduce its duration, provided that the duration of a vacation shall not be extended or reduced except by the vote of two-third majority of the members present at a meeting of the Executive Council. In such

cases, the period added to either term shall be regarded for the purposes of Ordinances relating to attendance as part of the other term which has been reduced.

- O. 171 Terms can be kept only by duly admitted students in the manner prescribed by O.173 (i) at one or more of the colleges or institutions recognised by the University.
- O. 172 Terms to be kept for a University examination need not be consecutive and the total number of terms to be kept shall be as prescribed for the course laid down for the examination concerned and shall be kept to the satisfaction of the authorities concerned. The gap between any two consecutive terms kept by the student shall not exceed two years except with the permission of the Vice-Chancellor.
- O. 173 (i) For keeping a term in any class in an affiliated college, institution or University teaching Department, a student shall attend his college on a number of days which will constitute at least $\frac{3}{4}$ th of the number of days on which classes are held in each term and shall further satisfy the provisions of Ordinance 179 and where the student is enrolled under N.C.C. or N.S.S. or N. S. O. scheme he shall produce a certificate from the respective authorities that he has kept 100% attendance under the respective scheme in each term unless he has been exempted to the extent of 25% of the total attendance on the ground deemed satisfactory by the authorities of the respective scheme and has also attended the prescribed number of camps. unless he has been exempted on account of physical disability.
- (ii) For keeping a term in a post-graduate class in the University or in an affiliated college in any Faculty, a student shall-
- (a) attend at least seventy five per cent/- of all lectures delivered per term,
- (b) perform the minimum number of practicals and tutorials required by the Regulations.
- (iii) No student will be allowed to keep term simultaneously for M.A. and LL.B. or any two courses of this University during the same academic year unless specially permitted under the relevant Regulations.
- (iv) No Research Fellow shall be allowed to keep terms for any course other than Ph.D. except a course in Foreign Languages.
- (v) A candidate shall be allowed to keep term for the Certificate of proficiency in Dramatics/Diploma in Dramatics along with any other course. provided the timings of the courses are different and at the risk of the candidate with regard to the time-table of examination.
- O. 174 When on account of bonafide illness or any other reason deemed sufficient by the Vice-Chancellor the total attendance of the students of an affiliated College/ University Department in any one term falls short of the minimum number of

days required by Clause (i) O. 173 by not more than 25% of the total number of working days, it shall be competent to the Principal/ Head of the Department to permit a candidate in such a case, to add together the attendance registered by him in two consecutive terms so counted together amounts to the total required for the minimum two terms under Clause (i) of Ordinance 173 provided, nevertheless, that where the deficiency exceeds 25% of the total days on which classes are held in one term or as such that the attendance registered in two terms taken together falls short of the total of the minimum prescribed attendance of two terms it shall be competent for the Vice-Chancellor to condone the deficiency.

- O. 175 For a college or colleges in any place within the territorial limits of the jurisdiction of the University, that may in the judgement of the Executive Council be affected with any other epidemic diseases, or flood or famine or an earthquake, the operation of O. 173 may be suspended as regards the number of days attendance required during any University term, provided that, in the case of any other emergency, the Executive Council shall also have power by a majority of two third of those present at a meeting of the Executive Council, to suspend the operation of O.173. On such suspension, the Executive Council shall determine, on the recommendation of the Principal of the college concerned, stating reasons, to be made at the end of the term, the minimum number of days, attendance required for keeping of the term.
- O. 176 The Principals of the Colleges are empowered to excuse attendance to students who having volunteered under the Indian Auxiliary and Territorial Forces Act, are unable to attend the college for period during which they are under training or engaged in military duties.
- O. 177 The Principals of Colleges are empowered to excuse attendance to students who are required to leave the town, where the college is situated for the purpose of taking part in sports and other approved extra-curricular activities held under the auspices of the University for the period during which they are unavoidably absent from the College.
- O. 178 The Principals of affiliated colleges and the Heads of recognised institutions or University Departments shall keep a register of the daily attendance of duly admitted students.
- O. 179 To keep a term at a college or recognised institution or University Teaching Department, a student must complete, to the satisfaction of the Principal or the Head of the institution or University Teaching Department respectively, the course of studies at the College or institution prescribed for such term for the class to which such student belongs.
- O. 180 The contents of O. 180 have been merged in O. 181 hence deleted.

- O. 181 A student who desires to seek admission for the first time to a course of this University as a regular student after having passed the qualifying examination from the Statutory Board/University/Examining Body situated within the Maharashtra State shall apply in the prescribed form to the Registrar for the issue of Eligibility Certificate producing therewith the requisite original documents with attested true copies and shall at the same time pay the Eligibility Certificate fee of Rs 20/-. Such fee shall not be refunded if an Eligibility Certificate is issued, but if no such certificate can be issued, for any reason, one half of the said fee, if claimed, during the said financial year shall be refunded to the applicant.
- O. 182 A student who desires to seek admission for the first time to a course of this University as a regular student after having passed the qualifying examination from the statutory Board/University/Examining Body situated outside Maharashtra State shall apply in the prescribed form to the Registrar for the issue of Eligibility Certificate producing therewith the requisite original documents with attested true copies and shall at the same time pay the Eligibility Certificate fee of Rs. 50/-. Such fee shall not be refunded if an Eligibility Certificate is issued, but if no such certificate can be issued for any reason, one half of the said fees, if claimed during the said financial year, shall be refunded to the applicant, provided that the Eligibility Certificate fees for foreign students shall be Rs. 250/- even if they migrate from an Indian University/Board.
- O. 183 (i) On completion of the procedure laid down in the afore-said Ordinances, the Eligibility Certificate signed by the Registrar or by an Officer duly authorised by him, shall be issued to the applicant in the following form:-

CERTIFICATE OF ELIGIBILITY

It is certified that.....
 having passed the.....
 Examination from the.....
 (Name of the Board/University) in the year 19..... is eligible for
 admission to..... course/Examination.

Eligibility fee paid Rs.

Date : Registrar.

- (ii) The Registrar may issue a provisional Eligibility Certificate to the applicant if the applicant is found *Prima-facie* eligible according to the norms laid down by the Marathwada University to seek admission to a course of this University, at the applicant's entire risk and on the condition that he shall obtain a final Eligibility Certificate before the end of the first term with the provisions of the Marathwada University Act in vogue.
- (iii) The case of such a student who fails to obtain the final Eligibility Certificate till the end of the first term shall not be granted that term and he shall not be allowed to appear for the respective Examination of this University.

- O. 184 No student from the jurisdiction of another University or Statutory Examining Body seeking admission to this University shall be admitted to a college affiliated to this University after the expiry of one month from the date of Commencement of any term. Provided, however that if the Principal of a college is satisfied that there was sufficient reason for delay on the part of student seeking admission as aforesaid he may admit the student to the college notwithstanding the expiry of one month, if the Principal has reason to believe that the student will be able to register the necessary attendance prescribed by the Ordinance for the class to which he seeks admission.
- O. 185 A student who has migrated from this University and is pursuing a course of study at another University but who, prior to his migration has kept terms or appeared and failed at an examination of this University and desires to appear thereat, shall be permitted to do so; provided that the University to which he has migrated has no objection to his appearing at the examination of this University; provided further that such permission shall be granted only on the condition that the University at which the student is pursuing studies reciprocates with this University by giving similar permission to its students pursuing course of study in this University.
- O. 186 A student who is eligible for admission to the Post-graduate courses conducted by this University shall pay, at the time of his registration, a fee of Rs. 10/- and such other fee as prescribed in Appendix O-1, after the finalization of his registration.

THE DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.)

(Ordinances under Section 32 (2) (viii) & (ix) of the Marathwada University Act, 1974)

- O. 187 The Degree of Doctor of Philosophy shall be conferred on a candidate who has satisfied the following conditions :-
- (a) He must have taken the Master's degree in any of the Faculties of Arts, Social Sciences, Science, Law, Commerce, Medicine, Engineering, Education, Ayurved, Agriculture, Management Science, Fine Arts or Homoeopathy of this University or any other University recognised by this University as equivalent thereto.
- Provided that the candidate must show sufficient evidence of his knowledge in the subject in which he desires to register for Ph. D. Degree in the form of published work, field experience, completion of some course or has undergone training related thereto.
- (b) He must have perused advance study and research for not less than two academic years and fulfilled the other conditions laid down from time to time. However, the Executive Council shall permit a candidate to submit the thesis at any time deemed fit by judging the case on its merit.

