



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	VIVEKANAND ARTS, SARDAR DALIPSINGH COMMERCE AND SCIENCE COLLEGE, AURANGABAD
Name of the head of the Institution	Prof Wanare R.S.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0240-2365900
Mobile no.	9423148553
Registered Email	principal@vivekanandcollege.edu.in
Alternate Email	naac@vivekanandcollege.edu.in
Address	Samarth Nagar
City/Town	Aurangabad
State/UT	Maharashtra
Pincode	431001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Lingampalle D.L.			
Phone no/Alternate Phone no.		02402365874			
Mobile no.		9423154711			
Registered Email		lingampalle@vivekanandcollege.edu.in			
Alternate Email		naac@vivekanandcollege.edu.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://vivekanandcollege.edu.in/aqr.php			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://vivekanandcollege.edu.in/uploads/Academic%20Calendar%202019-20.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.36	2011	16-Sep-2011	15-Sep-2016
6. Date of Establishment of IQAC			02-Aug-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

No Data Entered/Not Applicable!!!

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IIQA and SSR for reaccreditation were prepared and submitted

PO, PSO and CO statements were prepared through faculty

Website of the Institute upgraded during the year

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	15-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College has purchased a software COLLEGE MANAGEMENT SYSTEM, wherein, Accounts, Student post admission data management, etc, are being managed on this platform.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. It follows the curriculum designed by the University. In the beginning of academic year, the College prepares Academic Calendar which includes schedule of curriculum delivery. The College recruits qualified faculty as per the rules and regulations of statutory bodies. The IQAC prepares Academic Calendar/Plan of Action every year. The Head/s of Department/s assign(s) workload to individual faculty members. Each teacher prepares paper wise Annual Teaching Plan. The teachers conduct extra classes whenever needed. The teachers maintain teaching diary year wise. The Head of Departments seek Syllabus Compliance Report from the faculty at the end of semester. The Programme Outcomes, Programme Specific Outcomes and Course Outcomes for all programmes and papers have been defined by the faculty and are displayed on the College website and in each department. The College seeks requirement of books from all departments through Central Library. The laboratories are upgraded as and when needed. The teachers practice various teaching methods for effective curriculum delivery like, use of specific ICT tools, development and launching of academic videos, arrangement of field visits, survey/projects, expert lectures, etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
-------------	-----------------	-----------------------	----------	--	-------------------

NA	Diploma in Dairy and Food Processing	16/10/2019	180	Employability and entrepreneurship scope in the Dairy sector	Skill Development in Dairy Processing
----	--------------------------------------	------------	-----	--	---------------------------------------

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	17

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in office Management	15/06/2019	20
Certificate course in Rural Development 2	15/06/2019	22
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

As the Institute comes under Affiliated College category, hence, revision of syllabus comes under affiliating university jurisdiction. At Institute level, feedback on syllabus was taken from stakeholders, which was then analyzed and the Analysis Reports were submitted to the chairman/members of Board of Studies of concerned subjects.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2687	2171	49	23	72

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
72	42	3	8	2	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Each department assigns one teacher as mentor for each year of a course run in that department. During the opening of each new academic year, notices have been displayed for the information of the students regarding names of assigned teachers to their class. Students approach to the concern teacher regarding their academic issues. This notification was also communicated in the induction programmes organized by various departments.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4858	72	1:67

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
90	72	18	23	52

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Schedule of Continuous Internal Evaluation (CIE) was prepared in the academic year 2019-20. Redressal of grievances in CIE was carried through standard format. Due to this step, students get scope for raising grievances, if any, in CIE. IQAC prepared stream wise systematic timetable for conduction of internal unit tests, under which one test per paper per semester was scheduled for all the courses.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Each year, College prepares academic calendar, which incorporates schedule of test and tutorial under CIE policy. Also, the academic calendar is communicated to all teaching faculty. The teaching staff conducts tests and tutorials as per the academic calendar. For conduct of examination, the College follows examination schedule framed by the affiliating University. The same system was followed during the year 2019-20 also.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.vivekanandcollege.edu.in/uploads/learningoutcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Student Satisfaction Survey was not conducted during the year.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Botany	2
Physics	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Fabrication of Bi ₃ substituted yttrium aluminum iron garnet (YAIG) nanoparticles and their structural, magnetic, optical and electrical investigations	D.SWagare D.S.	Journal of materials sciences-materials in electronics	2019	4	4	Vivekanand College, Aurangabad
An efficient and green microwave-assisted one pot synthesis of imidazothiadiazoles in PEG-400 and water	D.SWagare	Polycyclic aromatic Compounds	2019	2	Nil	Vivekanand College, Aurangabad