- O. 188 No candidate shall be permitted to register for the Ph. D. Degree course unless the teacher under whom the candidate proposes to work is satisfied with the competence of the student to do research. The competence of the student shall be determined by the Supervisor i. e. Guide only after proper scrutiny which may include a *Viva-voce* and written test. The Supervisor shall take, a student on probation for a period not exceeding six months from the date of registration, after which the Supervisor shall report to the University regarding the confirmation or otherwise of the registration of the student. In the case of confirmation the registration shall have a retrospective effect.
- O. 189 (a) A teacher in the University or in an affiliated college or any other person recognised by the University as such who satisfied the qualifications laid down in O. 187(a) above, may supplicate for the degree of Doctor of Philosophy independently after completing five years of teaching in the affiliated colleges or practicing in legal field for five years as an advocate or serving as a Judge / Magistrate etc. Provided that he registered himself as a research student under the provision of O. 192. If a student has already registered himself before his appointment he may be permitted to supplicate for the degree, provided that he has devoted not less than one year after registration. One year period can be condoned by the Vice-Chancellor.
- A teacher who is working outside the jurisdiction of this University be recognised as a Post-graduate teacher to guide a student of this University provided that there is no guide available in the specialised subjects in the University and teacher who is working in the colleges affiliated to this University or in the University Departments or lawyer who has sufficient practice in the Court be allowed to work under a guide recognised by the University or to work independently and supplicate for the Ph. D. degree of this University.
- (b) A teacher who has not been formally registered, but who has otherwise made sufficient progress in his research to the satisfaction of the Research Committee referred to in O. 191 below may supplicate for the degree one year after formal registration.
- (c) A teacher applying for registration under O. 189(a) or 189(b) shall do so through the Principal or Head of his institution and shall submit an outline of his research work alongwith the application.
- O. 190 A candidate shall be permitted to register himself for advanced study for research only in the subjects for which there are adequate facilities for research in the University.
- O. 191 There shall be a Committee for each subject called Research Committee consisting of the following members :-
- (1) The Vice-Chancellor,

- (2) The Dean of the Faculty concerned,
- (3) The Head of the Department concerned.

OR

In the absence of the Head of the Department, an expert in the subject concerned appointed by the Vice-Chancellor from the B.U.T. & R. preferably concerned with the subject.

- (4) The supervising Teacher, or in his absence a person appointed by the Vice-Chancellor.
- O. 192
- (a) Applications for registration for research leading to the Ph. D. degree shall be made in the prescribed form, through the Head of the Department or the Principal of the college concerned, if any, to the Registrar of the University.
 - (b) Registration of candidate for research leading to the Ph. D. degree shall be made by the Board of University Teaching and Research concerned on the recommendation of the Research Committee.
 - (c) Registration of candidates shall be made in the months of July and December each year.
 - (d) The Board of University Teaching and Research concerned shall appoint a teacher to guide the research of the candidate for the subject for which there is no recognised Supervisor in this University.

The Vice-Chancellor may permit a candidate to modify the topic of his research on the recommendation of the Supervising teacher and the Head of the Department concerned, if any, within a period of one year. However, modification in the title without affecting the topic of research shall be permitted before submitting the thesis by the Vice-Chancellor in consultation with the supervising teacher and the Head of the Department concerned, if any.

- O.193
- (a) Except as provided otherwise in O. 192 (a) and (b) a candidate will be required to pursue Advanced Study and Research under a guiding teacher either in the University or in any research Institution recognised for this purpose by the University, for at least two academic years. (In the case of candidates registered in December, this shall be interpreted as two calendar years.)
 - (b) The maximum time limit for the submission of thesis for a full time research student shall ordinarily be four years from the date of registration and for a part time student employed in an educational institution six years from the date of registration if the candidate fails to submit thesis within the prescribed limit of time he may be required to keep fresh terms.

- (c) The Vice-Chancellor may, on the recommendation of the guiding teacher and the Head of the Department concerned, if any give a candidate leave of absence for not more than six months, if it is in the interest of his research that he should work outside the jurisdiction of the University. In exceptional case such level of absence may be extended to a period of one year.
- O.194 A candidate shall be required to be present in the University or in the Institution referred to in O.193 above in accordance with the instruction of the guiding teacher who will keep a record of work and attendance and will report on the progress of his research to the Registrar at the end of each term.
- O.195 No candidate who is registered for the Ph.D. shall be allowed to put in attendance for, or appear at any other examination (of this or any other University or any competitive service examination, except an examination leading to a Diploma granted by this University with the permission of the Supervising teacher and the Head of the Department concerned, if any.
- O.196 (A) Every candidate shall pay registration fee of Rs. 25/- alongwith registration form and tuition fee as prescribed in Appendix to Ordinance-1, within a period of one month after the date of his registration.
- (B) A candidate who is a teacher, (as defined in Statutes 3 and 4) shall not be required to pay tuition fee for the first four years from the date of registration. The benefit of exemption of fee shall also be applicable to a candidate who registers himself as non-teacher and subsequently gets an appointment as a teacher, in an affiliated College/recognised Institution of this University, for the remaining period counting it from the date of his becoming a teacher as stipulated under Section 2 (3) (c) and 2 (31) of the Marathwada University Act 1974. He shall, however, have to pay tuition fee for any subsequent period. None should, however, be eligible for this facility if he registers himself for the second time.
- (C) A candidate working as a Research student leading to Ph.D. Degree in any affiliated College or a recognised Institute shall be required to pay to the University the tuition fee per year in addition to other prescribed examination fee.
- O.197 Two months before submitting his thesis, the candidate shall forward to the Registrar, through his guiding teacher, a statement giving the title and a synopsis of the thesis with a fee of Rs. 150/- The thesis may be submitted at any time during the year and shall be forwarded by the candidate through his Supervising teacher, if any.
- O.198 A candidate shall on the completion of his work, submit to the Registrar :
- (i) An application in the prescribed form together with a receipt for payment of the prescribed fee for examining the thesis.

- (ii) A certificate signed by Supervising teacher, if any, that his work and progress have been satisfactory and that in the opinion of the guiding teacher, if any, the thesis may be submitted for the award of the Degree of Doctor of Philosophy.
 - (iii) Three copies of the thesis which must be a contribution to knowledge either because of the discovery of new facts or because of a fresh approach towards the interpretation of facts or theories, it should show clear evidence of the candidate's scholarship, originality and capacity for critical examination, judgement and method. It must also be satisfactory from the point of view of organization and style and must be suitable for publication, if necessary.
 - (iv) Four copies of the following :-
 - (a) an abstract of the thesis showing its salient features,
 - (b) a statement indicating the part of the thesis which is claimed as original research or observation.
 - (v) The thesis shall be written in English or in Hindi. In case a thesis is written in a language other than English, a summary in English of the thesis shall also be submitted therewith.
- O. 199 A candidate may utilize for his thesis the contents of any work which he may have already published on the subject; provided that he shall indicate in a written statement accompanying the thesis any work which has been so utilised but he shall not submit in whole, or in part, any work for which a degree has been conferred on him by this or any other University.
- O. 200 (i) The Supervising teacher shall suggest six names of experts in the subject from outside the Marathwada University for the consideration of the Research Committee alongwith the synopsis of the candidate. However, in case of the candidate doing independent research work, the Board of University Teaching and Research in the concerned Faculty shall suggest these names.
- (ii) The Research Committee shall recommend for the approval of the Executive Council the names of three reference to examine the thesis, one of whom shall be the supervising, teacher, if any, and the other two from outside the University.
- O. 201 The referees, in making their report, shall state in clear and unambiguous terms whether, in their, opinion :-
- (i) The thesis be accepted.
 - (ii) The thesis be accepted subject to a satisfactory Viva-voce test.
 - (iii) The thesis be revised in the light of the following comments and be resubmitted.

- (iv) The thesis be rejected.
- (a) The referees shall value the thesis in consultation with each other. In case of a disagreement, the report of each referee shall be submitted with a full knowledge of the other referees.
- (b) On a favourable report being made on the thesis by the referees, the candidate will be required to appear, at his own expense, for a viva-voce examination which shall normally be held at the University headquarters. However, the Vice-Chancellor may, under special circumstance permit the viva-voce examination to be held at a place other than the University headquarters. The date for the viva-voce examination shall be fixed by the Registrar in consultation with the internal referee. One of the external referees residing in India shall be invited to conduct the examination with the internal referee.
- Notwithstanding anything contained in the provisions cited above the Vice-Chancellor shall be empowered to permit, in special circumstances to hold the viva-voce examination even at abroad by only one external referee on recommendation from the guide without financial involvement on the part of the University.
- (c) The E. C. shall accept the thesis on the unanimous reports of all referees. All the reports of the referees shall be circulated or be placed before the relevant Board of University Teaching and Research and the A.C. for information.
- (d) In case the thesis is not approved and recommended for award of degree of Ph.D. by two or the three referees, the thesis, shall be rejected.
- (e) In case the thesis is not approved and recommended by one of the two external referees, the Executive Council shall appoint another referee to examine the same on the recommendation of the Research Committee.
- (f) A candidate may however rewrite and submit his thesis after revision within a period of one year from the date on which it is referred back to him. When a thesis is resubmitted for consideration, the candidate shall be required to pay half the prescribed fee.
- (g) The revised thesis shall, as far as possible, be referred to the same referees by the Executive Council. for their opinion.

A copy of every thesis on which the Degree is awarded shall be placed in the University Library with the inscription " THESIS" approved for the award of the Degree of Doctor of Philosophy, Marathwada University. The thesis shall be open to public inspection.

- O.202 A work which has already been awarded a Degree by this or by any, other University / Institution shall not be considered for the conferment of Ph.D. Degree by this University.

THE STUDENTS' WELFARE BOARD

- O.203 There shall be a Students' Welfare Board which will advise the Students' Council and the Executive Council of the University on various programmes of Youth Welfare and Youth Services. The objectives of the Board shall be to organise, supervise and control either themselves or through functional committees or sub-committees, programmes of Youth Welfare and Youth Development including counselling and advising and to hold competitions and grant other incentives to encourage these activities.
- O.204 The Board shall consist of —
- (i) the Vice-Chancellor *ex-officio* Chairman.
 - (ii) eight lecturers, two of whom shall be lady lecturers, covering the following activities, who have organisational experience and have special insight in the activity to be nominated by the Vice-Chancellor :-
 1. Drama,
 2. Music,
 3. Dance,
 4. Arts & Crafts,
 5. Editing publications and literature on Youth Movement and Youth Development,
 6. Mountaineering and Hiking,
 7. Debate, discussion, symposia and leadership training and such other activities,
 8. Civil Defence,
 9. Other welfare activities.
 - (iii) the Chairman of the Students' Council and one nominee of the Students' Executive Union who has special interest in Youth programme,
 - (iv) the Medical Officer of the University Health Centre,
 - (v) the Chairman of the Post-graduate Students' Council,
 - (vi) the President of the Post-graduate Students' Council,
 - (vii) the Director of Students' Welfare, as the *ex-officio* Secretary of the Board.
- O.205 The member of the Board other than *ex-officio* members and the student members shall hold office for a period of three years, the student members shall hold office for a period of one year. Any student member shall cease to hold office on ceasing to be the Chairman of the Student's Council or member of the Students Executive Union as the case may be. Any casual vacancy caused by death, resignation or otherwise shall be filled by nomination and the member nominated in such vacancy shall have the term of office of the residuary period of the original member.

- O.206 The Board shall meet once every term or whenever necessary on such days as may be fixed by the Vice-Chancellor. A Meeting of the Board will be convened on requisition in writing by at least eight members.
- O.207 The quorum for a meeting of the Board shall be six members. No quorum will be required for an adjourned meeting for lack of quorum.
- O.208 The Vice-Chancellor shall, if present, preside at the meetings of the Board and in his absence a member nominated by the Vice-Chancellor shall preside. In the absence of the person so nominated by the Vice-Chancellor the members present shall elect the Chairman for the meeting.
- O.209 All questions shall be decided by a majority of the members present. The Chairman shall, in addition to his vote as a member, have an additional or casting vote.
- O.210 The powers and functions of the Board shall be-
- (i) to the plan student, welfare programme/activities.
 - (ii) to advise the colleges in planning and organising the students' welfare programmes such as -
 - (a) teachers' and students, orientation
 - (b) guidance and counselling (teacher guardian scheme)
 - (c) book banks and reading seats.
 - (d) Study centres.
 - (e) hostels,
 - (f) health and medical service,
 - (g) earn and learn scheme,
 - (h) Physical cultures.
 - (i) Dietetics,
 - (j) and such other activities.
 - (iii) to plan and organise —
 - (a) the competition in the Youth Festival which may include drama, dance, music, art, crafts, painting, drawing debate, discussion sports, etc.
 - (b) Youth rallies,
 - (c) Youth leadership campus,
 - (d) mountaineering and hiking,
 - (e) social services,
 - (f) seminar, symposia, conference, consultation etc. on youth development,
 - (g) publication of Youth Journal and to bring out other publications, followed on the topics of Youth welfare and development.
 - (h) film club.

- (iv) to frame rules and regulations for the conduct of various competitions in the Youth festivals etc.
- (v) to review and prepare reports of the various activities stated above and such improvements, if any:
- (vi) to prepare the budget for presentation to the Executive Council before 31st January every year:
- (vii) to allot funds to the local organising committee or college or the person in charge towards expenses of the competition in Inter-collegiate Youth Festivals, Seminars, Camps etc.,
- (viii) to decide whether the University teams should participate in Inter-University competitions in the item specified above and the budget for expenditure,
- (ix) to appoint panels of judges and committee for selection of the best teams and individual in the competitions and also for representations in the Inter University competitions
- (x) to receive reports from the colleges regarding the youth welfare programmes and guide them in improving upon the programmes where necessary.
- (xi) generally to take such other steps as may be found necessary for the due discharge of the responsibilities.
- (xii) to delegate such powers as may be necessary for discharging the duties entrusted to a committee appointed by the Board.

O.210(A) (1) The University Advisory Committee for National Service Scheme shall consist of :-

- i. The Vice-Chancellor - *Ex Officio-Chairman*
- ii. The Principals of 3 N.S.S. Colleges
- iii. The Programme Officers of three Colleges (excluding those Colleges from where the Principles have been nominated under (ii) above.
- iv. Two N. S. S. representatives nominated on the Marathwada University Students, Council under Section 34 (1)(vi) of the Marathwada University Act, 1974.
- v. One Lady N.S.S. student to be nominated by the Vice-Chancellor on the recommendation of the Director of Students Welfare/N.S.S. Coordinator.
- vi. The N.S.S. Coordinator (Training) Centre for Studies in Rural Development Ahmednagar College, Ahmednagar.
- vii. The Director of Sports and Youth Services, Maharashtra State Pune.

- viii. The Assistant Programme Adviser, N.S.S. Regional Centre, Pune.
- ix. One Social Worker who has substantial experience in organising the Youth Workers and is interested in the N.S.S. work (To be nominated from non-political organisation, by the Vice-Chancellor).
- x. One woman representative from women organisation to be nominated by the Vice-Chancellor.
- xi. The Director of Students, Welfare and N.S.S. Coordinator Ex-Officio-Member Secretary.

(2) Aims and objects and functions :

- i. The Committee shall endeavour to promote N.S.S. activities in Marathwada Region and also raise its standard so as to ensure that NSS movement becomes effective.
- ii. Conduct central orientation camps at (A) Inter Collegiate level (B) Inter University level.
- iii. Conduct at least one district level orientation camps in each district every year.
- iv. recommend resource persons for conduct of orientation camps, through its Standing Committee.
- v. allocate NSS funds to NSS Colleges & University.
- vi. develop system of audit at the college level and ensure that the norms prescribed are adhered to by the colleges.
- vii. allocate quota of students to colleges.
- viii. sponsor service projects and other specialised projects.
- ix. act as liaison agency between Central and State Government and NSS Colleges, through the Director of Students, Welfare and N.S.S. Coordinator of the University,
- x. Co-ordinate NSS Programmes in the University.
- xi. evolve system of evaluation of camps and regular activities and special activities and also their follow up with a view to ensure that NSS movement is promoted qualitatively and quantitatively.
- xii. render guidance regarding scheme and projects, through its Standing Committee.
- xiii. take such steps which are conducive for the attainment of the above objectives.

(3) Tenure :

The term of office of the members, other than ex-officio members shall be of three years. The membership of the student members shall be up to the last date of the respective academic year.

- i. The members shall be nominated by the Vice-Chancellor in the month of May of the respective year.

- ii. Any casual vacancy caused by death, resignation or otherwise shall be filled in by nomination and the member nominated in such vacancy shall have the term of office for the residuary period of the original member.
- iii. The member shall cease to be the members of the Committee if and when they cease to represent the category to which they belong.

(4) Quorum :

One third members of Advisory Committee or Standing Committee, as the case may be, shall constitute the quorum for the meeting. In the absence of quorum the meeting shall be adjourned for half of an hour. No quorum shall be necessary for an adjourned meeting.