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	42	11	6
Presented papers	4	24	3	Nil

Resource persons	Nil	4	1	3
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Training program in Microscale Experiments in Chemistry	Teachers and students	In-house experiments	6
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5	2.04

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Nill
Value of the equipment purchased during the year (rs. in lakhs)	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	Nill	Nill	Nill	Nill	Nill	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
---------------------	--------------------	--------------------------	----------------------

		is developed	content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	170	6	1	1	1	1	1	100	0
Added	2	0	0	0	0	0	0	0	0
Total	172	6	1	1	1	1	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No e content facility	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
22.65	13.65	55.5	60.67

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The College has a special procedure and policies regarding maintenance of academic and physical facilities. The academic facilities are maintained by appointed staff. There are 38 lab attendants, 9 lab assistants and 17 peons. The physical facilities i.e. campus, classrooms, sports complex are maintained by appointed sweepers (12) and security guards (13). The library has been partially automated and the physical maintenance is done by the appointed staff. 12 library attendants have been monitoring both academic as well as physical facilities in the library. maintenance of IT related facilities is being done through appointed technician.</p> <p style="text-align: center;">http://vivekanandcollege.edu.in/iqac.php</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student aid fund	77	141075

Financial Support from Other Sources			
a) National	GOI Scholarship	1866	7855965
b) International	Nil	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	NCC	Nil	28	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	5	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

No Data Entered/Not Applicable !!!

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
----------	-------	------------------------

No Data Entered/Not Applicable !!!

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
------	-------------------------	------------------------	-----------------------------	-------------------------------	-------------------	---------------------

No Data Entered/Not Applicable !!!

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Formation of Student Council comes under university jurisdiction. There is provision of student representation on following bodies- 1. College Development Committee 2. Internal Complaints Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College Alumni Association has been registered on 7 March, 2019. The alumni of Cultural Activity Department are associated with the College to train the students in acting, oratory and a variety of other skills. Apart from these, the Chairman of Alumni Association has been active in College Development Committee. The Chairman's suggestions regarding academic advancement, College functioning and student-centric administration have been taken into account.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The College Development Committee works through participative management. Along with officers and members from management section, members from other areas like teacher, HOD, IQAC and office category have been included. All these members participate in management proceedings. 2) The Principal of Institution works as head of institution. The faculty and staff members are involved in

developing and implementing the management system at various levels. The faculty members are appointed as conveners and members in various committees. Periodical inputs are taken from faculty and staff and students through various feedback committees. Further, suggestion/complain boxes are fixed within institutional campus for maintaining transparency and secrecy of stakeholders.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Institution is equipped with Central Main Library attached with reading room and Computer room for college student. Most of the departments maintained individual departmental Library. Every department is equipped with ICT facility
Research and Development	Institution has Central Research Facility Laboratory, for Science faculties. Research Promotion Committee (RPC) has been working towards establishment and inculcates research culture among the faculty.
Examination and Evaluation	The College follows procedures related to Examination and Evaluation, of the affiliating university. At College level, the faculty takes semester wise test/tutorials as internal evaluation.
Teaching and Learning	Institution follows teaching and learning process as per the rules and regulations directed by Government and Dr. Babasaheb Ambedkar Marathwada University. At college level, the Head of the Institution, through IQAC, plans various activities related to teaching and learning process in the beginning of each academic year. Also, teachers use various softwares and platforms to develop e-content.
Curriculum Development	Curriculum development comes under affiliating University (Dr. BAMU, Aurangabad) jurisdiction. College administration frames Syllabus Feedback Committee each year, wherein, the committee designs special formats for individual stakeholders like students, teachers, parents which contains systematic set of questioners for each category. The feedbacks are then analysed and communicated to the concern University authorities. In addition to this, some college Faculty