- i. The Committee may appoint sub-committees, where ever necessary, and may delegate to them such powers as may be necessary for discharging the duties entrusted to them by the Committee.
- ii. All matters shall be decided by majority vote of the members present. The Chairman shall have in addition to his vote as a member, an additional or casting vote.

(5) The Vice-Chancellor shall preside over the meetings of the Committee and in his absence a member nominated by him shall preside over the meeting. In the absence of the person so nominated by the Vice-Chancellor the members present shall elect the Chairman for the meeting.

(6) The meeting of the University Advisory Committee for NSS shall ordinarily be held once in a year or when convened by the Vice-Chancellor.

(7) Standing Committee of the University Advisory Committee for NSS :

The Composition of the Standing Committee shall be as under :-

- i. The Director of Students' welfare and N.S.S. Co-ordinator-Ex-Officio convenor.
- ii. Three Programme Officers of the Marathwada University Advisory Committee for N.S.S.

(8) Meetings :

Unless otherwise required, the Standing Committee shall meet once in a month and shall transact important work on behalf of the Advisory Committee.

(9) Powers and functions of the Standing Committee shall be as under:-

- i. to act on behalf of the Advisory Committee and take urgent decisions at the time of urgency
- ii. to aid and advice colleges in the projects undertaken by them,
- iii. to guide and assist in the maintenance of accounts, records and office of the N.S.S. Colleges,

- iv. to supervise activities of colleges including camps by the member programme officer under intimation to the University in their concerned districts,
 - v. to establish liaison between Advisory Committee, University and NSS Colleges,
 - vi. to establish liaison with publicity media, concerned Government Agencies, voluntary Agencies and similar organisations for NSS work.
 - vii. to act in any manner with a view to attain the goal of NSS and the work assigned to the Standing Committee.
- (10) The Standing Committee being acting on behalf of the Advisory Committee shall not require approval of the Advisory Committee for the decisions taken by it.

The Ordinances framed for the tenure, quorum, power nomination etc. on the University Advisory Committee for NSS. shall also be applicable for the Standing Committee.

TRAVELLING AND DAILY ALLOWANCE

- O.211 1. Whenever a person as specified below including the Vice-Chancellor is required to travel on University Business, he will be paid Travelling and Daily Allowance at the rates shown below :-
- (a) Member of the authority, Committee or Body of the University attending a meeting of the authority, Committee or Body Convened by University for transaction of business concerned with the University.
 - (b) Person attending a Conference or Conferences as a delegate of the University.
 - (c) Person inspecting a College or any other institution or carrying out any other duty by the direction of the University.
 - (d) Referees attending Viva-Voce examination
 - (e) Employees of the University and affiliated Colleges deputed by the University for University work.
 - (f) Students deputed by the University to attend meetings,
 - (g) Person attending the meeting for setting the question papers, consolidating the Examination results in the capacity of a member of Board of Examiners and conducting the Examinations of the University.

Page 1 of 1

The first section of the document discusses the importance of maintaining accurate records.

This section describes the various methods used to collect and analyze data.

The results of the study are presented in the following table.

The data shows a significant increase in the number of participants over time.

It is concluded that the study has provided valuable insights into the subject.

The findings of this research have important implications for future studies.

Further research is needed to explore the underlying causes of the observed trends.

The authors would like to thank the funding agency for their support.

The following table provides a detailed breakdown of the data.

The data indicates that there is a strong correlation between the variables.

The study was conducted over a period of six months.

The results are consistent with previous research in this area.

The study has identified several key factors that influence the outcome.

The authors believe that these findings will be useful to other researchers.

The study was approved by the local ethics committee.

The authors have no conflicts of interest to declare.



(h) Any other person not covered under any of the categories mentioned above with the orders of the Vice-Chancellor.

2. Gradation of University and College Employees :-

The pay limits for the gradation of University and College employees for the purposes of travelling and Daily allowance shall be as under :-

A) Grade One	Rs. 1,000/- and above
B) Grade Two	Rs. 425/- to Rs. 999/-
C) Grade Three below	Rs. 425/-

3. Travelling Allowance :-

(i) For journey performed by Railway :-

All persons mentioned in categories (a) to (d) and (g) and (h) mentioned above shall be eligible to travel by First Class each way. All (Teaching and Non-Teaching) employees of the University and affiliated College referred to in category (e) mentioned above in receipt of basic Pay of Rs. 425/- and above shall be eligible to travel by first class each way.

All (Teaching and Non-Teaching) employees of the University and affiliated Colleges referred to in category (e) mentioned above in receipt of basic pay below Rs. 425/- shall be eligible to travel by Second Class each way and can claim reservation Charges.

All persons who are eligible to travel by First Class will be paid First Class Railway fare including reservation charges by the shortest route on the production of money receipt or quoting the Ticket Number for both way Journeys on the Travelling Allowance Bill, failing which Second Class Railway fare will be paid to them. For a place or places not directly connected by Railway, only Bus fare would be paid as a person is supposed to travel by the shortest route.

(ii) For Journeys performed by Bus :-

Persons mentioned in categories (a) to (h) travelling by ordinary State Transport Buses will be paid a single Bus fare for each way for such journey.

Persons mentioned in categories (a) to (d), employees mentioned in category (e) drawing basic pay of Rs 425/- and above and (g) and (h) mentioned above will be held eligible to travel by Luxury Bus or Maharashtra Tourism Development Corporation Bus and they will be paid actual fares to and fro provided the tickets are enclosed with the T A. Bill.

4. Daily Allowance :

In addition to the travelling allowance, daily allowance for the hault on tour which shall be related to the number of days hault for office purposes will be permissible at the following rates :-

1. Rates of daily allowance within the State :

Sr. No.	Pay Slab	Ordinary Rate	Special rate at Bombay, Pune, Nagpur, Aurangabad, Nasik and Amravati.	Rate for staying in Hotels charging scheduled tariff.	
				Ordinary Rate.	Special Rate, at Bombay, Pune, Nagpur, Aurangabad, Nasik and Amravati.
1	2	3	4	5	6
	Rs.	Rs.	Rs.	Rs.	Rs.
1.	2,000/- & above	37	45	58	70
2.	1,000/- to 1,999/-	35	42	58	70
3.	750/- to 999/-	23	32	40	54
4.	425/- to 749/-	18	23	32	40
5.	Belw Rs. 425/-	15	19	24	32

Note : (1) For claiming Daily Allowance for staying in Hotels, University employees/Members will have to produce sufficient proof of their stay in the hotel.

(2) The persons, other than non-official members, will be entitled to draw the daily allowance at the rates as admissible to their pay slab and the non-official members will be entitled to draw daily allowance at the rates as admissible to officers drawing pay of Rs. 2,000/- and above.

(3) D.A. at full rate shall be admissible for every 24 hours of absence, payment for fraction of 24 hours being regulated as under :-

Duration of absence	D. A.
Upto 6 hours	33 per cent of the admissible rate.
6 to 12 hours	50 per cent of the admissible rate
more than 12 hours	Full D.A.

When, hauls both at ordinary place and places for which special rates have been prescribed are involved in one tour the D.A. at ordinary rate shall first be calculated for the entire period of absence. To this shall be added, the difference of D.A. between special rate and ordinary rate admissible for the actual period of haul at the localities specified for special rates. For computing the difference between the two rates for fraction of 24 hours, the percentages laid down above viz. 30 percent for haul upto 6 hours and 50 percent for haul of 6 to 12 hours, should be applied. Daily allowance shall be held admissible for entire period of absence from the Head Quarters including the period taken for the journey. For calculating the period of absence a grace period of 2 hours in the case of Air Journey and one hour in the case Railway/Steamer/Bus Journey before the scheduled departure and a similar grace period after the actual time of arrival of plane/Train/Steamer/Bus shall be allowed. No such grace period shall be allowed for journeys performed in the hired/owned or University Vehicles. Daily allowance payable for the journey period including grace period shall be at the ordinary rates.

Rates of Daily allowance out-side the State :

Sr. No.	Place of visit	Rate of Daily Allowance.
1.	Delhi	Special rate of daily allowance as in Col. 4 in the above table plus 25% increase thereon.
2.	Capital Cities of all other States in India.	Special rate of Daily Allowance as in Col.4 in the above Table plus 20% increase thereon.
3.	Other places out-side the States in India.	Special rate of Daily Allowance as in Col. 4 in the above Table.

(b) A person or a University employee who is provided with free lodging or boarding or both should be allowed daily allowance at reduced rates as shown below :-

When only lodging is provided $\frac{3}{4}$ th of the admissible rate. When only Boarding is provided $\frac{1}{2}$ of the admissible rate. When both lodging and Boarding $\frac{1}{4}$ th of the admissible rate are provided.

(c) Daily allowance for prolonged hauls shall be admissible at full rate for the first thirty days and at $\frac{3}{4}$ th of the full rate for the remaining period.

(d) Drawal of hauling allowance by University employees deputed for the training shall be regulated as under :-

(i) Where no lodging or boarding facilities are provided or the trainee University employee makes his own arrangements, he

shall be paid a monthly hauling allowance equal to the average of monthly daily allowance calculated on the basis of full daily allowance for the first thirty days and at 3/4th of the full rate for the remaining period of training.

- (ii) Where lodging and Boarding are compulsory, or the facility is optional and the trainee avails of it, the University shall pay the lodging and boarding Charges directly to the institution and the trainee shall be allowed hauling allowance at 1/4th of the rate as calculated under Sub-Paragraph (i) above.
- (iii) Where boarding or lodging is only provided free of charges therefor are paid by the University, the trainee shall be paid a hauling allowance equal to only 1/2 where only boarding is provided, and only 3/4th where only lodging is provided of the rate calculated as per sub-para (i) above.
- (e) Students participating in Competitions, contests and other activities on behalf of the University or Colleges or institutions affiliated to it at places other than their college/University shall be held eligible for Second Class Railway Fare and shall be paid daily allowance at Rs. 20/- per day for the period of journey and hauls. Provided that if the students are deputed for inter-University work, they shall be paid daily allowance at Rs. 35/- per day for the period of journey and hauls.

5. Local Conveyance Allowance :

- (i) Local members will be paid conveyance allowance of Rs. 15/- per day for a meeting or meetings attended by them at local place.

If a member residing in Aurangabad attends more than one meetings on one day, he will be paid an additional Local Conveyance allowance of Rs. 6/- provided he certifies that he had to leave the University Office and returns for attending the meeting of another Committee at the University Campus or outside the City Area.

Note : The Provision of this Ordinance will also apply to the Registrar or any employee of the University whenever he attends meeting held outside University Campus as its representative or as a member of a University Committee.

6. General Provisions :

- (a) Whenever the same person has to attend meeting or meetings on the consecutive days, travelling allowance is payable only once. If a gap between the two meetings is three days or less travelling allowance to and fro or daily allowance for the intervening days, whichever is less, will be paid.

- (b) When concession in fare is availed of, the actual cost of travelling will be paid at the concessional rates.
- (c) When a person travels by rail, the travelling allowance is always calculated by the shortest route, unless the longer route is approved for special reasons by the Vice-Chancellor.
- (d) Whenever a person has claimed travelling allowance and daily allowance for a particular journey and fault in part or in full from any other public authority, the same shall not be payable by the University.
- (e) The starting point of a Journey on tour shall be the place of office where a University employee performs his duty and the point at an out-station shall be the office/place visited by him on duty. Where there are two or more points of visit at the out-station, the farthest point from the Railway Station/Air Port / Harbour/S.T. Stand or in the case of Road Journey in owned or hired vehicles, the point which is farthest from where the journey commenced shall be considered as duty point.
- (f) The road Kilometrage for the Road journey, incidental to Rail/Steamer/Air journey i.e. the journey between the actual place of duty to the Railway station etc. shall be permitted if the sum of such road journey performed in one calendar day exceeds 5 Kms.
- (g) Kilometrage allowance and D.A. for the journeys on duty beyond 8 Kms., but within the Municipal limit shall also be held admissible but the D.A. payable shall be only at 50 percent of the admissible rate. For the calculation of D.A. the period of absence shall include the actual journey period both ways (Without any grace period) and the actual working hours at the point of visit. For this purpose, the Municipal Limits shall mean the same limits as those of the Governing local authority.
- (h) Kilometrage Allowance and D.A. as provided for in paragraph (g) above shall also be held admissible for journey on duty beyond 8 Kms., but within Municipal limits performed while on tour at an out-station.

7. Transfer Travelling Allowance :-

- (i) Definition of family :- In the definition of family parents, brothers and sisters residing with and wholly dependent on the University servant shall also be included. Accordingly, transfer Travelling allowance shall also be admissible to those members.
- (ii) Kilometrage allowance and Daily Allowance :-

For Journeys on transfer, University servants, shall be held eligible for the actual fares of the admissible class of accommodation plus

daily allowance for each member of family above 12 years of age and half D.A. for those below 12 years. Travel by Air or Air-Conditioned Class shall not be admissible for Journeys on transfer.

(iii) Transfer grant :- A transfer grant on the following scale shall be paid to the University servants on transfer :-

Grade of Servants	Pay Range	Transfer grant
I	2,000/- and above	500/-
	1,000/- to 1,999/-	400/-
II	650/- to 999/-	300/-
	425/- to 649/-	200/-
III	330/- to 424/-	200/-
	Class III employees drawing pay below Rs. 330/-	150/-
IV	Class IV employees	100/-

(iv) Packing charges :- The amount of the lump-sum transfer grant payable having been raised, no packing charges in addition shall be held admissible.

(v) Transportation of personal kit :- Actual cost of transportation of personal kit by goods train at owners' risk, subject to the following maximum maundage shall be reimbursed as a part of the transfer travelling allowance :-

Grade	Maximum Maundage with family Kg.	Without family Kg.
I	Full Wagon	2,000
II	3,000	1,000
III	1,500	750

In the cases where kit has been transported by passenger train or by road between the places connected by Rail/Steamer route, the reimbursement shall be limited to the transportation charges admissible for maximum maundage by goods train at owner's risk.

(vi) Transportation of conveyance :- The actual expenses on the transportation of conveyance by Goods train at owner's risk shall be

reimbursed in full and where the conveyance is transported under its own propulsion, the actual expenses limited to the following rates shall only be reimbursed :-

1.	Motor Car	60 Paise per Km.
2.	Motor Cycle	20 Paise per Km.
3.	Bicycle	05 Paise per Km.

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O.217 : **Acceptance of Tenders :**

The Registrar shall invite sealed tenders for the purchase of articles required by the University. He shall open such tenders on the date previously announced and accept the lowest tender, unless there is a sufficient reason for rejecting the same, and provided that such tender, or tenders do not exceed the sum of Rs. 25,000/-. If the lowest tender is rejected in favour of one of a higher denomination, the Registrar shall record in writing his reasons for doing the same and place the same before the Vice-Chancellor for his approval. If the value of tenders is above Rs. 25,000/-, and if it does not exceed Rs. 1,00,000/-, the Vice-Chancellor shall decide whether the tender of lowest denomination should be accepted and, if for any reasons, he decides to reject the lowest tender, he shall record the reasons for the same in writing for not accepting it. In case of all tenders exceeding the value of Rs. 1,00,000/-, they shall be placed before the Finance Committee for its consideration. The decision of the Finance Committee shall be placed before the Executive Council for confirmation.

In case of Scientific equipment and apparatus, the Registrar shall have powers to accept the tender if the value thereof does not exceed Rs. 25,000/-. In excess of the value of Rs. 25,000/- the Vice-Chancellor shall have powers to accept or reject the tender.

In case of Chemicals, consumables and Glass-ware, the Registrar may enter into rate contract with the manufacturers directly for the purchase of Chemicals, consumables, and glass-ware required by the University Science Departments, with the prior approval of the Vice-Chancellor.

DOCTOR OF SCIENCE

O.385 Any person who has been admitted

- (a) Not less than three years previously to the degree of Doctor of Philosophy of the Marathwada University or to a degree of any Statutory University

of India or that of a foreign country recognised by the Academic Council of the University as equivalent thereto;

OR

- (b) Not less than six years previously to the degree of Master of Science of the Marathwada University or of any Statutory University of India or that of a foreign country recognised by the Academic Council of the University as equivalent thereto;

may supplicate for the degree of Doctor of Science.

Provided that the candidate under (b) is recommended for exemption from taking the degree of Doctor of Philosophy by the Departmental Committee of Research on the advice of an Expert Committee appointed by the Departmental Committee of Research concerned to the effect that the work already done by him/her is of sufficient merit to justify exemption. The recommendation shall be placed before the Academic Council for approval.