	members have been contributing in the design and development of the curriculum at University level, in the capacity as Member/Chairman in the Board of Studies (BoS) of various subjects.
Admission of Students	Admission and counselling committee has been constituted faculty wise in the beginning of the year which counsels students about suitable course and subjects. Also, the admissions are given as per the university and state government guidelines.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning of Department, Committees are being communicated through institutional email id. Guidelines from IQAC and reports for review are being received through institutional mail id.
Administration	Notifications and correspondences are being made by Institutional email IDs. Each stakeholder of Institution is provided with individual Institutional email ID.
Finance and Accounts	Finance and Accounts is maintained with the platform of CMS (College Management System) software.
Student Admission and Support	Student post admission process is maintained with the platform of CMS (College Management System) software.
Examination	Examination governance is run by concern University by its own e-governance system.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Lingampalle D.L.	Filing AQAR under new NAAC process	NA	1000
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
------	---	--	-----------	---------	---	---

	organised for teaching staff	organised for non-teaching staff				
2019	NA	CCMS ERP Users NAAC Automation System	20/11/2019	20/11/2019	4	25
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Credit cooperative Society is made available for the staff to meet their financial needs. Group Life Insurance (GLI) is available for the staff.	Same as for teaching staff	Student Aid Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution has conducted external financial Audit from registered Chartered Accountant.
--

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	College ISO committee
Administrative	No	Nil	Yes	College ISO committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A meet with parents was conducted on Dec 20, 2019 (for the students of BA, BCom and BSc first year) and on Dec 21, 2019 (for the students of BA, BCom and BSc second and third year), wherein, the parents interacted with the concerned teachers regarding academic progress of students.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organization of Workshop for office automation- CCMS ERP Users NAAC Automation System- 20/11/2019 2.MOUs with external organizations 3. Conduct of CO attainment evaluation test

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Class wise orientation programme	08/08/2019	26/08/2019	380	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil

Provision for lift	No	Nil
Ramp/Rails	Yes	3
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	Nil	Nil	Nil	Nil	Nil
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book of Code of Conduct	Nil	Special committee (discipline and anti-ragging committee) has been constituted for careful monitoring of code of conduct for students. Head of the Institute monitors the code of conduct for remaining stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Institution has run "No Vehicle Day" and "Vehicle sharing day" programme. 2. To manage the leaf litters of the campus, "City Farming" model is operational in the campus. 3. Eco-friendly Laboratory waste treatment plant is in use.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

01. Treasuring Images Film Society (TIFS) 1. Title of the practice: "Treasuring Images Film Society" 2. Objectives: The prime objectives of the film society are to: • Create awareness about world cinema among students • Make students good audience which may help them to make good films • Screen the films related

to UG and PG curriculum • Explore social, political, cultural and similar realities depicted in the films • Conduct lectures on films by experts. 3. The Context: The Treasuring Images Film Society is run by Department of English of Vivekanand Arts, S. D. Commerce and Science College since 2006. This film society is affiliated to the Federation of Film Societies of India, and meant for the students who want to study films as an artifact. Any interested student can become a member of the film society by filling up a form and paying a nominal fee of Rs. 100/ per annum. Screening of the Films: The Treasuring Images Film Society has its own collection of more than 500 movies. Before screening, these movies go through a selection process. The screening session usually takes place on selected Saturdays at 2 o'clock in college Function Hall. The screening of the film is followed by discussion on it and even question answer session takes place to clear the doubts in the mind of students. With the teacher's remark, the activity of the day reaches conclusion. 4. Evidence of Success: Since the last twelve years, the activities of The Treasuring Images Film Society are going on successfully. As a result, the students have improved their taste of enjoying cinema. This activity has helped them to study film as an artifact. They are able to understand and recognize the cultural, artistic and technical aspects of the cinema. This understanding spurs their sensibilities as a human being and a cinema lover.