- O.386 (i) Every candidate for the degree shall submit thesis in a print or typed form being an original contribution to the advancement of learning in the subject concerned :
- (ii) The thesis shall be characterised by -
- (a) the discovery of new facts or by
 - (b) a fresh interpretation of known facts and re-examination, of current theories and
 - (c) the capacity of the supplicant for critical examination, sound judgement and systematic exposition in either case.
- O.387 (i) Every candidate for the degree at least one year before the date on which he proposes to submit his thesis for the degree, apply to the Registrar on a form prescribed by the Academic Council for registration as a Research Scholar for the degree. The application shall be accompanied with a synopsis and a summary of thesis covering not more than twenty pages.
- (ii) The application should also be accompanied with fee of Rs. 50/- which shall not be refundable under any circumstances
- (iii) The application accompanied with the synopsis and the summary of the thesis shall be placed before the Departmental Committee of Research which shall consider the same regarding the suitability of the thesis for the degree and suggest a proper advisor for the candidate. Provided that the Departmental Committee of Research may, after considering the published research work of a candidate exempt a candidate from carrying on his research work for the degree under an advisor.

The Departmental Committee of Research shall consist of the following members:-

1. The Vice-Chancellor (Chairman),
 2. The Dean of the Faculty concerned,
 3. The Head of the concerned Department, if any, not below the rank of the Professor in the University. In case such a person is not available, the Vice-Chancellor may nominate an expert other than the two experts mentioned in Sub-clause 4 below.
 4. Two experts in the candidate's field of research to be nominated by the Vice-Chancellor.
- O. 388 After the application is granted a candidate for the degree shall (i) submit to the Registrar five copies of the thesis, stating its title and indicating specific portions which he claims to be original, (ii) pay a fee of Rs. 200/- which shall not be refundable under any circumstances and (iii) submit a signed declaration that the thesis offered by him is his personal contribution and that it has never been submitted at this or any University for any degree.
- O. 389 (i) On the recommendation of the advisor (if appointed) to the effect that the thesis is prima-facie of sufficient merit to justify a reference to examiners, the Departmental Committee of Research shall suggest a panel of six examiners for appointment,
- (ii) Out of this panel three examiners shall be appointed for examining the thesis and two examiners shall be appointed for the viva-voce test. The advisor (if any) shall be one of the examiners both for assessing the thesis and conducting the viva-voce test. The copies of the thesis shall be forwarded to the examiners for assessment within a month of the submission of the thesis. If one of the examiners declines, the Vice-Chancellor shall in consultation with the Head of the Department appoint another examiner out of the panel.
- O. 390 The examiners shall examine the thesis and shall submit their reports on prescribed form either jointly or separately. They may consult one another before the submission of their reports. In their reports they will support their recommendations, with the grounds on which they are based. They may make such suggestions as they think necessary for the improvement of the thesis before publication. These suggestions shall be communicated to the candidate.
- O. 391 The examiners in their reports shall make a clear recommendation stating either
- (a) The thesis be accepted, or
 - (b) The thesis be rejected, or
 - (c) The thesis be revised and resubmitted not earlier than 6 months and not later than two years.
 - (d) The lower degree of Doctor of Philosophy be conferred on the candidate, in case he has not already obtained the same.

- O. 392 In case the reports of the examiners differ and one of them rejects, or suggests for the revision of the thesis, the thesis shall be sent to the fourth examiner out of the panel, whose verdict on the thesis shall be final. But if two of the original examiners recommend the rejection of the thesis, the thesis shall be rejected forthwith.
- O. 393 If the reports of the examiners unanimously recommend that the thesis be accepted for the degree of Doctor of Science, the Viva-voce examination of the candidate shall immediately be arranged. The Viva-voce examiners shall satisfy themselves and report that—
- (a) the thesis is genuinely and entirely the work of the candidate,
 - (b) the candidate is thoroughly acquainted with the original sources and the subjects allied to the theme of the thesis and that—
 - (c) he evinces critical acumen and sound judgement.
- O. 394 In case the recommendation of the viva-voce examination differs from the recommendation on the written thesis, the candidate may be asked to reappear for the viva-voce examination within one year, except when the examiners report that the thesis is not genuinely his own in which case the thesis will be rejected forthwith. In the event of candidate's failure at the viva-voce examination for the 2nd time, his thesis shall be rejected.
- O. 395 No applicant shall be allowed to represent his thesis more than once.
- O. 396 (i) The reports of the examiners on the thesis together with the report on the viva-voce examination shall be placed before the Faculty of Science for approval which shall report to the Academic Council accordingly,
- (ii) On receipt of such report from the Academic Council the Executive Council shall declare the thesis approved for the degree of Doctor of Philosophy or Science as the case may be and shall publish in the Maharashtra State Gazette the name of the candidate and the subject of his thesis.
- O. 397 On the publication of thesis or any of its part, the candidate shall state that the publication is from the work presented in the thesis approved for the D. Sc. degree of the Marathwada University.

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DOCTOR OF LETTERS

O. 507 The Degree of Doctor of Letters shall be conferred on a candidate who has satisfied the following conditions :-

- (a) He must have taken the Ph. D. degree in the Faculties of Arts or Social Sciences or Commerce or Management Science of this University or of any other University / Institution recognised as equivalent thereto.
- (b) He must have pursued advanced study and research for not less than three academic years after the award of the Ph. D. degree and fulfilled such other conditions prescribed hereunder.
- (c) The referees appointed under the provisions of O. 515 recommend the candidate unanimously for the award of the degree and the report of the viva voce examination is favourable.

O. 508 (a) A candidate for this degree may apply to the Registrar at any time in the year for registration in the prescribed form alongwith the registration fee of Rs. 50/- (which will be non-refundable).

(b) A candidate may supplicate for the D. Litt. Degree by submitting a post doctoral thesis or a post-doctoral published research work.

(c) No candidate shall be permitted to register for the D. Litt. degree unless he submits the outline Plan of research work and advance study proposed or a synopsis of the published research work for the degree and the same is approved by the Committee for Advanced Study and Research as provided under O. 510.

(d) The registration (when granted) shall be effective from the date of application.

O. 509 The Registrar shall place all the papers and documents mentioned in O. 508 for the consideration of the Committee for Advanced Study and Research as provided under O. 510.

O. 510 There shall be a Committee for advanced Study and Research which shall be constituted separately for each such application and shall consist of the following members :-

1. The Vice-Chancellor (Chairman).
2. The Dean of the Faculty concerned,
3. The Head of the concerned Department, if any, in lieu of not below the rank of the Professor in the University. In case such a person is not

available, the Vice-Chancellor may nominate an expert other than the two experts mentioned in Sub-clause (4) below.

4. Two experts in the candidate's field of research to be nominated by the Vice-Chancellor.
- O. 511 The thesis/published work submitted for the degree should be the original research work of the candidate other than the work submitted for the Ph.D. degree or any other research degree.
- O. 512 The language of the thesis / published work for the award of D.Litt. degree shall be English for all the subjects in the faculties of Arts or Social Sciences or Commerce or Management Sciences except in the case of Language subjects where the thesis/published work can be in the concerned language.
- O. 513 A candidate shall pay a fee of Rs. 400/- p.a. from the date of registration.
- O. 514 Subject to the conditions as prescribed in O.507 the thesis/published work may be submitted by the candidate for award of D.Litt. degree after six months of the date of registration but in any case within a period of four years after he is registered. In the case of published work only those which were published not more than a year prior to the date of registration can be considered for the award of the degree. The candidate shall submit four copies of the thesis/ published work along with an examination fee of Rs. 500/-.
- O. 515 The thesis/published work submitted for the D.Litt. degree shall be examined by three referees, all of whom will be external. The Vice-Chancellor shall recommend for the approval of the Executive Council the names of three referees, out of whom at least one will normally be a foreign expert, from a panel of six names prepared by the Committee for Advanced Study and Research.
- O. 516 Copies of the thesis/published work submitted by the candidate shall be sent to the referees, within 30 days of the date of submission and the referees shall evaluate the thesis/published work and send their reports to the Registrar within a period of eight weeks from the date receipt to the thesis/published work. The recommendations of the referees shall be made in the prescribed proforma (Enclosed).
- O. 517 The referees shall state in details the basis for accepting or rejecting the thesis/ published work for the award of the degree.
- O. 518 If all the three referees in their reports recommend the award of the D.Litt. degree then the Registrar shall submit the reports to the Vice-Chancellor. On the Vice-Chancellor's acceptance of the reports, there will be a viva-voce examination of the candidate conducted by the Indian referee(s). Teachers and research scholars may be permitted to remain present as Observers at the time of the viva-voce examination. If the report of the viva-voce examination is favourable, the degree shall be awarded.

- O. 519 In case there is a difference of opinion among the referees regarding the acceptance of the thesis/published work for the award of Degree in the form in which the same is submitted and if a majority of the referees recommend that the thesis/published work be revised and resubmitted then the Registrar shall place these reports for the consideration of the Committee for Advanced Study and Research. The Committee then shall consider all the three reports and decide as to whether the candidate be asked to revise the thesis/published work. While doing so, the Committee shall prepare a note indicating the recommendations for revision. The decision will be communicated to the candidate and he will be informed that he may resubmit the thesis/published work in the revised form, within one year of the receipt of communication for revision along with the prescribed examination fee.
- O. 520 In case there is a difference of opinion among the referees regarding the acceptance of thesis/published work for the award of D.Litt. degree and majority of the referees recommend rejection of the thesis/published work, the same will be rejected and the candidate will be informed accordingly.

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FORM OF APPLICATION FOR REGISTRATION FOR DEGREE OF
DOCTOR OF SCIENCE

To,
The Registrar,
Marathwada University,
Aurangabad.

Sir,

I request that my name may please be registered as a post-graduate student for research leading to the Degree of Doctor of Science in..... of Marathwada University. My name has not been registered previously as post-graduate research student for any degree or for any other branch of the D.Sc. degree. I hereby give details below which are true to the best of my knowledge and belief.

All entries must be typewritten

Name in full in the following manner :-

Applicant's Name: Mr./Mrs./Miss

Father's Name

Husband's Name Surname.....

Date of Birth: |

Permanent Home Address

Existing Office Address with Designation

Academic Qualifications :-

Name of the Examination	Year of Passing/ Date of Award of Ph.D. Degree	Class obtained	Name of the University	Optional Subjects
-------------------------	------------------------------------------------------	----------------	---------------------------	----------------------

1. B.Sc.
2. M.Sc.
3. Ph.D.

Teaching Experience if the Applicant is Teacher :—

Name of the Class to which Taught	Teaching Experience in Years	Months	Period of Teaching with Date From	To	Subjects Taught
-----------------------------------	------------------------------	--------	-----------------------------------	----	-----------------

Number and Date of Final Eligibility Certificate obtained from Marathwada University. (Persons who hold qualifying degrees of other Universities have to obtain eligibility certificate from this University before applying for registration.)

I am submitting herewith a synopsis and summary of the thesis (covering not more than twenty pages.)

Place:

Date:

Signature of Applicant.

Registration fee Rs. 50/- paid by the applicant while submitting this application vide Postal Orders No./

University office Receipt No.....

Date:

Signature of the Head of the Institute/College

Signature of the Head of the Institute/
College, where the applicant is in service.

MARATHWADA UNIVERSITY

Appendix -
(Ordinance 1)

Sr. No.	Class	Admn. Fees	Tuition Fees	Library Fees	Laboratory Fees	Medical Exam. Fees	Gymkhana Fees	Sports Fees	Students, Welfare Fund	Other Charges	
1	2	3	4	5	6	7	8	9	10	11	
1.	B.A., B.Com. I, II & III (Each)	15	400	35	150	2	15	5	5	—	
2.	B.Sc. I, II & III (Each)	15	400	35	150	2	15	5	5	—	
3.	M.A., M.Com. and M.Sc. (Each)	15	450	35	150	2	15	5	5	—	
4.	B.G.L./LL.B. I, II & III (Each)	15	450	35	—	2	15	5	5	—	
5.	LL.M.	15	450	35	—	2	15	5	5	—	
6.	Ph.D. Course (Arts & Commerce)	25	250	—	—	—	—	—	—	150 (synopsis fees)	
7.	Ph.D. Course (Science)	25	350	—	—	—	—	—	—	150 (synopsis fees)	
8.	B.Ed.	—	450	35	—	2	15	5	5	—	
9.	M.Ed.	—	450	35	—	2	15	5	5	—	
10.	M.B.B.S. I, II & III	—	As prescribed by the Government							—	—
11.	F.E., S.E., T.E. and B.E.	—	As prescribed by the Government							—	—
12.	M.F.	—	As prescribed by the Government							—	—
13.	B.A.M.S. I, II & III	—	As prescribed by the Government							—	—
14.	P.G. Diploma in Co-op. Management	15	300	35	—	2	15	5	5	—	
15.	Certificate Course in Russian/ German/French/Chinese/ Dramatics, etc.	15	60	35	—	2	15	5	5	—	
16.	B.Lib. Science	15	300	35	—	2	15	5	5	—	
17.	M.D./M.S.	—	450	—	—	—	—	—	—	—	

1	2	3	4	5	6	7	8	9	10	11
18.	All Diploma Courses under Faculty of Medicine (Each)	15	300	—	—	—	—	—	—	—
19.	M.Sc. under Faculty of Medicine (Each)	30	450	—	—	—	—	—	—	—
20.	B.P.Ed.	30	400	35	—	2	15	5	5	—
21.	M.P.Ed.	30	450	35	—	2	15	5	5	—
22.	M.B.A.	60	600	35	—	2	15	5	5	—
23.	Dip. in Teaching in English	15	550	35	—	2	15	5	5	—
24.	D.B.M.	15	550	35	—	2	15	5	5	—
25.	D.P.M.	15	550	35	—	2	15	5	5	—
26.	D.M.M.	15	550	35	—	2	15	5	5	—
27.	D.L.M.	15	550	35	—	2	15	5	5	—
28.	D.O.A.	15	450	35	—	2	15	5	5	—
29.	D.I.B.M.	15	550	35	—	2	15	5	5	—
30.	Bachelor of Dramatics-I, II and III (Each)	15	450	35	—	2	15	5	5	—
31.	Bachelor of Journalism	15	300	35	—	2	15	5	5	—
32.	Master of Journalism	15	1000	35	—	2	15	5	5	—
33.	Master of Lib. Sci.	15	600	35	—	2	15	5	5	—
34.	Diploma in Russian/German/French/Chinese	15	60	35	—	2	15	5	5	—
35.	Advanced Diploma in Russian/German/French/Chinese	15	60	35	—	2	15	5	5	—
36.	Diploma in Dramatics	15	100	35	—	2	15	5	5	—
37.	Dip. in Entereprenure Tech.	15	450	35	—	2	15	5	5	—
38.	Certificate course in Store-Keeping	15	—	35	—	2	15	5	5	—
39.	Diploma in Passenger Road Transport			35	—	2	15	5	5	—
40.	Diplomas under Faculty of Law (Each)	15	450	35	—	2	15	5	5	—
41.	B.S.W. I, II & III (Each)	15	600	35	—	2	15	5	5	—
42.	M.S.W. I & II (Each)	15	1000	75	—	2	15	5	5	—
43.	M. Phil.	15	500	35	—	2	15	5	5	—

	1	2	3	4	5	6	7
M.Sc. Part-I		-do-	-do-	-do-	-do-	-do-	105/-
M.Sc. Part-II		-do-	-do-	-do-	-do-	-do-	105/-
M.Com. Part-I		-do-	-do-	-do-	-do-	-do-	90/-
M.Com. Part-II		-do-	-do-	-do-	-do-	-do-	90/-
M.Phil. (Art./Science/Commerce)	Once	-do-	-do-	-do-	-do-	-do-	135/-
B.F.A. I Year	Twice	1st Monday in April	1st Monday after Commencement of October Vacation.	31st December	17th August		90/-
B.F.A. II Year	-do-	-do-	-do-	-do-	-do-	-do-	90/-
B.F.A. III Year	-do-	-do-	-do-	-do-	-do-	-do-	90/-
B.F.A. IV Year	-do-	-do-	-do-	-do-	-do-	-do-	90/-
B.S.W. I Year	-do-	-do-	-do-	-do-	-do-	-do-	90/-
B.S.W. II Year	-do-	-do-	-do-	-do-	-do-	-do-	90/-
B.S.W. III Year	-do-	-do-	-do-	-do-	-do-	-do-	90/-
M.S.W. I Year	-do-	Monday following 15th April	Next working day after Commencement of October Vacation	15th December	-do-	-do-	110/-
M.S.W. II Year	-do-	-do-	-do-	-do-	-do-	-do-	110/-
B.Ed.	Once	Monday following the 15th March.	Monday following the 15th March.	-do-	-do-	-do-	90/-
B.P.Ed.	-do-	-do-	-do-	-do-	-do-	-do-	90/-
M.P.Ed.	-do-	-do-	-do-	-do-	-do-	-do-	112/-
M.Ed.	Twice	1st Monday after 15th May	First Monday following 16th November or 16th November if it is Monday	-do-	-do-	17th August	112/-