Moreover, the Film Society has inspired our students to undertake their doctoral research on film studies. Best Practice 02 Psychological Counselling: Title of the Practice Psychological Counselling Objectives The main objectives of the Psychological Counselling are to: • Help students in solving their problems. • Provide assistance to the students for knowing their interests, abilities, aptitudes and opportunities better. • Assist the students in choosing their education and professional career. • Promote and create awareness of mental health. • Help students to boost their confidence and do behavioural changes. The Context Life of students is getting complex day by day. Counselling and guidance are needed to overcome the problems of students for optimum achievement and satisfactory adjustment in various life problems. Counselling is a process in which an individual shares his problems with the counsellor and the beneficiary is advised to cope up with his problems. Nowadays, students are facing various difficulties like anxiety, stress, family conflict, unemployment, poverty, and so on. Students are not able to share their problems with the members of their family or with their friends. All these factors affect their mental health. Considering the gravity of students problems, the Department of Psychology has been running the counselling centre to assist the students since five years. This centre is providing free of cost counselling with active participation of teaching staff. The students from various faculties approach this counselling centre for getting addressed their problems and for their own psychological testing. Till today, many students have been benefited by this facility. Facilities under Counselling Centre 1) Intelligent testing 2) Personality measurement 3) Guidance for improvement in study habits, memory 4) Stress management training 5) Group counselling 6) Counselling for personal problems. Evidence of Success The Department of Psychology takes initiative every year to create awareness about counselling facility available in college premises. Leaflets are distributed to students for circulating information about the facility. Notices are displayed on the Notice board and circulated in the classrooms before organizing workshops, lectures and allied activities. The information from the students is collected, analysis of their problems is done and counselling is provided by using psychological tests as per the requirement.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.vivekanandcollege.edu.in/uploads/Best_practices_of_college.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Title of the Practice Theatre and Folk Art Training Talent Hunt Grooming Objectives • Introduce students to all forms of theatre and all folk art in Maharashtra • Create awareness among students about various issues of society while promoting social awareness through the forms of folk art. • Encourage and channelize the dormant talent of the students while pursuing their regular studies in college. • Create "socially conscious artists". • Context Various folk arts like Bharud, Gavalan, Lavani, Gondhal, drama and folk dance exist in Maharashtra. The purpose of which is not just to entertain but to enlighten the society through recreation. Unfortunately in this digital age, such folk arts are gradually disappearing. Though we do not have a drama department in college, Department of Marathi has taken the responsibility of introducing theatre and folk arts to students through training every year. In addition to traditional folk arts, various forms of theatre such as drama, skit, street play and mime are introduced to students. While training, student's talent is identified and subsequently it is groomed. This has resulted into the shaping of leading actors and performers who have been successful at regional and national level. The training is free of cost to the students. Any student from undergraduate to postgraduate can attend this training. This training is not only limited to onstage work but also covers important aspects of the backstage art such as lighting, costume, hairstyle, acoustics, etc. To make this training worthy and excellent, various experts, including famous and successful artists, directors, singers, dance directors, are invited for guidance. At the end of the workshop, students with special proficiency are selected and they are provided free theatre/folkart training till the end of their education. As a result of all this, the students who are trained in this way are performing excellently in various Marathi and Hindi TV serials, Marathi and Hindi films as well as in professional Marathi theatre as actors, directors and dance directors. Evidence of Success • Many students of the College have been selected in Marathi TV serials.

Provide the weblink of the institution

http://www.vivekanandcollege.edu.in/uploads/Distinctiveness_of_college.pdf

8.Future Plans of Actions for Next Academic Year

To form various annual committees To prepare Plan of Actions for Teacher and HOD To prepare Academic Calendar To organize Pre-knowledge (Content) test To arrange Unit Tests and Tutorials To arrange activities for slow/advanced learners To arrange student G.D., Student seminar To conduct feedback on syllabus from student, teacher, parent categories To conduct feedback on teaching from students To conduct Tests on CO attainment To organize seminar/workshops To arrange environment conservation related activities