1	2	3	4	5	6	7
Pre Law I Year	--do--	Ist Monday after 5th April	Ist Monday after end of First term.	--do--	--do--	90/-
Pre Law II Year	--do--	--do--	--do--	--do--	--do--	90/-
LL.B. III Law (B.G.L.)	--do--	--do--	--do--	--do--	--do--	90/-
IV Year Law	--do--	--do--	--do--	--do--	--do--	90/-
Vth Law Final Year (LL.B.)	--do--	--do--	--do--	--do--	--do--	90/-
First Law	--do--	--do--	--do--	--do--	--do--	90/-
Second Law (LL.B.) General	--do--	--do--	--do--	--do--	--do--	90/-
Third Law Final Year (LL.B.)	--do--	--do--	--do--	--do--	--do--	90/-
LL.M. Part-I	Twice	Ist Monday after 5th April	Ist Monday after end of First term.	15th December	17th August	120/-
LL.M. Part-II	--do--	--do--	--do--	--do--	August	120/-
Diploma in Labour Laws	Once	--do--	--do--	--do--	--do--	72/-
Diploma in Taxation Laws	--do--	--do--	--do--	--do--	--do--	72/-
Ist M.B.B.S.	Twice	2nd May	Ist November	--do--	17th August	110/-
IInd M.B.B.S.	--do--	--do--	--do--	--do--	--do--	120/-
IIIrd M.B.B.S.	--do--	--do--	--do--	--do--	--do--	120/-
B.D.S. I Year	--do--	--do--	--do--	--do--	--do--	150/-
B.D.S. II Year	--do--	--do--	--do--	--do--	--do--	150/-
B.D.S. III Year	--do--	--do--	--do--	--do--	--do--	150/-
B.D.S. IV Year	--do--	--do--	--do--	--do--	--do--	150/-
M.D.	--do--	--do--	--do--	--do--	--do--	300/-
M.S.	--do--	--do--	--do--	--do--	--do--	300/-
M.Sc. (under the Faculty of Medicine)	--do--	--do--	--do--	--do--	--do--	300/-
P.G. Diploma (under the Faculty of Medicine)	--do--	--do--	--do--	--do--	--do--	120/-
Ist B.A.M.S. (Revised)	--do--	--do--	--do--	--do--	--do--	75/-
IInd to Vth yr. B.A.M.S. (Revised)	--do--	--do--	--do--	--do--	--do--	90/-

1	2	3	4	5	6	7
B. Pharmacy I Year	Twice	2nd May	1st Nov.	15th Dec.	17th August	110/-
B. Pharmacy II Year	-do-	-do-	-do-	-do-	-do-	110/-
B. Pharmacy III Year	-do-	-do-	-do-	-do-	-do-	110/-
B. Pharmacy IV Year	-do-	-do-	-do-	-do-	-do-	110/-
B. H. M. S.	-do-	-do-	-do-	-do-	-do-	120/-
IInd B. H. M. S.	-do-	-do-	-do-	-do-	-do-	120/-
IIIrd B. H. M. S.	-do-	-do-	-do-	-do-	-do-	120/-
IVth B. H. M. S.	-do-	-do-	-do-	-do-	-do-	120/-
B. Sc. I Year (Applied Science)	-do-	1st Monday in April	1st Monday after the Commencement of October Vacation.	31st December	-do-	90/-
B. Sc. II Year	-do-	-do-	-do-	-do-	-do-	90/-
B. Sc. III Year	-do-	-do-	-do-	-do-	-do-	105/-
First Engineering	-do-	26th April	26th October	15th December	-do-	40/- per part/semester
Second Engineering	-do-	-do-	-do-	-do-	-do-	40/-
Third Engineering	-do-	-do-	-do-	-do-	-do-	40/-
Bachelor of Engineering	-do-	-do-	-do-	-do-	-do-	65/-
First Year Architecture	-do-	-do-	-do-	-do-	-do-	50/-
Second Year	-do-	-do-	-do-	-do-	-do-	50/-
Third Year	-do-	-do-	-do-	-do-	-do-	50/-
Fourth Year	-do-	-do-	-do-	-do-	-do-	50/-
Bachelor of Architecture	-do-	-do-	-do-	-do-	-do-	75/-
F. Y. B. Tech. (Textile)	-do-	-do-	-do-	-do-	-do-	40/-
S. Y.	-do-	-do-	-do-	-do-	-do-	40/-
T. Y.	-do-	-do-	-do-	-do-	-do-	40/-
B. Tech. (Textile)	-do-	-do-	-do-	-do-	-do-	65/-

1	2	3	4	5	6	7
F. Y. B. Tech. (Sugar)	-do-	-do-	-do-	-do-	-do-	40/- -do-
S. Y. B. Tech. (Sugar)	-do-	-do-	-do-	-do-	-do-	40/- -do-
B. Tech. (Sugar)	-do-	-do-	-do-	-do-	-do-	65/- -do-
M. E.	-do-	-do-	-do-	-do-	-do-	150/-
M. B. A. 1st Semester	Twice	Monday following 15th April	Next working day after commencement of October Vacation.	15th December	17th August	90/-
M. A. B. 11nd Semester	-do-	-do-	-do-	-do-	-do-	90/-
M. B. A. 111rd Semester	-do-	-do-	-do-	-do-	-do-	90/-
M. B. A. 1Vth Semester	-do-	-do-	-do-	-do-	-do-	90/-
Certificate Course in Store-Keeping	Once	First Monday in March	-	-do-	-	35/-
Diploma in Entrepreneurial Tech.	-do-	-do-	-	-do-	-	35/-
Diploma in Office Administration	-do-	Second Monday in March.	-	-do-	-	72/-
Diploma in Business Management	-do-	Monday following 15th April.	-	-do-	-	72/-
Diploma in Marketing Management	-do-	-do-	-	-do-	-	72/-
Diploma in Production Management	-do-	-do-	-	-do-	-	72/-
Diploma in Labour Management	-do-	-do-	-	-do-	-	72/-
Diploma in Co-op. Management	-do-	-do-	-	-do-	-	72/-
Diploma in Passenger Road Transport (Traffic Management)	-do-	-do-	-	-do-	-	90/-
Diploma in Teaching of English	-do-	First Monday in May.	-	-do-	-	72/-

1	2	3	4	5	6	7
Certificate in Computer Programming (CCP)	Twice	End of May	End of November	End of January	End of September	50/-
-do- (Cubol)	-do-	-do-	-do-	-do-	-do-	50/-
Diploma in Computer Application Sem. I & II (DCA)	-do-	End of April	End of October	31st December	17th August	100/- per semester
Master of Computer Application (MCA)	-do-	-do-	-do-	-do-	-do-	150/-
Diploma in Computer Programming and Systems Analysis (DCPSA)	-do-	-do-	-do-	-do-	-do-	100/-
Certificate course in Russian/German/French/Chinese	Once	2nd Monday in March	-	15th December	-	54/-
Diploma in Russian/German/French/Chinese	-do-	-do-	-	-do-	-	72/-
Advance Diploma in Russian/German/French	-do-	-do-	-	-do-	-	72/-
Advance Diploma in Chinese	-do-	-do-	-	-do-	-	75/-
Certificate course in Dramatics	-do-	1st Monday after 15th May	-	-do-	-	54/-
Diploma in Dramatics	-do-	-do-	-	-do-	-	60/-
Bachelor of Dramatics 2nd Year	-do-	-do-	-	-do-	-	90/-
Bachelor of Dramatics 3rd Year	-do-	-do-	-	-do-	-	90/-
Bachelor of Journalism	-do-	-do-	-	-do-	-	90/-
Master of Mass Communication and Journalism	-do-	-do-	-	-do-	-	135/-
Bachelor of Library Science	-do-	5th May or working day thereafter if 5th is holiday.	-	-do-	-	90/-
Master of Library Science	-do-	-do-	-	-do-	-	135/-
M. Phil	-	-	-	-	-	135/-

APPENDIX
Ordinance-71(i)

(Certificate to be signed by the Examiner)

(To be attached to the mark-sheets to which it relates)

Certified that the entries of Marks in the mark-list transferred from the relevant answer scripts paper have been verified after considering all the border cases and that total of the marks is correct.

The total No. of answer papers/Sections assessed,
by me is only.

Signature of the Examiner

Appointment No.

Examination

Subject

Paper

Ordinance 71 (ii)

MARATHWADA UNIVERSITY

Examination March/April/October/November 198

Name of Examination :-

Subject :-

1. No. of Students examined
2. No. of Students in the First Class
- Second Class
- Third Class
- Failed
3. Maximum Marks given
- Minimum Marks given
4. What were the common errors found in the Answer-books?
5. Report on the performance of candidates.
- **6. Any other point worth nothing

Signature of Examiner

(Appointment No.)

Name of Examiner

** N.B. : Remarks whether any question/problem asked was wrongly worded or whether a particular question was outside the syllabus can be reported under this column.